



**CITY OF MARSHALL
City Council Meeting
A g e n d a**

**Tuesday, April 27, 2021 at 5:30 PM
Minnesota Emergency Response and Industrial
Training (MERIT) Center, 1001 Erie Road**

NOTICE: Pursuant to Minnesota State Statute 13D.021

Some or all members of the City Council may participate by telephone or other electronic means. Regular attendance and meeting location are not feasible due to the Coronavirus Disease (COVID-19) pandemic.

OPENING ITEMS

1. Call to Order/Pledge of Allegiance

APPROVAL OF AGENDA

APPROVAL OF MINUTES

2. Consider approval of the minutes of the regular meeting held on April 13, 2021.

PUBLIC HEARING

3. Move Dwelling to Residential District at 416 Brussels Court.
4. Public Hearing and Adoption of Ordinance amendments related to placement shipping containers within the City and other minor miscellaneous Ordinance revisions.
5. 905 Elizabeth St. – 1) Public Hearing regarding a home property tax abatement request 2) Consideration of a resolution approving home property tax abatement.
6. Rehkamp-Horvath Funeral Home: 1) Public Hearing regarding a business tax abatement request. 2) Consideration of a resolution approving business tax abatement.

CONSENT AGENDA

7. Consider approval for a Transient Merchant License for TNT Fireworks.
8. Call for a Public Hearing Regarding Proposed Property Tax Abatement at 1107 Slate St.
9. Consider Approval of the 2021-22 Township Fire Contracts.
10. Consider Approval of Payment to Fran's Communication for the low voltage wire work at City Hall.
11. Wastewater Treatment Facilities Improvement Project – Consider Payment of Invoice 0266366 to Bolton & Menk, Inc.
12. Consider Maintenance Agreement with Neo Electrical Solutions for MALSR at Airport.
13. Consider approval of the bills/project payments.

APPROVAL OF ITEMS PULLED FROM CONSENT

NEW BUSINESS

14. Consider approval of Recommendation for Marshall Aquatic Center Design, Architecture and Engineering Services.
15. Water Treatment Plant Softening Enhancement Project Update.
16. Project Z52 / S.P. #139-090-005: United Community Action Partnership (UCAP) Transit ADA Bus Access Project - Final Acceptance and Closeout of Project.
17. Consider the annual adoption of a Resolution Declaring the Sounds of Summer as a Community Festival.
18. Call for a Public Hearing Regarding Proposed Property Tax Abatement at 512 Continental Street.
19. Consider Appointments to the Various Boards, Commissions, Bureaus and Authorities.

Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.

COUNCIL REPORTS

- [20.](#) Commission/Board Liaison Reports
- 21. Councilmember Individual Items

STAFF REPORTS

- 22. City Administrator
- 23. Director of Public Works
- 24. City Attorney

INFORMATION ONLY

- [25.](#) Information Only

MEETINGS

- [26.](#) Upcoming Meetings

ADJOURN

RULES OF CONDUCT

- You may follow the meeting online – www.ci.marshall.mn.us.
- Public Hearing – the general public shall have the opportunity to address the Council.
 - Approach the front podium
 - State you name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
 - Approach the front podium
 - State you name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 27, 2021
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider approval of the minutes of the regular meeting held on April 13, 2021.
Background Information:	Enclosed are the minutes of the regular meeting held on April 13, 2021.
Fiscal Impact:	None
Alternative/ Variations:	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting.
Recommendations:	that the minutes of the regular meeting held on April 13, 2021 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, April 13, 2021**

The regular meeting of the Common Council of the City of Marshall was held April 13, 2021, at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer (5:35 PM), Steve Meister, Don Edblom, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Director; Ilya Gutman, Plan Examiner/ Assistant Zoning Administrator; Lauren Deutz, Economic Development Director; Dean Coudron, Public Ways Superintendent; Quentin Brunsvold, Fire Chief; Preston Stensrud, Parks Superintendent and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

City Attorney Dennis Simpson requested that the council move adjourn into a closed session during his staff report to discussed litigation initiated against the City of Marshall. The meeting may be closed due to attorney, client privilege.

There was a consensus to operate under the current agenda.

Consider approval of the minutes of the regular meeting held on March 23, 2021.

Motion made by Councilmember Lozinski, Seconded by Councilmember Edblom that the minutes of the regular meeting held on March 23, 2021 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Project Z78: Storm Structure Outfall Improvements Project - Consider Resolution Accepting Bid (Awarding Contract).

The purpose of this project is to add stormwater manholes at two different locations to aid City staff with flood fighting operations when we have high water events in County Ditch 70 (CD 70) and the Redwood River Diversion Channel. This project spawned from City staff experience with the high-water events of 2018 and 2019.

S. Saratoga Street: The proposal at this location includes the installation of a storm water manhole on the west side of S. Saratoga Street near the bend of CD 70. The City has a 30" storm water outfall at this location that drains the Carr Estates neighborhood. Staff is also proposing to install an in-line backflow preventer in the stormwater pipe to help prevent CD 70 from backing into the City storm sewer system during high water events. The new manhole will provide City staff with a suitable location to install pumps in the event of high-water levels in CD 70 preventing free discharge of the industrial park drainage system.

Redwood River Diversion Channel: The proposal at this location includes the installation of a storm water manhole just upstream of a 54" storm water outfall into the Diversion Channel. The location of this installation is approximately 775-FT east of US 59, near 800 N US 59. The new manhole will provide City staff with a suitable location to install pumps in the event of high-water levels in the Diversion Channel.

Bids were received on April 2, 2021 for the above-referenced project. Five bids are shown on the resolution awarding contract. The apparent low bid was received from R&G Construction Co. of Marshall, Minnesota, in the amount of \$49,358.10.

The engineer's estimate for the construction is approximately \$56,165. The total project cost estimate is \$60,118, including 5% contingency and 16% engineering. The project was originally included in the 2020 CIP. We did not complete the project in 2020 due to US Army Corps of Engineers permitting concerns. The project was carried over into the 2021 CIP and will be funded by the Surface Water Management Utility.

Motion made by Councilmember Schafer, Seconded by Councilmember Labat that the Council adopt RESOLUTION NUMBER 21-027, which provides for the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement with R&G Construction Co. of Marshall, Minnesota, in the amount of \$49,358.10, for Project Z78. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider Award of Bids for Street Department Equipment.

The City opened bids on April 5, 2021 for equipment for the Street Department as follows and as shown on the bid tabulations: The Equipment Review Committee met on March 15, 2021 to review the specifications and again on April 6, 2021 following the bid openings.

Loader:

- One (1) New 2021 Heavy Duty 4-Wheel Drive Articulating Wheel Loader

OR

- One (1) New 2021 Heavy Duty 4-Wheel Drive Articulating Wheel Loader In Lieu Of Auto Locking Axles, A Machine With Limited Slip Front And Rear Less Axle Cooling

One bid was received. At their meeting on April 6, 2021, the Equipment Review Committee recommended the award of a new Case 821 G Loader to Titan Machinery of Marshall, Minnesota, in the amount of \$226,632.00.

Excavator:

- One (1) New 2021 Mid-Sized Excavator

Two bids were received.

At their meeting on April 6, 2021, the Equipment Review Committee recommended the award of a new Case Cx 80C Excavator with Option 1 (hydraulic quick coupler for attachment changes) and Option 2 (hydraulic thumb) from Titan Machinery of Marshall, Minnesota, in the amount of \$97,748.00.

Trailer: - One (1) New 24,000 Lb Trailer For Street Dept

Three bids were received.

At their meeting on April 6, 2021, the Equipment Review Committee recommended the award of a new Tow Master 2-24 24,000-lb Trailer from Titan Machinery of Marshall, Minnesota, in the amount of \$16,283.28.

Loader: This unit is included in the 2021 CIP in the amount of \$250,000 funded by Bonding. Excavator &

Trailer: This equipment is included in the 2021 CIP for a total amount of \$111,000 funded by Capital Equipment Fund Levy and Capital Equipment Fund Reserves.

Motion made by Councilmember Lozinski, Seconded by Councilmember Edblom that the Council authorize the purchase of a new Case 821 G Loader from Titan Machinery of Marshall, Minnesota, in the amount of \$226,632.00, per the recommendation of the Equipment Review Committee. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer that the Council authorize the purchase of a new Case Cx 80C Excavator with Option 1 (hydraulic quick coupler for attachment changes) and Option 2 (hydraulic thumb) from Titan Machinery of Marshall, Minnesota, in the amount of \$97,748.00, per the recommendation of the Equipment Review Committee. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Meister, Councilmember Labat. The motion **Passed. 5-2**

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer that the Council authorize the purchase of a new Tow Master 2-24 24,000-lb Trailer from Titan Machinery of Marshall, Minnesota, in the amount of \$16,283.28, per the recommendation of the Equipment Review Committee. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

Project Z88: 2021 State Aid Overlay Project – Consider Resolution Accepting Bid (Awarding Contract).

The Municipal State Aid Street (MSAS) program provides funding to assist municipalities with the construction and maintenance of community-interest streets on their state aid systems. The program is administered by MnDOT’s State Aid for Local Transportation (SALT). A street may be designated as a MSAS route if it is projected to carry a relatively heavier traffic volume or is functionally classified as a collector or arterial, if it is connected points of major interest, and if it provides an integrated and coordinated highway and street system.

The City of Marshall receives an annual allotment of funds for our designated MSAS network. In calendar year 2019, we received \$794,804. In 2020, we received \$865,128. In 2021, we will receive \$787,027; the reduction is a direct result of the impacts of COVID-19 on transportation revenues. As discussed at the 2-23-2021 work session, our current account balance is “advanced” by roughly \$2,887,000.

To improve the current condition on a number of MSAS routes while also paying back our ‘advances’ with our annual allotment, City engineering staff is proposing to issue local bonds for this surfacing project with the intent to make bond payments with future MSAS Advances. City engineering staff has reviewed this proposal with SALT and we have their approval to execute this plan. Issuing local bonds and making bond payments with MSAS advances allows the city to slowly improve our MSAS account balance while also making improvements to our MSAS routes and not impacting our levy.

On April 9, 2021, bids were received for the above-referenced project. Two bids were received as shown on the Resolution Accepting Bid. The low bid was from Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$1,924,600.45. The engineer’s estimate was approximately \$2,242,885.

No proposed general fund impact. Bonds will be issued locally but coordinated with State Aid Finance. Our MSAS account will be responsible for making the bond payments. Due to our funds already being “advanced” \$2,887,000, we will need to make “advance requests” to SALT annually. It is possible that our “advance

request” will be denied. In this event, staff will need to wait until MSAS funds become available to reimburse ourselves.

Motion made by Councilmember DeCramer, Seconded by Councilmember Edblom that the Council adopt RESOLUTION NUMBER 21-028, which provides for the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement with Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$1,924,600.45 for the above-referenced project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat

Authorization to Purchase New Water Truck Chassis for the Parks Department.

Staff received bids to purchase a new water truck chassis on April 1st. A total of five bids were received. After review of the bids by staff and the Equipment Review Committee, staff recommends approval of the bid from Boyer Ford Trucks, Inc. of Minneapolis, MN in the amount of \$42,650.89 including tax and licensing and not trading in our existing chassis. Staff would also recommend declaring our existing 1998 International chassis a surplus and put on auction once the new unit is received and is in service as the price received from auction will likely be more than proposed trade in value.

Approximately \$5,000 will be needed to retrofit our existing tank, pump, and safety lighting to the new chassis upon arrival.

\$62,000 is budgeted in this year’s CIP for the replacement of this unit.

Motion made by Councilmember Lozinski, Seconded by Councilmember Meister Authorize the Purchase of New Water Truck Chassis for the Parks Department in the amount of \$42,650.89 including tax and licensing and declare 1998 International chassis surplus to be sold on auction. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

Consider Approval of the Consent Agenda.

Councilmember Labat Requested that item number, 12 Consider authorization to declare vehicles as surplus property for the Marshall Police Department be removed for further discussion.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Call for a Public Hearing Regarding Proposed Property Tax Abatement at 404 West Lyon.

Call for a Public Hearing Regarding Proposed Property Tax Abatement at 905 Elizabeth St.

Approval of LG220 Application for Exempt Permit Pride in the Tiger Foundation.

Approval of the 2021-22 Township Fire Contracts.

Wastewater Treatment Facilities Improvement Project – Consider Application for Payment No. 21 to Magney Construction, Inc.

Approval Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds.

Approval of Shades of the Past Car Club -- June 4, 2021 Cruise and June 5, 2021 Car Show.

Approval of the bills/project payments.

Consider authorization to declare vehicles as surplus property for the Marshall Police Department.

These vehicles have been abandoned or seized by the Marshall Police Department and have gone through the notification processes and required periods for disposal. These vehicles will be auctioned on-line at the state site, sold, or will be taken to Alters for disposal.

Councilmember Labat pulled the item to comment on a previous vehicle sold on the auction site and that it was a successful sale.

Motion made by Councilmember Labat, Seconded by Councilmember Edblom That these vehicles be declared as surplus property by the City of Marshall. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider a Resolution supporting Telecommuting Opportunities and Telecommuter Forward Certification.

In an effort to continue moving towards border-to-border broadband access, the Minnesota Department of Employment and Economic Development has developed a Telecommuter Forward! Certification which creates new potential for improving the quality of life for employees, encouraging economic innovation and vitality in communities throughout Minnesota, and add new opportunities for civic engagement and collaboration.

Cities that receive the Telecommuter Forward! Certification agree to adopt a model resolution that includes a statement of support and commitment to promoting telecommuting. This certification expands upon border-to-border broadband efforts by providing a way for communities to promote themselves to Minnesotans interested in telecommuting and to businesses that support growing their telecommuting workforce. Other Lyon County cities that are currently certified include Balaton, Cottonwood, and Tracy.

Motion made by Councilmember Meister, Seconded by Councilmember DeCramer to approve Resolution Number 21-030, a resolution supporting Telecommuting Opportunities and Telecommuter Forward Certification. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Project Z80: TH23 / Independence Park Sewer Realignment Project - Grant of Sanitary Sewer Permanent Easement.

Grants of Sanitary Sewer Permanent Easement are required for the above-referenced project between the City and Minnwest and between the City and JR&R II, LLC (Runnings). The location of the easement is shown in Exhibit A for each of the easements. The easements are for the construction, maintenance, and operation of sanitary sewer facilities in the easement area.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister that the Council authorize the execution of the Grant of Sanitary Sewer Permanent Easement between the City of Marshall and Minnwest Bank and that the Council authorize the execution of the Grant of Sanitary Sewer Permanent Easement between the City of Marshall and JR&R II, LLC (Runnings). Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Introduction of Ordinance amendments related to placement shipping containers within the City and other minor miscellaneous Ordinance revisions and Call for Public Hearing.

Last month, the City received an application for a variance to install a shipping container for the use as a permanent storage. The Ordinance prohibits using shipping containers as accessory buildings (Sec. 86-163 (10) or permanent storages (Sec. 86-248 (f) in Business and Residential zoning districts but permits them in Industrial districts. The State Statutes and the City Ordinance require the presence of Statute defined “practical difficulties” for the variance to be granted. These practical difficulties were absent in this case and the Council denied the request.

Provisions prohibiting shipping containers was added to the City Ordinance in 2013 as a part of multiple revisions to the Performance Standards. This provision was triggered in part at that time by a bright green shipping container installed at Sara Circle next to the house and ensuing complaint. It was determined that shipping containers do not meet building codes and do not fit into the typical city environment, which may lead to a reduction in surrounding properties’ values. Provisions prohibiting shipping containers were not controversial at that time and it was hardly discussed at the meetings, even though the changes went through the Planning Commission, Legislative and Ordinance Committee, and the City Council, some of them several times.

In light of the latest request for a variance to install a shipping container as a permanent storage, the Council requested City staff do some research. It was brought up that there are many shipping containers placed around the City for storage use with no granted variances or even variance requests. After thorough review, staff have determined that the majority of the containers are located at Wal-Mart and at Action Sports site at Canoga Park Drive. Based on conversations with the Wal-Mart manager, most of their containers are temporary storage used during their recent construction project and will be removed shortly; this use is permitted by the Ordinance. We received complaints about the containers on Canoga Park Drive in the summer of 2020 and the owner is planning to remove them shortly. This leaves just a few containers scatters around town that are installed in violation of the current Ordinance.

In researching other cities, it was determined that most do not have any regulations of shipping containers, which doesn’t mean they do not contemplate having some. Those which do have regulations, prohibit them in all residential areas but allow in some shape or form in commercial areas, mostly by a conditional use permit. At the Legislation and Ordinance Committee meeting on March 1, 2021, staff presented some information from its research, such as the history and extent of the problem, approach that is used in other cities, and possible solutions, which were discussed at length. The Committee made some recommendations and asked staff to revise relevant Ordinances sections. The proposed changes as presented will allow installing a single shipping container in a B-3 General Business district with a conditional use permit. Such containers will still be prohibited in residential districts and other business districts but will remain permitted in industrial districts. Proposed standard conditions limit placement location within a site, specify screening requirements, and

regulate exterior look of the containers; additional conditions may always be added as well. Adopting this Ordinance change will still leave some existing containers in the city not in compliance.

In addition to two sections revised in conjunction with the shipping containers, staff is presenting minor changes to three other Ordinance sections, which were made in staff's continued efforts to improve the City Ordinance by making it more straightforward and less subject to interpretation and reducing the number of situations which require variances wherever possible.

At its meeting on March 18, 2021, Legislative and Ordinance Committee voted to recommend an approval of proposed ordinance amendments to the city council as recommend by staff. At the March 24, 2021, special Planning Commission meeting Muchlinski made a motion, seconded by Lee to recommend an approval of proposed ordinance amendments to the city council as recommend by staff. All voted in favor of the motion.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister that the Council introduce the Ordinance amending Section 86-248 Outside storage to allow shipping containers' use as a storage as a conditional use permit in a B-3 general business district and also multiple minor revisions to Sections 86-161 Height modifications, 86-162 Yard modifications, 86-163 Accessory buildings, and 86-164 Accessory equipment and call for Public Hearing to be held on April 27, 2021. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Move Dwelling to Residential District at 416 Brussels Court.

The house to be moved to 416 Brussels Court is currently located just outside of town. It is a one-story ranch type house over a walk out basement, approximately 1,600 S.F. in footprint area, built in early 1970's. This house was inspected by Kurtis VanKeulen, Building Inspector, and found to be in good condition suitable for moving. The plan is to set this house on a newly built basement at a new location and to add a two-car garage; at that time, the entire house will be brought up to the new Building Code. The site at Brussels Court seems to be adequate.

The residential area where this house will be moved in has a covenant agreement, but this house seems to be generally in compliance with it. There are no other houses in the immediate vicinity of the proposed relocation lot, and just a few dwellings in that general area, all built within the last 15 years. They are ranch and split types and mostly have slightly smaller footprints (without garages). According to the City Ordinance, the aesthetics, i.e., how the house fits into the locale to which it is being moved, is the main concern for the Council and a deciding factor for approval. The approval should be granted in case it is determined that the house does fit into the area. Since the issue for the Council is about appearance, staff does not render an opinion.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer that the Council call for public hearing to be held on April 27, 2021, at the request of Kelly Jones to move a dwelling into a residential district at 416 Brussels Court. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider Resolution Providing for the Issuance and Sale of the City's General Obligation Bonds, Series 2021A & 2021B.

The issuance of the City's General Obligation Bonds, Series 2021A in the principal aggregate amount of \$1,965,000 currently includes the following.

- Street Reconstruction Bonds: \$1,180,000
 - James Avenue Reconstruction and Storm Outfall Improvement: \$606,883
 - N 1 st Street/W Marshall/W Redwood Reconstruction: \$573,117
- Abatement Bonds: \$225,000
 - Patriot Park Bathroom and Shelter Project: \$225,000
- Equipment Certificates: \$440,000
- Front End Loader: \$198,000
 - Articulating Wheel Loader: \$242,000
- CIP Bond: \$250,000
 - Fire Hall Station Roof Replacement: \$250,000

The issuance of the City's General Obligation State Aid Bonds, Series 2021B in the principal aggregate amount of \$2,310,000 to finance the State Aid Routes Mill & Overlay Project.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer to approve Resolution Number 21-031, a Resolution Providing for the Issuance and Sale of the City's General Obligation Bonds, Series 2021A & 2021B. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Meister, Councilmember Labat. The motion **Passed. 5-2**

Authorization to Install Batting Cages at Independence Park.

The two baseball fields at Independence Park are used heavily from April thru August each year by the School District and Marshall Area Youth Baseball Association (MAYBA). Due to continued growth and field usage demands the existing batting cages are not enough to provide ample hitting opportunities for all the participants in each time slot for practice.

MAYBA and City staff have discussed the feasibility of adding two more batting cages on site near the baseball fields. Staff has received pricing for the installation of fencing, posts for hanging the nets, and the purchase of batting cage nets. The total cost for the project is estimated to be \$17,500.

MAYBA would propose to pay \$15,000 towards the project over 2021, 2022, and 2023 with \$5,000 minimum payment each year and the potential to pay off the total amount earlier if able. MAYBA would pay the City the first \$5,000 upon authorization to proceed on installation. The City would pay the upfront costs for construction and be reimbursed in the times mentioned within the memo. Total net cost for the additional batting cages to the City would be approximately \$2,500. MAYBA and the City have cost shared numerous projects in the last few years including the installation of new scoreboards, new bleachers, all new light bulbs for the light towers, etc.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister to approve the installation of batting cages at Independence Park. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The Motion **Carried. 7-0**

Review and Adopt Ash Tree Replacement Program.

As Emerald Ash Borer continues to get closer to Marshall and it potentially devastating change to the landscape of Marshall, Kelly Herfendal, MN GreenCorps Member and Preston Stensrud, Parks Superintendent have put together a draft Ash Tree Replacement Plan to be adopted by the City of Marshall.

This plan would help establish a Tree Advisory Board that will educate the public on tree ID and tree health, properly planting trees and determining proper varieties, help identify common tree diseases and pests – such as Emerald Ash Borer and educate the public on proper maintenance techniques such as watering, mulching, and pruning.

The Marshall Community Services Advisory Board has also reviewed this plan.

Motion made by Councilmember Meister, Seconded by Councilmember DeCramer to adopt Ash Tree Replacement Program for the City of Marshall in preparation for Emerald Ash Borer. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Commission/Board Liaison Reports

- Byrnes Regional Development Commission continues to review the funding opportunities with its revolving loan fund. Transportation Co

- Schafer MERIT Center hosted the Southwest Minnesota Fire Conference. There will be future meetings regarding the transition of the CAT Team joining with the Marshall Fire Department.

- Meister Community Services Advisory Board continues to meet and review and narrow down the aquatic center proposals.

- Edblom No Report

- DeCramer Diversity, Equity, and Inclusion Commission met identifying next steps, short- and long-term goals and submitted a grant for inclusive playground equipment.

- Labat Library Board met and have opened branches in Cottonwood and Balaton with limited hours as well as opening the Marshall branch on Saturdays with limited hours.

- Lozinski City Hall Committee met to discuss future change orders yet to come before the committee. The project remains on schedule.

Councilmember Individual Items

Councilmember Schafer commented on junk items on residential properties. Member Schafer is requesting that instead of junk being addressed by complaint only that staff note and address issues as they are noticed.

Councilmember Lozinski mentioned that the second mural will be going up soon to replace the faded mural on the back of the Varsity Pub.

Councilmember Labat discussed the total debt as of 12/31/2020 of Marshall and its surrounding communities.

Councilmember DeCramer requested a list of previously auctioned items to see the total amount received and if the action process is worthwhile.

Mayor Byrnes commented on the water softening projects, street projects and other related items that effect all aspects of the debt the City of Marshall and Marshall Municipal Utilities hold. Mayor Byrnes also discussed new constructions projects, both residential and commercial, that are beginning.

City Administrator

City Administrator Sharon Hanson commented that the city hall project is still on schedule and that staff can set up a work session to discuss city debt.

Director of Public Works

Director of Public Works/ City Engineer Jason Anderson commented on future informational meetings for upcoming construction projects.

City Attorney

City Attorney Dennis Simpson requested that the council adjourn to a closed session.

At 7:11P.M., Motion made by Councilmember Meister, Seconded by Councilmember Schafer to adjourn to a closed session. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

At 7:33 P.M., the council came out of closed session.

Information Only

There were no questions on the information items.

Upcoming Meetings

There were no questions on the upcoming meetings.

Adjourn

At 7:34 P.M., Motion made by Councilmember Meister, Seconded by Councilmember Schafer to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Mayor

Attest:

City Clerk

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 27, 2021
Category:	PUBLIC HEARING
Type:	INFO/ACTION
Subject:	Move Dwelling to Residential District at 416 Brussels Court
Background Information:	<p>The house to be moved to 416 Brussels Court is currently located just outside of town. It is a one-story ranch type house over a walk out basement, approximately 1,600 S.F. in footprint area, built in early 1970's. This house was inspected by Kurtis VanKeulen, Building Inspector, and found to be in good condition suitable for moving. Attached are building photos, building diagrams, and inspection report. The plan is to set this house on a newly built basement at a new location and to add a two-car garage; at that time, the entire house will be brought up to the new Building Code. The site at Brussels Court seems to be adequate.</p> <p>The residential area where this house will be moved in has a covenant agreement, but this house seems to be generally in compliance with it. There are no other houses in the immediate vicinity of the proposed relocation lot, and just a few dwellings in that general area, all built within the last 15 years. They are ranch and split types and mostly have slightly smaller footprints (without garages). An aerial photo of the area is attached for Council's consideration. According to the City Ordinance, the aesthetics, i.e., how the house fits into the locale to which it is being moved, is the main concern for the Council and a deciding factor for approval. The approval should be granted in case it is determined that the house does fit into the area. Since the issue for the Council is about appearance, staff does not render an opinion.</p> <p>Ordinance Sections 18-56 through 18-62 outline moving-in-town procedures https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH18B_UBURE_ARTIIIMOBU_DIV2PEMOINREDI.</p> <p>At the April 13, 2021, meeting, the City Council called for a Public Hearing to be held on April 27, 2021, regarding this application.</p>
Fiscal Impact:	The applicant will be responsible for all direct costs related to this request to move dwelling into a residential district.
Alternative/Variations:	No alternative actions recommended.
Recommendations:	<p>that the Council close the public hearing.</p> <p>Since this is an aesthetics issue, final recommendation is deferred to City Council.</p>



COMMUNITY PLANNING
CITY OF MARSHALL
344 WEST MAIN ST
MARSHALL, MN 56258
PHONE: 507-537-6773
FAX: 507-537-6830

INSPECTION REPORT

DATE: 3-21-2021
OWNER: Kelly Jones
PROJECT: Inspection of Dwelling in Marshall, MN
LOCATION: Move to 416 Brussels Court, Marshall
FROM: Kurtis Van Keulen
Building Inspector
City of Marshall, 56258

At the request of Kelly Jones, I looked at a dwelling in rural Marshall, MN to be relocated to 416 Brussels Court

The following itemized list are my observation of the dwelling for review by the City of Marshall for possible relocation.

1. 1970's home
2. Ranch style dwelling
3. 31 x 54 = 1674 Sq. Ft.
4. Two bedrooms on the main floor.
5. All mechanical, AC, water heater, are being replaced with new systems.
6. Plumbing supply and DWV were not visible at this time. Two vents through roof.
7. One main floor bathroom with operatable window, no mechanical ventilation.
8. Interior and exterior walls and floor are straight and level.
9. Floor joist 2x10 x16" o.c.
10. Stair & railing to basement to be new and code compliant.
11. All smoke detectors need to be replaced with additional detectors and CO detectors.
12. Electric baseboard heat, AC unit and duct work in attic.
13. Attic, not accessible, will need to verify for R-value and condition.
14. Roof is straight and clean, no apparent roof damage or staining from water.
15. Existing siding to be replaced with new siding.
16. Windows and doors are being replaced and to meet code compliance. Minimum of one egress window per bedroom. Currently Awning Type windows.
17. Roof is to be replaced, provide additional ventilation to meet compliance.
18. Has vented soffits.
19. Electrical to be inspected by the state electrical inspector.

Owner is replacing the roof, siding, and windows. Currently there is no main front door, one will be added to the front of the home facing East. Drawings and header sizes will be provided for the new entry door. The foundation and garage are undecided, however tentatively the garage will be attached at the rear of the dwelling with a south facing door. The foundation will require 3 center load bearing walls, as portion above current garage runs parallel with the length of the home. The remaining basement has a center bearing wall. The main floor of the home has good interior finishes with no visible structural issues.

After field inspection I find this dwelling to be in good to excellent condition.

Subject Photo Page

Borrower	N/A				
Property Address	2166 County Road 74				
City	Marshall	County	Lyon	State	MN Zip Code 56258
Lender/Client	Genevieve M. Clark Estate				

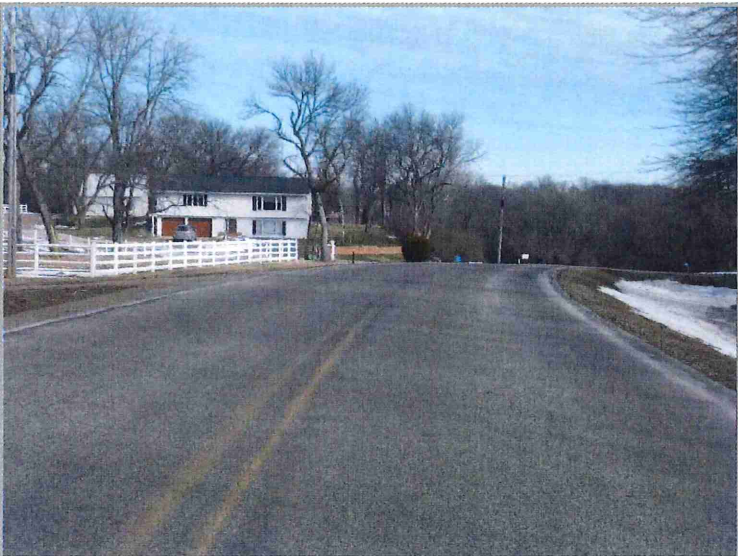


Subject Front

2166 County Road 74
 Sales Price
 Gross Living Area 1,674
 Total Rooms 6
 Total Bedrooms 2
 Total Bathrooms 1
 Location Gd/Avg.
 View Housing & River
 Site 9.5 Ac. Gd/Avg.
 Quality Average
 Age 45



Subject Rear

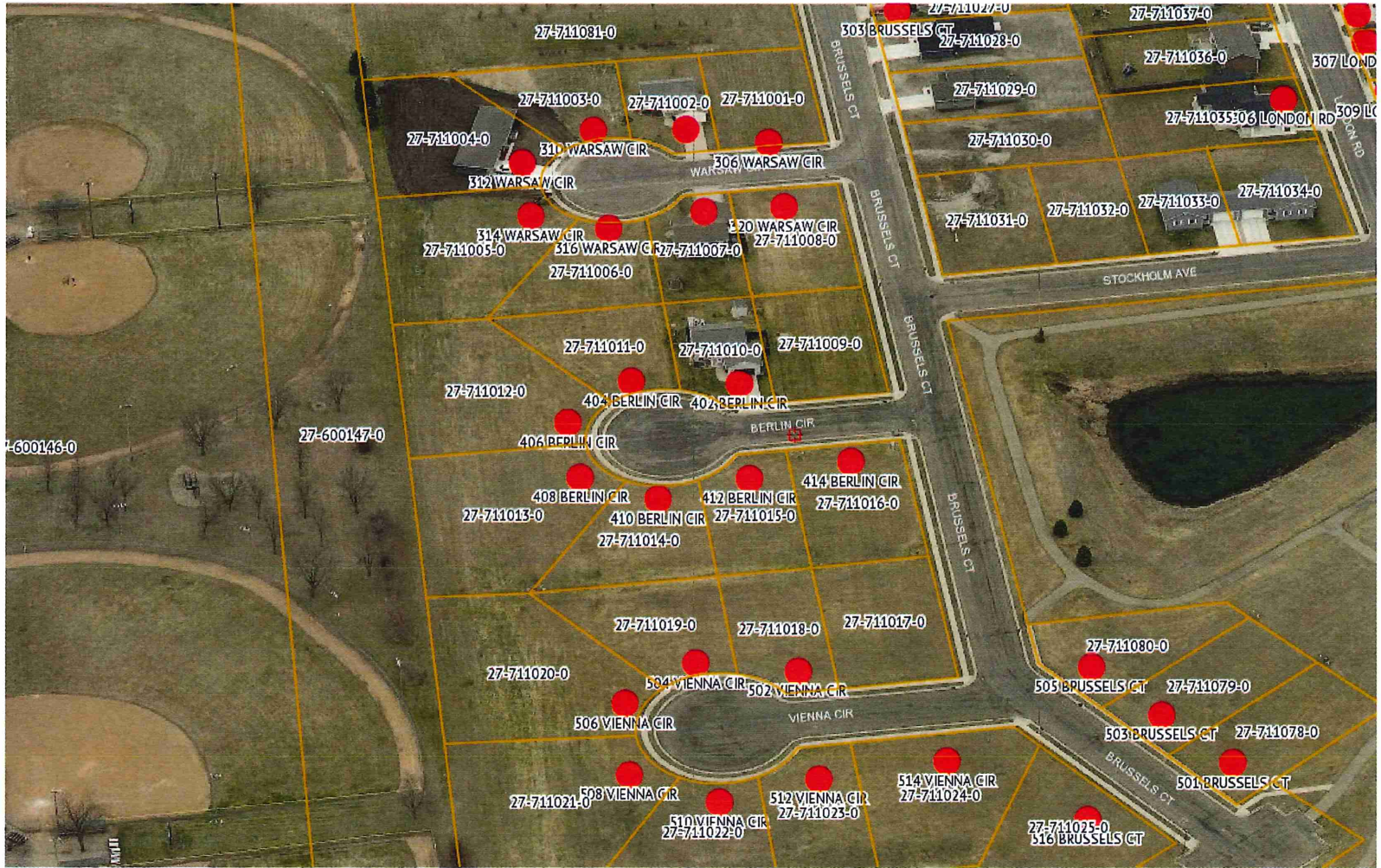


Subject Street

CONNECTEXPLORER



Workspaces



map: Auto (Oblique) - Apr 2020 - May 2020 - < image 1 of 11 > 04/11/2020

Item 3.

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**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 27, 2021
Category:	PUBLIC HEARING
Type:	INFO/ACTION
Subject:	Public Hearing and Adoption of Ordinance amendments related to placement shipping containers within the City and other minor miscellaneous Ordinance revisions
Background Information:	<p>Last month, the City received an application for a variance to install a shipping container for the use as a permanent storage. The Ordinance prohibits using shipping containers as accessory buildings (Sec. 86-163 (10) or permanent storages (Sec. 86-248 (f) in Business and Residential zoning districts but permits them in Industrial districts. The State Statutes and the City Ordinance require the presence of Statute defined “practical difficulties” for the variance to be granted. These practical difficulties were absent in this case and the Council denied the request.</p> <p>Provisions prohibiting shipping containers was added to the City Ordinance in 2013 as a part of multiple revisions to the Performance Standards. This provision was triggered in part at that time by a bright green shipping container installed at Sara Circle next to the house and ensuing complaint. It was determined that shipping containers do not meet building codes and do not fit into the typical city environment, which may lead to a reduction in surrounding properties’ values. Provisions prohibiting shipping containers were not controversial at that time and it was hardly discussed at the meetings, even though the changes went through the Planning Commission, Legislative and Ordinance Committee, and the City Council, some of them several times.</p> <p>In light of the latest request for a variance to install a shipping container as a permanent storage, the Council requested City staff do some research. It was brought up that there are many shipping containers placed around the City for storage use with no granted variances or even variance requests. After thorough review, staff have determined that the majority of the containers are located at Wal-Mart and at Action Sports site at Canoga Park Drive. Based on conversations with the Wal-Mart manager, most of their containers are temporary storage used during their recent construction project and will be removed shortly; this use is permitted by the Ordinance. We received complaints about the containers on Canoga Park Drive in the summer of 2020 and the owner is planning to remove them shortly. This leaves just a few containers scatters around town that are installed in violation of the current Ordinance.</p> <p>In researching other cities, it was determined that most do not have any regulations of shipping containers, which doesn’t mean they do not contemplate having some. Those which do have regulations, prohibit them in all residential areas but allow in some shape or form in commercial areas, mostly by a conditional use permit.</p> <p>At the Legislation and Ordinance Committee meeting on March 1, 2021, staff presented some information from its research, such as the history and extent of the problem, approach that is used in other cities, and possible solutions, which were discussed at length. The Committee made some recommendations and asked staff to revise relevant Ordinances sections. The proposed changes as presented will allow installing a single shipping container in a B-3 General Business district with a conditional use permit. Such containers will still be prohibited in residential districts and other business districts but will remain permitted in industrial districts. Proposed standard conditions limit placement location within a site, specify screening requirements, and regulate exterior look of the containers; additional conditions may always be added as well. Adopting this Ordinance change will still leave some existing containers in the city not in compliance.</p> <p>At the last City Council meeting, a discussion about screening requirements for containers took place. The proposed Ordinance requires that containers are located in such a manner that they are not visible from public streets, public parks, and residential districts, i.e., areas on which they may have the greatest negative effect. The Ordinance gives an applicant significant flexibility in complying with this requirement, as the desired r</p>

	<p>may be achieved by locating containers behind existing objects, such as buildings or other barriers, including natural ones, placing them farther than 500 feet from those areas, or building a new screen, such as a living fence. Installed containers must still be in good shape because they may be visible from adjacent business district lots.</p> <p>In addition to two sections revised in conjunction with the shipping containers, staff is presenting minor changes to three other Ordinance sections, which were made in staff's continued efforts to improve the City Ordinance by making it more straightforward and less subject to interpretation and reducing the number of situations which require variances wherever possible.</p> <p>At its meeting on March 18, 2021, Legislative and Ordinance Committee voted to recommend an approval of proposed ordinance amendments to the city council as recommend by staff.</p> <p>At the March 24, 2021, special Planning Commission meeting, Muchlinski made a motion, seconded by Lee to recommend an approval of proposed ordinance amendments to the city council as recommend by staff. All voted in favor of the motion.</p> <p>The Ordinance Amendments related to placement shipping containers within the City and other minor miscellaneous Ordinance revisions was introduced at the April 13, 2021, City Council meeting.</p>
Fiscal Impact:	None.
Alternative/ Variations:	None.
Recommendations:	<p>that the Council close the public hearing on the Ordinance amendments related to placement shipping containers within the City and other minor miscellaneous Ordinance revisions.</p> <p>that the Council adopt Ordinance No. XXX, Second Series, Amending Section 86-248 Outside storage to allow shipping containers' use as a storage as a conditional use permit in a B-3 general business district and also multiple minor revisions to Sections 86-161 Height modifications, 86-162 Yard modifications, 86-163 Accessory buildings, and 86-164 Accessory equipment.</p>

Sec. 86-161. - Height modifications.

- (a) Height limitations set forth elsewhere in this chapter may be increased by 100 percent when applied to the following:
- (1) Church spires and, belfries ~~or domes~~ which do not contain usable spaces.
 - (2) Monuments.
 - (3) Water towers.
 - ~~(4) Flagpoles.~~
 - ~~(45)~~ Chimneys or smokestacks.
 - ~~(56)~~ Cooling towers.
- (b) Height limitations set forth elsewhere in this chapter may be increased by 25 percent when applied to the following:
- (1) Elevator and mechanical penthouses, stair enclosures, and church domes.
 - (2) Clearstories, skylights, and other above roof structures with a footprint less than ten percent of the roof area.
 - (3) Commercial silos.
 - (4) Industrial equipment.

(Code 1976, § 11.19(4)(A); Ord. No. 466, § 2, 10-15-2001; Ord. No. 750 2nd series, § 1, 6-23-2020)

Sec. 86-162. - Yard modifications.

Measurements shall be taken from the nearest point of the wall of a building to the lot line in question, subject to the following qualifications:

- (1) Cornices, awnings, marquees, ~~or eaves,~~ pergolas, and balconies may extend into the required front yard a distance not exceeding four feet, ~~six inches,~~ and the required side yard distance not exceeding two feet.
- (2) Fire escapes may extend into the required front yard a distance not exceeding ~~five~~ four feet, ~~six inches.~~ Basement egress window wells may extend into required front and side yards a distance not to exceed three feet.
- (3) A landing ~~place or,~~ deck ~~or uncovered porch~~ may extend into the required front yard to a distance not exceeding eight feet, if they ~~landing place or porch~~ have ~~the~~ its floor no higher than the main entrance floor of the building, except a landing ~~place~~ installed at the main entrance of existing residential structure and projecting no more than four feet from the structure may extend 15 feet into required front yard. A four foot square landing, not including stair, or a five foot square landing serving a ramp, shall always be permitted at the main entrance of existing residential structures if replacing an existing landing. ~~;~~ An open railing no higher than three feet may be placed around such ~~structures~~ place.
- (4) A bay window having a bow, or angled sides, with windows on all faces projecting no more than two feet from the building wall may extend 20 feet into required front yard.
- (5) The architectural features listed in paragraphs 1 through 4 may also extend into the required rear yard to the same extent as permitted for extension into the required front yard. If an easement coincides with, or is wider than, a required yard, architectural features listed in paragraphs 1 and 2 may extend into such easement not more than two feet with written approval of the city engineer.
- (6) Retaining walls, fences, and other similar structures located in any yard shall not exceed seven feet in height in any of the classes of residential and business districts. Barbed wire or electrical fencing materials are prohibited in these locations.
- (7) Retaining walls, fences or any other structures, both permanent and temporary, located in the front yard of a corner lot at the intersection of streets, except pilon signs, shall not exceed three feet in height as measured above the curb within a 25-foot visibility triangle of the property corner at such intersection and within a 10-foot visibility triangle adjacent to alleys and driveways.
- (8) On double frontage lots, the required front yard shall be provided on both streets. On corner lots, the required front yard shall be provided on all streets.
- (9) In determining the depth of rear yard for any building where the rear yard opens into an alley, one-half the width of the alley, but not exceeding ten feet, may be considered as a portion of the rear yard.
- (10) Any structure, including fences, built in the rear or side yard that opens into an alley, must not be placed less than three feet from the property line defining this alley. Any garage with overhead door facing, and having a direct vehicle access from, an alley must not be placed less than 18 feet from the alley.
- (11) No front, side or rear yard shall be required in the downtown district, except single family houses and duplexes ~~which area shall be designated on the official zoning map.~~
- (12) On a corner lot fronting two intersecting streets, either yard opposite the street may be designated the rear yard; in case of a triangular corner lot, the yard not adjacent to streets shall be designated the rear yard but shall meet the setback requirements of a side yard. On a corner lot fronting three streets, the yard opposite the front yard located between two other front yards

Sec. 86-163. - Accessory buildings.

- (a) Purpose. These regulations governing accessory buildings are established to provide for the orderly development and use of land and to minimize conflicts among land uses by regulating the type, size and location of accessory buildings.
- (b) Accessory buildings shall comply with the following regulations in addition to other requirements of this chapter:
- (1) An accessory building must not be placed on a lot where there is no permitted use main building except in a case when such lot is not substandard and is adjacent to the lot where a permitted use main building is located, provided both lots have the same owner(s), and the owner(s) sign and record an agreement prohibiting the sales or transfer of individual lots unless a new main structure is built on a lot where a standalone accessory building, compliant with the city ordinance, is located or said accessory building is removed. If such accessory structure is allowed under above conditions, the city ordinance shall be applied as if two adjacent lots are combined into one.
 - (2) An accessory building must not be placed less than five feet from the main building or another accessory building.
 - (3) An accessory building must not be placed in a required front yard or side yard, or less than 12 feet to the rear property line except one accessory building less than 200 square feet in area and less than ten feet in height may be placed not less than five feet to the side or rear property line. For accessory buildings over 1,000 square feet or over ten feet in height, the distance to the rear property line shall be increased by one-foot for every 100 square feet area increase over 1,000 square feet and every one-foot height increase over ten feet until ordinance required rear yard depth is reached.
 - (4) An accessory building must not exceed 1,000 square feet in area in the R-1 one-family residence district, nor exceed 600 square feet in area per dwelling unit in residential structures in any other residential district, nor exceed 80 percent of the footprint area of the main use building when its footprint exceeds 1,200 square feet in all classes of residential and business districts, except an accessory building size may be increased 50 percent if located on lots of more than seven-tenths of an acre in the R-1 one-family residence district and the R-2 one- to four-family residence district. In all classes of residential and business districts, all accessory buildings combined must not exceed the area of the main building nor occupy more than 25 percent of the area of a rear or front yard.
 - (5) In all classes of residential and business districts an accessory building must not be more than one-story or greater than 15 feet in ~~actual~~ height. An accessory building located 25 feet or more from all property lines on a lot of seven-tenths of an acre or more must not be more than one and one-half stories, nor more than 18 feet in ~~actual~~ height. Accessory buildings must not be greater in height than the main building. Open lofts and mezzanines shall not be considered stories.
 - (6) In the R-1 one-family residence district and the R-2 one- to four-family residence district, an accessory building must not be located a lesser distance to a front property line than the main building; ~~except an open gazebo under 200 square feet in area and 12 feet in height may be placed in front of the main building on lots of more than seven-tenths of an acre, provided the house front yard depth is at least two times greater than the required front yard. On double frontage lots one accessory building may be permitted on the side opposite to the lot access point provided it meets applicable front yard requirements and matches the main structure in appearance. In all classes of residential and business districts, accessory buildings located in the front yard shall be finished to match the main use building.~~

(a) On lots of more than seven-tenth of an acre with a front yard depth at least two times greater than the required front yard, an open gazebo under 200 square feet in area and 12 feet in height may be placed in front of the main building.

(b) On lots of more than seven-tenth of an acre with a front yard depth at least two times greater than the required front yard, a detached garage may project up to 10 feet past the nearest main building front wall, provided it is located less than 10 feet away from such main building and projection is less than half of garage's full depth.

(c) In all classes of residential and business districts, accessory buildings located in, or protruding into, the front yard shall be finished to match the main use building.

- (7) In the R-1 one-family residence district and the R-2 one- to four-family residence district there must not be more than two accessory buildings placed on a lot of less than seven-tenths of an acre, nor more than three accessory buildings placed on a lot of more than seven-tenths of an acre. An open gazebo under 200 square feet in area and 12 feet in height may be built in addition to the number of accessory building limitations indicated above.
- (8) All accessory buildings must be constructed to comply with all requirements of the building code including structural requirements.
- (9) No accessory building shall be used, permanently or temporarily, for human habitation; any building containing provisions for human habitation shall be considered a main use. In the R-1 one-family residence district and the R-2 one- to four-family residence district, one travel trailer, camper, motor-home or recreational vehicle may be used as a temporary guest residence for no more than ten days per calendar year. If placed in the front yard, it shall not project into public right-of-way or visibility triangles. The ten days limit may be extended to 30 days by an interim use permit.
- (10) Trailers, semi-trailers, and storage containers (including, but not limited to, cargo and shipping container and PODS or any structures made of the above components) ~~shall must~~ not be ~~considered or~~ used as accessory buildings ~~in all classes of residential or business districts. A single unit as described above may be utilized for temporary storage for no more than 30 consecutive days in a calendar year. The 30 days limit may be extended to 180 days by applying for an interim use permit and complying with all requirements of the city and building codes.~~
- (11) Any accessory building exceeding 300 square feet, capable of storing street legal motorized vehicles, shall be provided with a street access in a form of a driveway that shall be paved from the street through the required front yard. No driveway shall be required for secondary garages, provided a minimum double garage is attached to the house; however, if such driveway is installed, it shall be paved within the public right-of-way.
- (12) Accessory buildings must not be located within any utility easements. Overhangs and eaves may extend into such easement not more than two feet with written approval of the city engineer.
- (13) In all classes of residential and business districts accessory buildings, including carports but excluding temporary structures installed for less than 90 days, must not use cloth, canvas, plastic sheathing, tarps, or similar materials as finish building materials.
- (14) Temporary family health care dwellings are not permitted, pursuant to authority granted by Minn. Stat. § 462.3593, subd. 9.

(Code 1976, § 11.19(4)(C); Ord. No. 574, § 1, 6-4-2007; Ord. No. 614, § 1, 10-13-2009; Ord. No. 681 2nd series, § 1, 9-24-2013; Ord. No. 699 2nd series, § 1, 9-9-2015; Ord. No. 711 2nd series, § 1 8-8-2016; Ord. No. 750 2nd series, § 1, 6-23-2020)

Sec. 86-248. - Outside storage.

- (a) In all classes of residential districts, open storage and accumulation of materials and equipment shall be prohibited. In all other zoning districts, open storage of materials and equipment shall be prohibited in the required front, side, and rear yards, except storage shall be allowed in the required rear yard in industrial districts. Unless prohibited elsewhere in the ordinance, any other outside storage, including outdoor storage tanks, shall be located or screened so as not to be visible from public right-of-way, public parks or any lot within 500 feet in any of the classes of business or residence districts, except in industrial and agricultural zoning districts screening from public right-of-way is not required. The screening may be achieved by fencing or landscaping means compliant with section 86-247. In all classes of business districts, the storage area shall be paved to control dust and erosion and shall be properly maintained. Temporary storage of building materials intended for construction use on premises shall be allowed during ongoing construction and up to ~~two~~ ~~one~~ weeks prior to construction and is exempt from the above requirements provided a valid building permit is ~~obtained~~ ~~displayed on~~ ~~site~~.
- (b) Outdoor display of retail merchandise intended for sale or rent and open to public shall be allowed in all classes of business and industrial districts. In all classes of business districts, the display area, except live plants sales area, shall be so designated and paved to control dust and erosion and facilitate moving of displayed products. Except licensed automobile, motorcycle, off-road vehicle, and boat sales lots, and small motorized farm and lawn care equipment sales, the display area shall not be located in the required front and side yards. Outdoor display areas adjacent to any of the classes of residence districts shall be screened by fencing or landscaping means compliant with section 86-247. Outdoor display area shall be adequately lighted.
- (c) Outdoor display and sale shall be allowed in all classes of residential districts and residential properties within other zoning districts during garage and yard sales only. The display area shall be located entirely within the pertinent residential property.
 - (1) Any related signage shall be limited to premises and to other private properties provided permission from the property owners is obtained; all signage shall be erected not earlier than one-day before sale and shall be removed at the termination of the sale. Such signs shall be limited to three square feet each.
 - (2) There shall be no more than four garage sales conducted during any period of 12 calendar months; there shall be no more than two garage sales conducted during any period of 30 calendar days; there shall be no garage sales conducted for more than four consecutive days; and there shall be no garage sales conducted before 7:00 a.m. or after 8:00 p.m.
- (d) Building enlargement and expansions over 50 percent of existing building footprint area, construction of additional buildings on site, or changes of use resulting in new exterior storage or display area shall cause an exterior storage/display area review by city staff for ordinance compliance.
- (e) Trash, garbage, refuse, recycling materials or any other items intended for disposal shall be stored in designated containers or dumpsters which, with the exception of R-1 and R-2 residence districts, shall be located within areas set for collection of garbage as prescribed by section 50-23. In R-1 and R-2 residence districts trash cans shall not be stored in the required front yard except on the day of garbage collection. In R-1 and R-2 residence districts furniture and other bulky items may be left at the curb for pick up by the licensed garbage hauler or anywhere in the front yard for anyone to take for no more than 48 hours. In all classes of business and industrial districts, similar items intended for disposal may be piled together for temporary storage no longer than six months within garbage collection areas in a single stack not higher than five feet and with area no more than 100 square feet.
 - (1) In all classes of multiple-family and business districts, garbage collection areas shall be paved and fully enclosed with secured access and shall not be located in the required front yard. The enclosure shall be between five and six feet high and fully opaque. If it is located next to the building, it shall be finished with materials matching the exterior of the building.

- (2) Temporary construction dumpsters intended for demolition and other construction debris may be located outside of such enclosures during ongoing construction and up to one week before and after construction provided a valid building permit is displayed on site. No temporary construction dumpster shall be set on public right-of-way or public parking lot unless a city permit is secured.
- (f) Storage containers, including, but not limited to, trailers, semi-trailers, cargo and shipping containers, PODS, and dumpsters, are not allowed as permanent storage ~~units structures~~ in all classes of residential or business districts, except a single shipping container may be allowed in a B-3 General business district by a conditional use permit. Utilization of a single unit ~~these types of containers for temporary use~~ is allowed for temporary storage for no more than 30 days in a calendar year; the 30 days limit may be extended to 180 days by an interim use permit in accordance with section 86-163. The above limitations do not apply to temporary construction dumpsters as regulated in subsection (e). When allowed by a conditional use permit in a B-3 General business district, the unit shall meet, at a minimum, the following conditions:
- (1) The unit shall not be placed in any required yard or any front yard.
 - (2) The unit shall be located or screened so as not to be visible from public right-of-way, public parks or any lot within 500 feet in any of the classes of residence districts. The screening may be achieved by fencing or landscaping means compliant with section 86-247.
 - (3) The unit shall be new or freshly painted with neutral colors with no painted signage, lettering, or advertising.
 - (4) The unit shall be maintained in original shape at all times.
- (g) In all classes of residential districts, a licensed boat, open or closed trailer, camper, motor-home, recreational vehicle or other motorized vehicle, but no more than three units, may be stored outside on the property as regulated in section 74-131. One snowmobile, ATV, golf cart, riding mower, trailer, boat, or camper can be displayed for sale in the front yard, provided it has not been purchased or consigned for resale and is not displayed for longer than seven consecutive days or longer than 30 days in a calendar year. No storage or accumulation of any materials in ~~open~~-trailers is permitted.

(Code 1976, § 11.19(3)(A)(2); Ord. No. 687, § 1, 6-10-2014; Ord. No. 749 2nd series, § 1, 6-23-2020)

Editor's note— Ord. No. 687, § 1, adopted June 10, 2014, amended the title of § 86-248 to read as set out herein. Previously § 86-248 was titled storage of materials.

Sec. 86-164. - Accessory equipment.

- (a) In all the classes of residential districts, accessory equipment shall be subject to the following qualifications:
- (1) Accessory equipment, except a single basketball hoop, shall not be located in any required front yard, side yard, or be located within 12 feet of any rear lot line, ~~except~~ Accessory equipment cumulatively less than 200 square feet in area and less than eight feet in height and sport courts shall not ~~may~~ be placed ~~not~~ less than five feet to the side or rear property line. Residential type AC units are permitted within required side or rear yards.
 - (2) Accessory equipment shall not exceed 12 feet in height when measured from the lowest point of the finished surface of the ground within five feet of the support structure to the top of the equipment. Equipment mounted on the roof of the building shall not project beyond the highest portion of the pitched roof structure of the building nor exceed four feet above the flat roof structure.
 - (3) When the accessory equipment is attached structurally and not just electrically to the main building, it shall comply in all respects with the requirements of this chapter as applicable to the main building and also to the requirements of the building code.
 - (4) Accessory equipment ~~shall~~ must not be placed on a lot where there is no permitted use main building except in a case when such lot is not substandard and is adjacent to the lot where a permitted use main building is located, provided both lots have the same owner(s), and the owner(s) sign and record an agreement prohibiting the sales or transfer of individual lots unless a new main structure is built on a lot where accessory equipment, compliant with the city ordinance, is located or said accessory equipment is removed. If such accessory equipment is allowed under above conditions, the city ordinance shall be applied as if two adjacent lots are combined into one, except a sports court may be located at a lesser distance to a front property line than the main building.
 - (5) In the R-1 one-family residence district and the R-2 one- to four-family residence district accessory equipment ~~shall~~ must not be located a lesser distance to ~~the~~ the front property line than the main building except residential type AC units ~~accessory equipment less than six square feet in area and less than four feet in height~~ or unless fully screened from public right-of-way by solid fence. On double frontage lots accessory equipment may be permitted on the side opposite to the lot access point provided it meets applicable front yard requirements.
 - (6) Accessory equipment, including any projections, ~~shall~~ must not be located within any utility easements.
- (b) In all the classes of business districts, accessory equipment shall be subject to subsections (a)(1), (2), (3) and (6).
- (c) In all the classes of industrial districts, accessory equipment shall be subject to subsections (a)(1), (3) and (6).

(Code 1976, § 11.19(4)(D); Ord. No. 681 2nd series, § 1, 9-24-2013; Ord. No. 750 2nd series, § 1, 6-23-2020)

ORDINANCE NO. _____, SECOND SERIES

**ORDINANCE AMENDING
MARSHALL CITY CODE OF ORDINANCES – CHAPTER 86
RELATING TO ZONING**

The Common Council of the City of Marshall does ordain as follows:

Section 1: City Code of Ordinances, Chapter 86, Article VI, 86-161 Height modifications, 86-162 Yard modifications, 86-163 Accessory buildings, 86-164 Accessory equipment, and 86-248 Outside Storage are hereby amended.

Section 2: It is hereby determined that publication of this Title and Summary Ordinance will clearly inform the public of the intent and effect of Ordinance No. _____, Second Series.

It is hereby directed that only the above Title and Summary of Ordinance No. _____, Second Series be published conforming to Minnesota Statutes §331A.01 with the following:

NOTICE

Persons interested in reviewing a complete copy of the Ordinance may do so at the office of the City Clerk, City Offices, 1501 State Street, Social Science Building, Room 213, Marshall, Minnesota 56258.

Section 3: These Ordinances shall take effect after their passage and summary publication.

Passed and adopted by the Common Council this 27th day of April 2021.

THE COMMON COUNCIL

ATTEST:

Mayor of the City of Marshall, MN

City Clerk

Introduced on: April 13, 2021

Final Passage on: April 27, 2021

Published in the Marshall Independent: _____

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 27, 2021																												
Category:	PUBLIC HEARING																												
Type:	ACTION																												
Subject:	905 Elizabeth St. – 1) Public Hearing regarding a home property tax abatement request 2) Consideration of a resolution approving home property tax abatement.																												
Background Information:	<p>On April 13, 2021 a public hearing was called for and to be held on April 27, 2021 regarding a home property tax abatement request. Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement. The property is located at 905 Elizabeth St. with an estimated market value of \$319,200 with the difference of improvement being \$256,300.</p> <table border="1" data-bbox="402 905 1511 1377"> <thead> <tr> <th colspan="4">HOMESTEAD TAX RATE</th> </tr> <tr> <th>2021 prebuild raw land value</th> <th colspan="2">2021 post build total value</th> <th>Difference of improvement</th> </tr> </thead> <tbody> <tr> <td>62,900</td> <td>\$</td> <td>319,200.00</td> <td>\$ 256,300.00</td> </tr> <tr> <td colspan="2">taxes @ 2021 rates</td> <td colspan="2">taxes @ 2021 rates</td> </tr> <tr> <td>\$</td> <td>187.00</td> <td>\$</td> <td>1,851.00</td> </tr> <tr> <td colspan="2"></td> <td>\$</td> <td>1,664.00</td> </tr> <tr> <td colspan="4" style="text-align: center;"><i>city portion only</i></td> </tr> </tbody> </table>	HOMESTEAD TAX RATE				2021 prebuild raw land value	2021 post build total value		Difference of improvement	62,900	\$	319,200.00	\$ 256,300.00	taxes @ 2021 rates		taxes @ 2021 rates		\$	187.00	\$	1,851.00			\$	1,664.00	<i>city portion only</i>			
HOMESTEAD TAX RATE																													
2021 prebuild raw land value	2021 post build total value		Difference of improvement																										
62,900	\$	319,200.00	\$ 256,300.00																										
taxes @ 2021 rates		taxes @ 2021 rates																											
\$	187.00	\$	1,851.00																										
		\$	1,664.00																										
<i>city portion only</i>																													
Fiscal Impact:	The approximate amount of assistance is \$1,664 a year or \$3,328 over a maximum period of 2 years as a Homestead.																												
Alternative/Variations:	None Recommended.																												
Recommendations :	Recommendation #1- To Close the Public Hearing Recommendation #2- To approve the resolution approving home property tax abatement																												

Resolution Number 21-032

RESOLUTION RELATING TO A TAX ABATEMENT ON PROPERTY BY KEITH BROCKBERG; GRANTING THE ABATEMENT

BE IT RESOLVED by the Common Council of the City of Marshall, Minnesota, as follows:

Section 1. AUTHORIZATION AND RECITALS.

- 1.01. The City, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the "Act"), is authorized to grant an abatement of the property taxes imposed by the County on a parcel of property (Property Tax Abatement) if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement.
- 1.02. The City has adopted the City of Marshall Tax Abatement Policy which further stipulates requirements before an abatement of taxes will be granted for residential development.
- 1.03. KEITH BROCKBERG; have applied for a Home Tax Abatement pursuant to the City's Home Tax Abatement Policy on property legally described as: Parcel ID: 27-143011-0, 905 Elizabeth St., Marshall, MN 56258.
- 1.04. Pursuant to the Act, this Common Council on April 27, 2021, conducted a public hearing on the desirability of granting the abatement. Notice of the public hearing was duly published as required by law in the Marshall Independent, the official newspaper of the City.

Section 2. FINDINGS. On the basis of information compiled by the City and elicited at the public hearing referred to in Section 1.04, it is hereby found, determined and declared:

- 2.01. There is a need for new development on the Property to increase the tax base of the City and to improve the general economy of the state.
- 2.02. The granting of the proposed abatement is in the public interest because it will increase or preserve the tax base of the City.
- 2.03. The Property is not located in a tax increment financing district.
- 2.04. The granting of the proposed abatement will not cause the aggregate amount of abatements granted by the City under the Act to exceed the greater of ten percent (10.00%) of the County's current property tax levy, or \$200,000.

2.05. It is in the best interests of the City to grant the tax abatement authorized in this Resolution.

Section 3. GRANTING OF TAX ABATMENT

3.01. A property tax abatement (the "Abatement") is hereby granted in respect of property taxes levied by the City on the Property for two (2) years, commencing with taxes payable for the assessed value related to the capital improvements outlined in 1.03.

3.02. The City shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record by December 30th of that calendar year.

3.03 The tax abatement shall be for the residential capital improvements only. Land values and the current base value are not eligible and will not be abated.

3.04 The tax abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first.

3.05. The Abatement may be modified or terminated at any time by the Common Council in accordance with the Act.

Passed by the Common Council of the City of Marshall, this 27th day of April, 2021.

Mayor, City of Marshall

ATTEST:

City Clerk



MARSHALL

City of Marshall Tax Abatement Application

Application Review and Approval Process shall be followed as specified in Tax Abatement Policy as specified herein.

Property Information:

Location: 905 ELIZABETH ST

Access Road: TRAVIS & ELIZABETH

Section: 8

Township: 111

Range: 41

Property Identification Number: 27-143011-0

Legal Description: Lot 1 & 2, Block 2, Carr Subd. 1

Parcel Width (feet): 191.2 ft

Length (feet): 138.3 ft

Acres: 0.607 ACRES

Applicant Information:

Applicant Name: KEITH P BROCKBERG

Phone: 507-829-6905

Mailing Address: 1302 Ridgeway Rd Marshall

Applicant Signature: Keith P Brockberg

Date: 3/24/21

Owner Information:

Owner Name: _____

Phone: _____

Mailing Address: _____

Owner Signature: _____

Contractors or Contract for Deed Holders – owner must sign the application.

Date: _____

Company Information:

Owner Name: _____

Phone: _____

Fax: _____

Location: _____

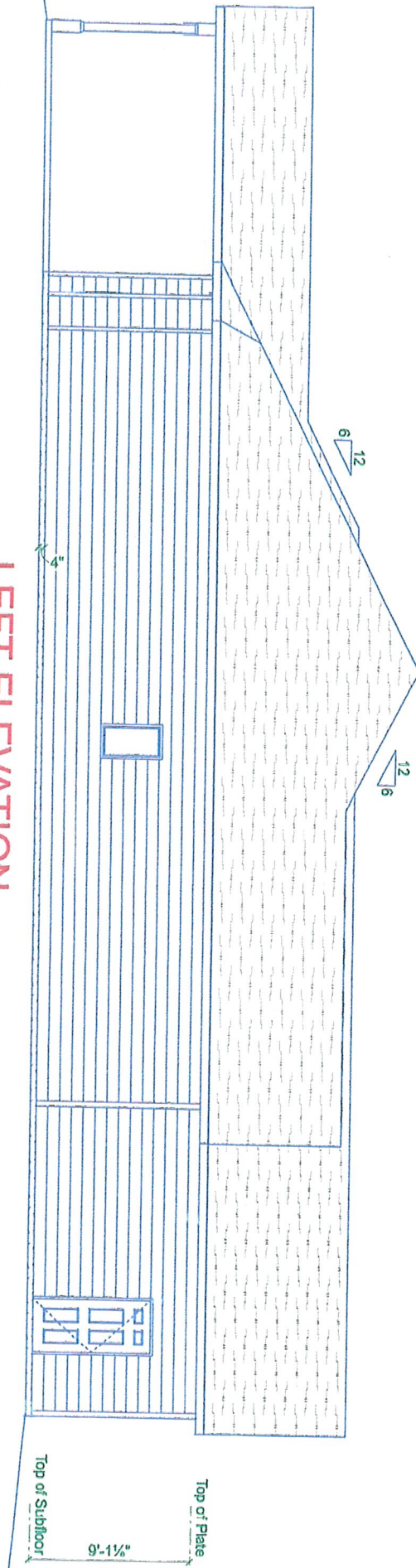
Type of Company: _____

Service Provided: _____

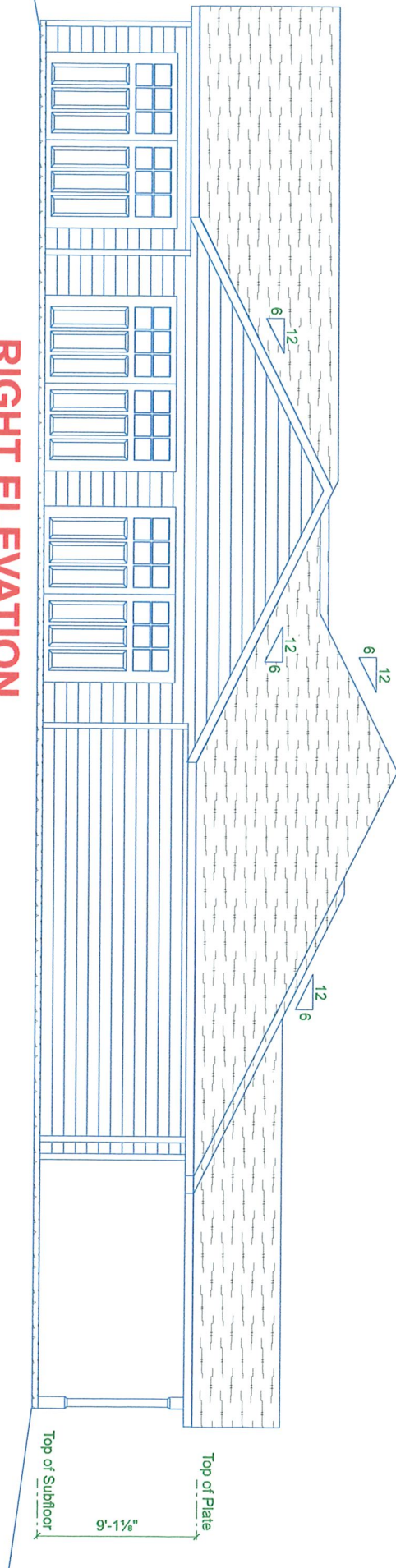
FRONT ELEVATION



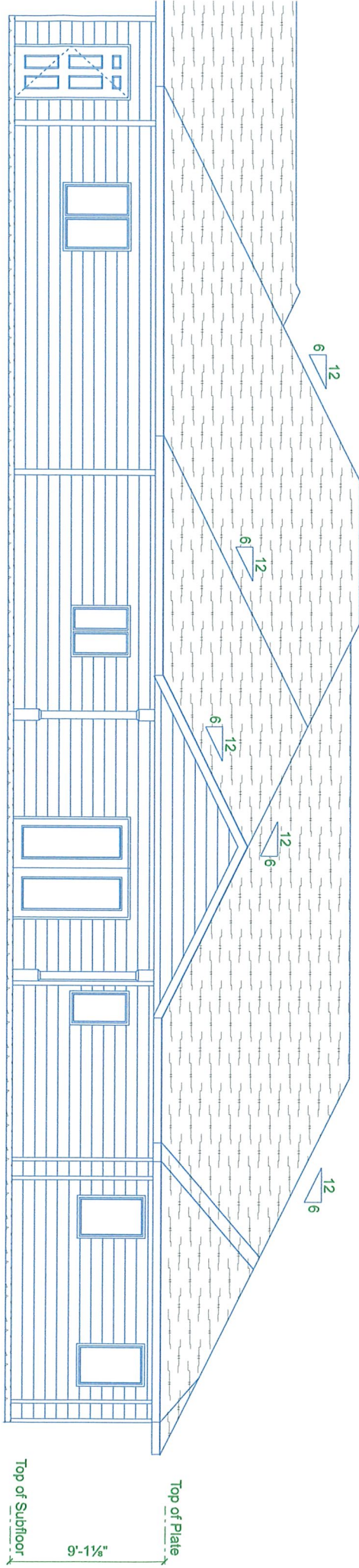
LEFT ELEVATION

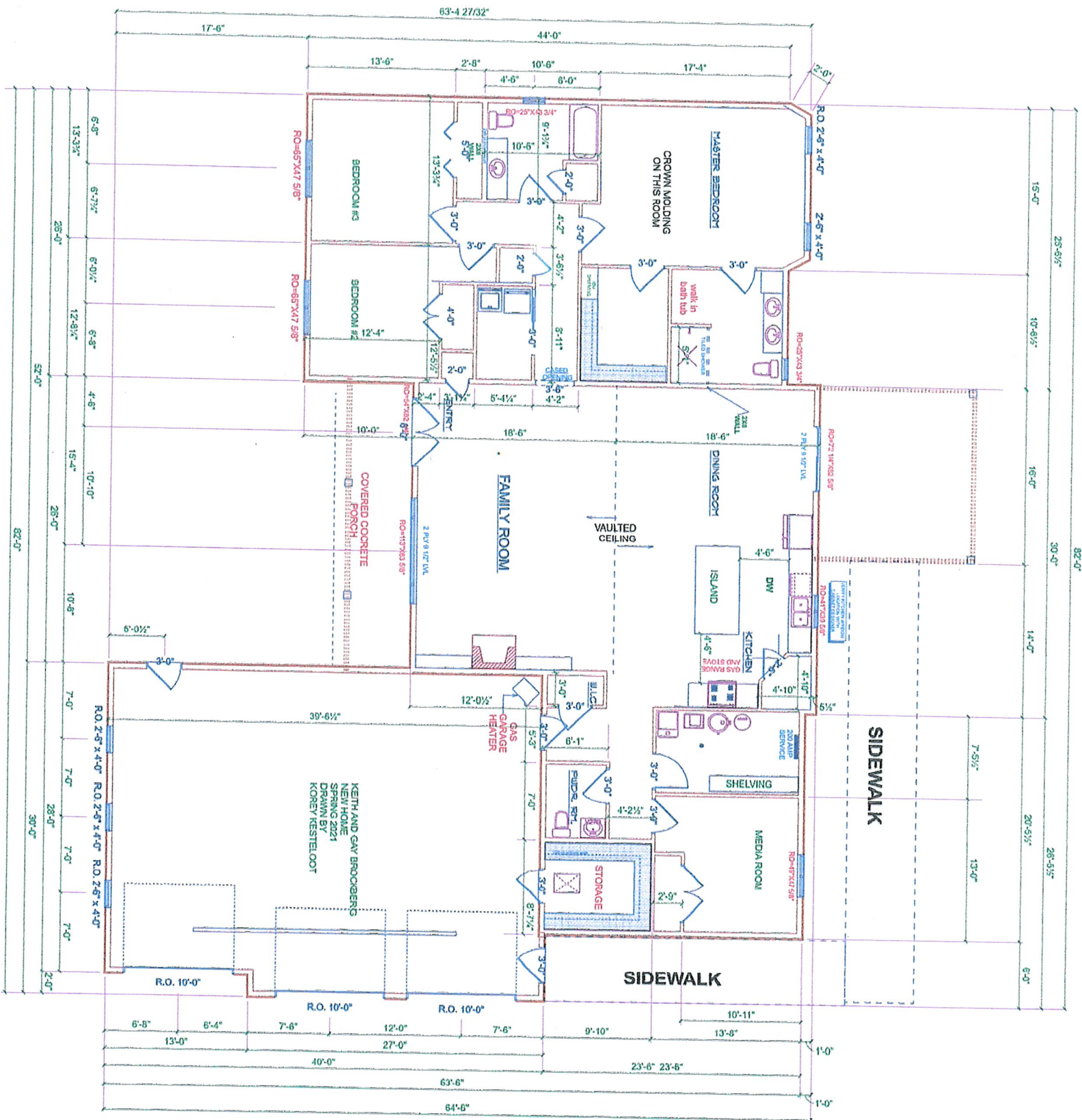


RIGHT ELEVATION



REAR ELEVATION





KEITH AND GAY BROCKBERG
 NEW HOME
 SPRING 2021
 DRAWN BY
 KOREY KESTELOOT

LYON COUNTY
RECEIPT OF TAX PAID

3/24/2021-50 VAL# 8

PAID WITH CHECK# 2328 \$1,106.00
TOTAL \$1,106.00

BY KEITH P BROCKBERG ON 3/24/21 AT 11:43:42

PARCEL#/YR	SPECIAL ASMTS	TAX	TOTAL AMT PD

27-143011-0/2021	.00	568.00	568.00
27-143012-0/2021	.00	538.00	538.00
TOTAL PAID	.00	1,106.00	1,106.00

RECEIVED BY NT

IF PAYING BY CHECK-RECEIPT IS NOT VALID UNTIL CHECK CLEARS THE BANK

Lots & Land 360 Property View

905 Elizabeth Street, Marshall, MN 56258

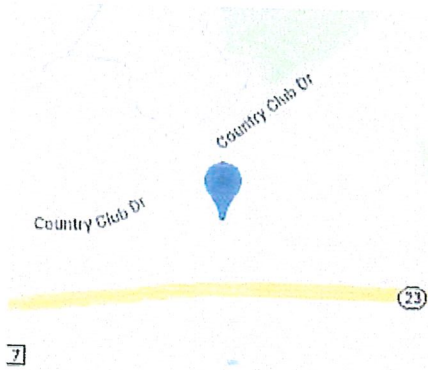
Listing

Property Full Display, Lots & Land, MLS #: 5153839
WCAR6000537

905 Elizabeth St, Marshall, MN 56258

Status: Active List Price: \$38,000

Original List Price: \$35,000



Map data ©2021

Map Page: Map Coord:

Directions:

North of Minnesota State Highway 23 and West of South 4th Street

Front Dimensions: 101
Left Dimensions: 138
Right Dimensions: 138
Rear Dimensions: 101
Acres: 0.32
Min Lot Size:

TAX INFORMATION

Property ID: 271430110 Short Format
Tax Year: 2020
Tax Amt: \$560
Assess Bal: \$
Tax w/assess: \$560
Assess Pend: No
Homestead: No
Plat Recorded: Y

List Date: 09/09/2012

Received By MLS: 09/09/2012

Days On Market: 3,066 PDQM: 193

General Property Information

Legal Description: L1, B2 CARR SUBDIVISION 1
County: Lyon
Postal City: Marshall
School District: 413 - Marshall, 507-537-6924
Rental License Y/N: No
Complex/Dev/Sub: Carr Subdivision 1
Restrictions/Covts: Other
Land Inclusions: Survey Stakes, Platted, Abstract, Easements
Improvements: Paved Streets, Public Road, Storm Sewer
Zoning: Residential-Single
Road Frontage:
Lot Description: Underground Utilities
Available Utilities: Electric, Natural Gas, City Water, City Sewer, Cable T.V., Broadband
On Site Utilities: Electric, Natural Gas, City Water, City Sewer, Cable T.V., Broadband
Development Status: Subdivided
Farm Type:
Soil Type: Tillable Acres:
Crop Type: Pasture Acres:
Wooded Acres: Topography: Level
Out Buildings:
Agric Water:

Builder Information

Builder Name: Builder License #: Builder's Association Membership(s):
Community Name:
Builder Restriction: Open

Remarks

Public Remarks: Thinking of building a home.... choose Carr Subdivision 1. Tar roads, curb and gutter, city water and sewer, underground utilities, natural gas and no special assessments. Disclosure: Listing agent/seller related.

Financial

Cooperating Broker Compensation

Item 5. Broker Comp: 2% Sub-Agent Comp: 0% Facilitator Comp: 2%

903 Elizabeth Street, Marshall, MN 56258

Listing

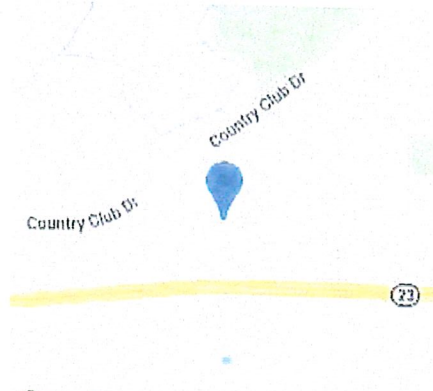
Property Full Display, Lots & Land, MLS #: **5154106**
WCAR6000538

903 Elizabeth St, Marshall, MN 56258

Status: **Active**

List Price: **\$38,000**

Original List Price: **\$35,000**



Google

Map data ©2021

Map Page: Map Coord:

Directions:

North of Minnesota State Highway 23 and West of South 4th Street

Front Dimensions: **90**
Left Dimensions: **138**
Right Dimensions: **138**
Rear Dimensions: **90**
Acres: **0.29**
Min Lot Size:

TAX INFORMATION

Property ID: **271430120** [Short Format](#)
Tax Year: **2020**
Tax Amt: **\$530**
Assess Bal: **\$**
Tax w/assess: **\$530**
Assess Pend: **No**
Homestead: **No**
Plat Recorded: **Y**

List Date: **09/09/2012**

Received By MLS: **09/09/2012**

Days On Market: **3,066** PDOM: **193**

General Property Information

Legal Description: **L2, B2 CARR SUBDIVISION 1**
County: **Lyon**
Postal City: **Marshall**
School District: **413 - Marshall, 507-537-6924**
Rental License Y/N: **No**
Complex/Dev/Sub: **Carr Subdivision 1**
Restrictions/Covts: **Other**
Land Inclusions: **Survey Stakes, Platted, Easements, Abstract**
Improvements: **Curbs, Paved Streets, Storm Sewer**
Zoning: **Residential-Single**
Road Frontage:
Lot Description: **Underground Utilities**
Available Utilities: **Electric, Natural Gas, City Water, City Sewer, Cable T.V., Broadband**
On Site Utilities: **Electric, Natural Gas, City Water, City Sewer, Cable T.V., Broadband**
Development Status: **Subdivided**
Farm Type:
Soil Type: **Tillable Acres:**
Crop Type: **Pasture Acres:** **Topography: Level**
Wooded Acres: **Out Buildings:**
Agric Water:

Builder Information

Builder Name: **Builder License #:** **Builder's Association Membership(s):**
Community Name:
Builder Restriction: **Open**

Remarks

Public Remarks: **Thinking of building a home.... choose Carr Subdivision 1. Tar roads, curb and gutter, city water and sewer, underground utilities, natural gas and no special assessments. Disclosure: Listing agent/seller related.**

Financial

Cooperating Broker Compensation

Item 5.

Broker Comp: **2 %** Sub-Agent Comp: **0 %** Facilitator Comp: **2 %**

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 27, 2021
Category:	PUBLIC HEARING
Type:	ACTION
Subject:	Rehkamp-Horvath Funeral Home: 1) Public Hearing regarding a business tax abatement request. 2) Consideration of a resolution approving business tax abatement.
Background Information:	Attached
Fiscal Impact:	\$18,286.00
Alternative/ Variations:	None Recommended
Recommendations:	Recommendation No. 1: To Close the Public Hearing Recommendation No. 2: To Adopt a Resolution approving a business tax abatement.

Resolution Number 21-033

RESOLUTION RELATING TO A TAX ABATEMENT ON PROPERTY BEING DEVELOPED BY
Rehkamp-Horvath Funeral Home; GRANTING THE ABATEMENT

BE IT RESOLVED by the Common Council of the City of Marshall, Minnesota, as follows:

Section 1. AUTHORIZATION AND RECITALS.

- 1.01. The City, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the "Act"), is authorized to grant an abatement of the property taxes imposed by the County on a parcel of property (Property Tax Abatement) if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement.
- 1.02. The City has adopted the City of Marshall Tax Abatement Policy which further stipulates requirements before an abatement of taxes will be granted for residential development.
- 1.03. Rehkamp-Horvath Funeral Home has applied for a Business Tax Abatement pursuant to the City's Tax Abatement Policy on property legally described as: Parcel ID: 27-336002-0, 404, West Lyon St., Marshall, MN 56258.
- 1.04. Pursuant to the Act, this Common Council on April 27, 2021, conducted a public hearing on the desirability of granting the abatement. Notice of the public hearing was duly published as required by law in the Marshall Independent, the official newspaper of the City.

Section 2. FINDINGS. On the basis of information compiled by the City and elicited at the public hearing referred to in Section 1.04, it is hereby found, determined and declared:

- 2.01. There is a need for new development on the Property to increase the tax base of the City and to improve the general economy of the state.
- 2.02. The granting of the proposed abatement is in the public interest because it will increase or preserve the tax base of the City.
- 2.03. The Property is not located in a tax increment financing district.
- 2.04. The granting of the proposed abatement will not cause the aggregate amount of abatements granted by the City under the Act to exceed the greater of ten percent (10.00%) of the County's current property tax levy, or \$200,000.
- 2.05. It is in the best interests of the City to grant the tax abatement authorized in this Resolution.

Section 3. GRANTING OF TAX ABATMENT

3.01. A property tax abatement (the "Abatement") is hereby granted in respect of property taxes levied by the City on the Property for four (4) years, commencing with taxes payable for the assessed value related to the capital improvements on said parcel. The tax abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first.

3.02. The City shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record by December 30th of that calendar year.

3.03 The tax abatement shall be for the commercial capital improvements only. Land values and the current base value are not eligible and will not be abated.

3.04. The Abatement may be modified or terminated at any time by the Common Council in accordance with the Act.

3.05. The Abatement total is estimated to be approximately \$55,000 and should not exceed that amount. The Abatement scale approved is as follows:

Year 1	80% Abatement
Year 2	60% Abatement
Year 3	40% Abatement
Year 4	20% Abatement

Passed by the Common Council of the City of Marshall, this 27th day of April, 2021.

Mayor, City of Marshall

ATTEST:

City Clerk

In September, 2012, I purchased lot 2, block 1, Heritage Pointe Addition, for future development and construction of a new funeral home. The site of previous Rehkamp Funeral Home, later Rehkamp Horvath Funeral Directors was constructed in 1876 and converted to a funeral home in the 1940s. The 2.1 million dollar project includes an 8000 square foot facility which allows for much better handicap accessibility as we constructed a new 50 stall parking lot, level surface, electric doors and other amenities including braille signage on all doors. In addition to handicap accessibility, the new location better serves the changing funeral families that often desire a funeral gathering on site. Our location is able to serve those who have no church home but prefer a gathering in a modern facility with catering available options. We offer the newest audio/visual technology and provide livestreamed services and high definition recordings. These options have proved to be very useful during the COVID-19 pandemic and occupancy limitations.

We are proud to maintain our presence in the established neighborhood in the north end of town. In my experience, the addition of new construction in established neighborhood greatly enhances the value of nearby properties. Heritage Pointe Assisted Living and the Horvath Remembrance Center adds great visual appeal to an otherwise vacant lot.

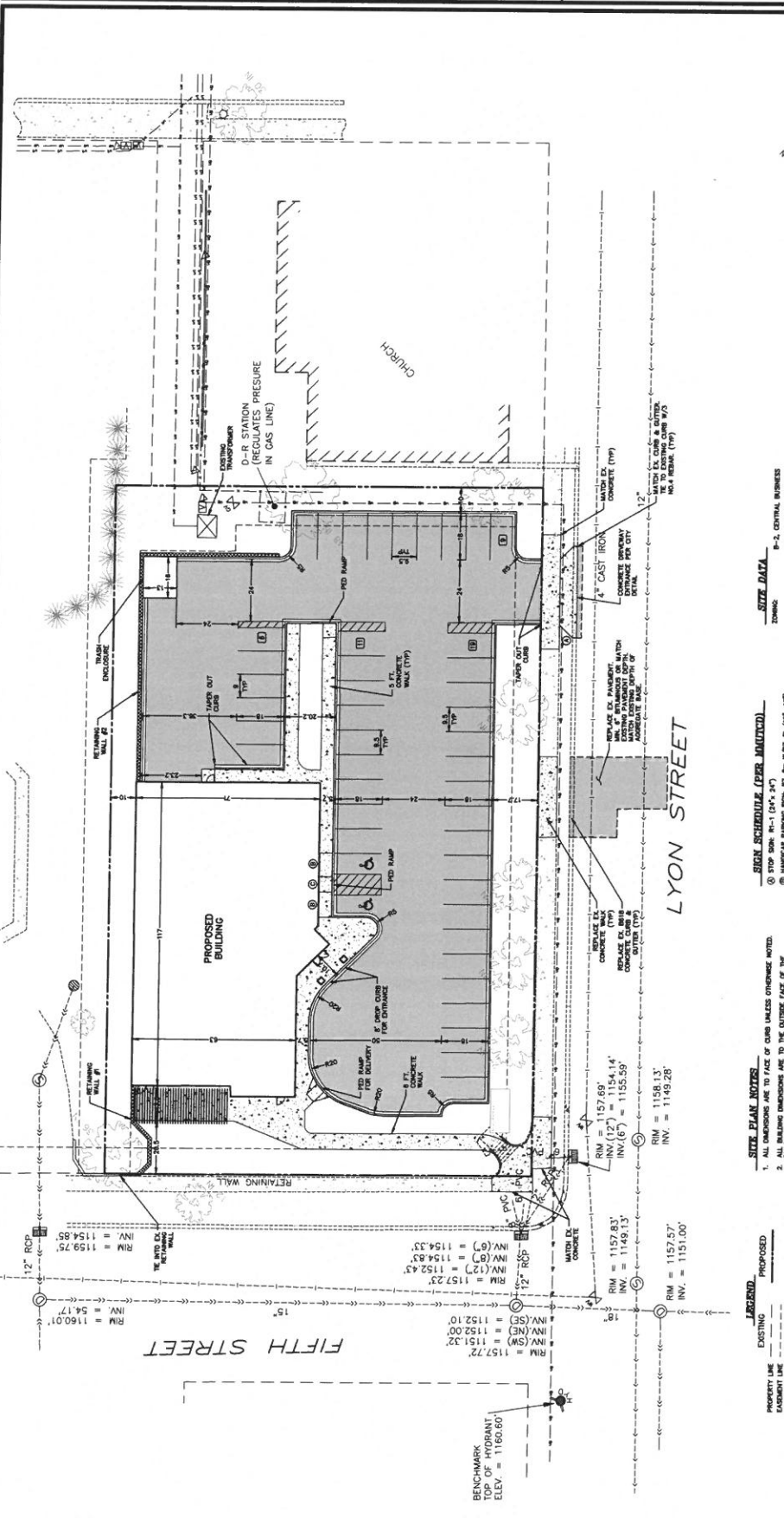
Additional information is available via telephone or email.

Quinn M. Horvath
Owner/Funeral Director
Horvath Funeral Service
507.532.4522
quinn@horvathfuneralservice.com

APPROVALS:	
1. PREPARED BY:	DATE:
2. CHECKED BY:	DATE:
3. REVIEWED BY:	DATE:

1. I hereby certify that this plan, specification and report were prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Minnesota.

Name: Joseph J. Belsky, PE
 Signature: [Signature]
 Date: 03/01/2018, License # 45882



BENCHMARK
 TOP OF HYDRANT
 ELEV. = 1166.60'

RM = 1160.01'
 INV. = 54.71'

RM = 1159.75'
 INV. = 1154.85'

RM = 1157.83'
 INV. = 1148.13'

RM = 1157.69'
 INV. = 1151.14'

RM = 1157.23'
 INV. = 1152.43'

RM = 1157.23'
 INV. = 1152.43'

RM = 1157.23'
 INV. = 1152.43'

RM = 1157.23'
 INV. = 1152.43'

RM = 1157.23'
 INV. = 1152.43'

RM = 1157.23'
 INV. = 1152.43'

SIZE DATA

TOTAL AREA: 11,800 SF
 PAVEMENT AREA: 11,800 SF
 PAVEMENT SURFACE AREA: 11,800 SF

SIGN SCHEDULE (PER MUTCD)

- STOP SIGN: 36" x 36"
- ALTERNATE PARKING SIGN: 36" x 48" R/W-8 (12" x 18")
- NO PARKING SIGN: 36" x 48" (12" x 18")
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SEWERING AND STORMWATER NOTES

- ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.
- SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).
- TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.
- ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.
- SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).
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PARKING SUMMARY

STANDARD PARKING SPACES	2
STANDARD BICYCLE SPACES	2
TOTAL STALLS	4

LEGEND

- EXISTING
- PROPOSED
- PROPERTY LINE
- EASEMENT LINE
- CONCRETE DRIVE
- BITUMINOUS PAVEMENT
- CONCRETE WALK
- CONCRETE CURB
- SMOOTH SLOPE
- STAIRS
- UNDERGROUND GAS
- UNDERGROUND ELECTRIC
- UNDERGROUND TELEPHONE
- MANHOLE
- GATE VALVE
- LIGHT POLE
- TELEPHONE
- GAS VALVE
- WALK

1. ALL DIMENSIONS ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.

2. ALL DIMENSIONS ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.

3. ALL CURB AND GUTTER SHALL BE 3" x 12" x 6" WITH 1" ELEV. SEE SITE.

4. TYPICAL PARKING STALLS ARE 6' x 10' WITH 1" ELEV. SEE SITE.

5. TYPICAL DRIVE Lanes ARE 24'.

6. ALL PAVED AREAS SHALL BE CONCRETE, 4" THICK, WITH STAINLESS STEEL MANHOLE FRAMES AND 6" x 6" x 6" MANHOLE COVERS. ALL AREAS SHALL BE FINISHED TO MATCH EXISTING ADJACENT AREAS.

7. ALL DIMENSIONS ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.

8. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

9. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

10. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

11. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

12. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

13. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

14. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

15. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

16. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

17. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

18. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

19. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

20. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

21. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

22. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

23. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

24. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

25. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

26. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

27. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

28. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

29. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

30. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

31. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

32. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

33. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

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35. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

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38. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

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40. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

41. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

42. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

43. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

44. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

45. SEWERAGE SHALL INCLUDE SIGN POST, MANHOLE, CONCRETE FOOTING AND STEEL CURBING (IF REQUIRED).

46. TYPICAL PARKING STALLS SHALL BE 6' x 10' WITH 1" ELEV. SEE SITE.

47. ALL STORMWATER SHALL BE COLLECTED BY MANHOLE BEHIND CURB.

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BENCHMARKS

1. TOP MIT OF HYDRANT LOCATED IN NORTH CORNER OF INTERSECTION OF LYON STREET AND FIFTH STREET. ELEVATION = 1166.60' (NAD 83)

27-336002-0
 CALCULATING THE CURRENT LAND EMV AS BASE - ONLY HAVING ABATEMENT ON IMPROVEMENT EMV
 (CITY PORTION ONLY)

year	1	2	3	4	5	6	7	8	9	10
year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
BASED OFF 2021 RATES (NO INFLATOR)										
ENTER % OF ABATEMENT HERE	80%	60%	40%	20%	0%	0%	0%	0%	0%	0%
Base EMV Captured Taxes	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00
Improvement EMV Abated Taxes	\$ 7,314.40	\$ 5,485.80	\$ 3,657.20	\$ 1,828.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Improvement EMV Captured Taxes	\$ 1,828.60	\$ 3,657.20	\$ 5,485.80	\$ 7,314.40	\$ 9,143.00	\$ 9,143.00	\$ 9,143.00	\$ 9,143.00	\$ 9,143.00	\$ 9,143.00
Amount of Abatement	\$ 7,314.40	\$ 5,485.80	\$ 3,657.20	\$ 1,828.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amount of Taxes the City receives	\$ 3,012.60	\$ 4,841.20	\$ 6,669.80	\$ 8,498.40	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00
Total Tax Bill (city)	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00

Total Abatement \$ 18,286

	EMV	City Taxes	County Taxes	TOTAL TAXES
Base EMV	\$ 104,500.00	\$ 1,184.00	\$ 753.00	\$ 3,460.00
Improvement EM	\$ 808,000.00	\$ 9,143.00	\$ 5,812.00	\$ 26,169.00
Total EMV	\$ 912,500.00	\$ 10,327.00	\$ 6,565.00	\$ 29,629.00

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 27, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval for a Transient Merchant License for TNT Fireworks.
Background Information:	Attached is a Transient Merchant License application from TNT Fireworks to sell Minnesota approved Safe and Sane Fireworks in the WalMart parking lot located at 1221 East Main Street. This license will expire on December 31, 2021. Their application indicates that they will be selling fireworks from June 22 – July 5, 2021.
Fiscal Impact:	\$315
Alternative/ Variations:	None Recommended.
Recommendations:	To approve the Transient Merchant License for TNT Fireworks.



STATEMENT OF PURPOSE

American Promotional Events dba TNT Fireworks is submitting for approval for the attached application.

Location address: 1221 East Main Street, Marshall, MN 56258

The purpose is to sell Minnesota State approved fireworks in a temporary tent from, approximately, June 22nd 2021 - July 5th 2021. The tent will be erected about three days prior to the sale and removed within two to five days of completion of the sale. The hours of operation will be from 8am-10pm, or as dictated by local location ordinances.

There will be two fire extinguishers readily accessible. "No Smoking," age limit signs, as well as "No Discharging Fireworks within 300ft" signs will be posted and enforced. There will be a minimum of two people onsite at all times and the product will be secured 24/7 to ensure safety.

If you have any questions, please do not hesitate to call me at 256-740-6158.

Sincerely,

Virginia Hightower

Permitting Coordinator

hightowerv@tntfireworks.com



702 SW 8th Street
Bentonville, AR 72712
Phone 479.273.4298
Kyle.Thurman@walmart.com

August 26, 2020

To Whom It May Concern,

American Promotional Events, Inc. dba TNT Fireworks is an approved National Supplier to conduct fireworks promotions on our Walmart parking lots where this type of promotion is legal. All stores have been researched and approved by the Walmart Realty Department. Approximate time frame for the promotions are:

- December 26th, 2020 through and including January 10th, 2021.
- June 11th, 2021 through and including July 12th, 2021 with the exception of Utah which has an additional selling period through the end of July for Pioneer Days.

American Promotional Events, Inc. dba TNT Fireworks is authorized to sign for and obtain all necessary permits and/or licenses for the promotion and must display such permits and/or licenses at each stand/tent. Walmart grants permission for all patrons of the sale to utilize the restroom facilities at each participating store.

An American Promotional Events, Inc. dba TNT Fireworks representative will call you to introduce the company and discuss your participation in the event. Participation is encouraged and does add additional income to your other income account. Store Management must approve the store's participation and placement on the parking lot by store stamping the Pre-Sale Survey.

Thank you in advance for your cooperation in this matter and if you have any questions, please contact TNT Fireworks at 256-767-7142 or Walmart Services at 700-925-6278-IVR Prompt Fireworks.

Best Regards,

Kyle Thurman
Walmart Services

Meeting Date:	Tuesday, April 27, 2021																		
Category:	NEW BUSINESS																		
Type:	ACTION																		
Subject:	Call for a Public Hearing Regarding Proposed Property Tax Abatement at 1107 Slate St..																		
Background Information:	<p>Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #76b82a; color: white;"> <th colspan="3">HOMESTEAD TAX RATE</th> </tr> <tr style="background-color: #d9e1f2;"> <th style="width: 33%;">2021 prebuild raw land value</th> <th style="width: 33%;">2021 post build total value</th> <th style="width: 33%;">Difference of improvement</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">35,000</td> <td style="text-align: right;">\$ 245,400.00</td> <td style="text-align: right;">\$ 210,400.00</td> </tr> <tr style="background-color: #d9e1f2;"> <td>taxes @ 2021 rates</td> <td>taxes @ 2021 rates</td> <td></td> </tr> <tr> <td style="text-align: right;">\$ 125.00</td> <td style="text-align: right;">\$ 1,372.00</td> <td style="text-align: right; background-color: #ffc000;">\$ 1,247.00</td> </tr> <tr style="background-color: #d9e1f2;"> <td colspan="3" style="text-align: center;"><i>city portion only</i></td> </tr> </tbody> </table>	HOMESTEAD TAX RATE			2021 prebuild raw land value	2021 post build total value	Difference of improvement	35,000	\$ 245,400.00	\$ 210,400.00	taxes @ 2021 rates	taxes @ 2021 rates		\$ 125.00	\$ 1,372.00	\$ 1,247.00	<i>city portion only</i>		
HOMESTEAD TAX RATE																			
2021 prebuild raw land value	2021 post build total value	Difference of improvement																	
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taxes @ 2021 rates	taxes @ 2021 rates																		
\$ 125.00	\$ 1,372.00	\$ 1,247.00																	
<i>city portion only</i>																			
Fiscal Impact:	NA																		
Alternative/ Variations:	NA																		
Recommendations:	To call for a public hearing for the proposed property tax abatement.																		

CITY OF MARSHALL
NOTICE OF PUBLIC HEARING REGARDING PROPOSED PROPERTY TAX ABATEMENT
FOR HOME TAX ABATEMENT APPLICANT ZACHARY AND JENESSA BLOMME

NOTICE IS HEREBY GIVEN that the City Council of the City of Marshall Minnesota (the “City”), will hold a public hearing at a meeting of the Council beginning at 5:30 p.m., on May 11, 2021 to be held at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 Erie Road in Marshall, Minnesota, on the request of Home Tax Abatement Applicant that the City abate a portion of property taxes levied by the City in connection with the construction house structure. The property is located within the City and is currently identified as Parcel No.27826025-0. The approximate amount of assistance is \$2,494 over a maximum period of 2 years. The City Council will consider granting a property tax abatement in response to the request.

Information about the proposed tax abatement will be on file and available for public inspection at the office of the City Clerk at City Hall.

All interested persons may appear at the public hearing and present their views orally or in writing. Following the public hearing, the City Council will take action concerning the adoption or rejection of the proposed tax abatement application.

April 24, 2021

Kyle Box
City Clerk

To: City of Marshall

In regards to the City of Marshall Tax abatement for new construction of single family homes, please accept our application for our new proposed home located at 1107 Slate St. Marshall, MN 56258. We appreciate your time and the opportunity to apply for this tax abatement program so that we can better afford to build in our community. This opportunity definitely played a role when considering the building of our new home in our home town of Marshall where we were both born and raised.

Thank you,

Zachary & Jenessa Blomme

(attach if needed)

Parcel Width: 109 (feet) Length: 135 (feet) Acres: _____

Applicant Information:

Applicant Name: Zachary Blomme Phone: 530-6580 (h) _____ (w)
Mailing Address: 2971 US Hwy 59 Marshall, MN 56258
Applicant Signature: [Signature]

Owner Information:

Owner Name: Zachary Blomme Phone: 530-6580 (h) _____ (w)
Mailing Address: 2971 US Hwy 59 Marshall, MN 56258
Owner Signature: [Signature]

Contractors or Contract for Deed Holders – owner must sign the application.

Company Information:

Owner Name: _____ Phone: _____ Fax: _____
Location: _____
Type of Company: _____ Service Provided: _____

Please attach the following documentation:

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value.
- A statement identifying the public benefits of the proposal, including estimated increase in property valuation, and other community benefits.
- Statement showing the private investment and any public investment dollars for the project
- Financial information including past performance and pro forma future projections for the project.
- Application Fee (please see City of Marshall Fee Schedule for current fee amount).
- Other information as requested.

Return Completed Applications to:
City Clerk
City of Marshall
344 West Main St.
Marshall, MN 56258



MARSHALL

CITY OF MARSHALL
344 WEST MAIN
MARSHALL, MN 56258-1313
(507) 537-6773 FAX: (507) 537-6830



DATE ISSUED:04/01/2021

BUILDING PERMIT

PERMIT NUMBER : 2021-00090
ADDRESS : 1107 SLATE ST
PIN : 27-826025-0
LEGAL DESC : STONEBRIDGE ESTATES PLAT
PERMIT TYPE : BUILDING
PROPERTY TYPE : SINGLE FAMILY
CONSTRUCTION TYPE : NEW BUILDING
VALUATION : \$ 300,000.00

NOTE: NEW BUILDING

APPLICANT

BLOMME, ZACHARY T & JENESSA A
112 GEORGE ST
MARSHALL, MN 56258-0000

OWNER

BLOMME, ZACHARY T & JENESSA A
112 GEORGE ST
MARSHALL, MN 56258-0000

AGREEMENT

All provisions of law and ordinances governing this type of work shall be complied with whether specified herein or not. Separate application must be secured for plumbing work and all electrical work must be inspected by the State Electrical Inspector.

No work shall begin until the Building Permit is signed and issued by the Building Official.

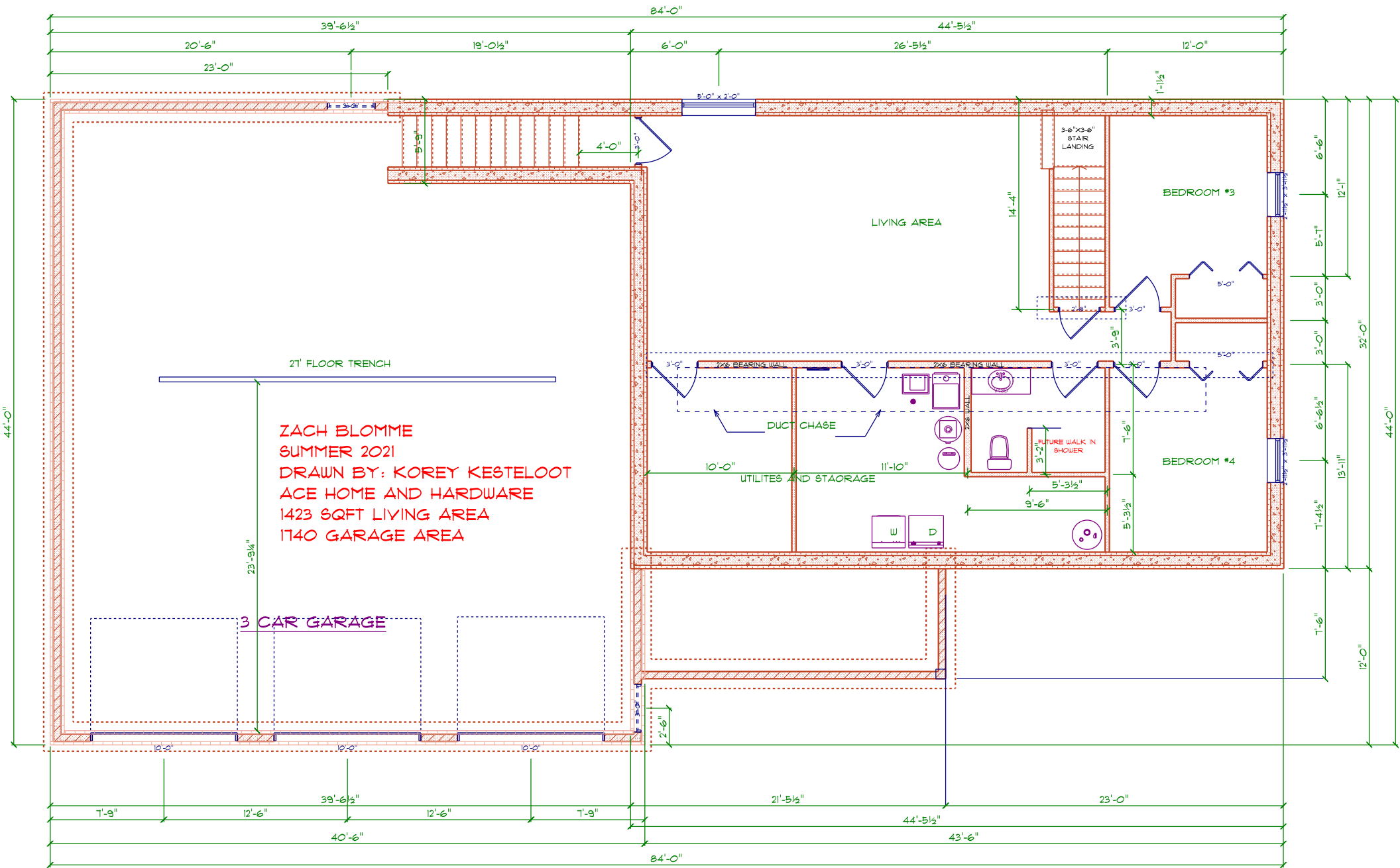
Table with permit fees: PERMIT FEE (1,883.25), PLAN REVIEW RESIDENTIAL (659.14), STATE SURCHARGE BLDG VAL (150.00), TOTAL (2,692.39), CREDIT CARD 7035 3308 (2,692.39)

PERMIT: In consideration of the statements and representations made in the above application filed with the Office of the City Engineer, Marshall, Minnesota, this Permit is hereby granted to the applicant. This Permit is granted upon the expressed conditions that said owner and his agents, workmen and employees shall comply in all respects with the ordinances and regulations of the City of Marshall and the State of Minnesota. The granting of a permit does not give authority to violate any provisions of State or Local Law regulating building. Not all deficiencies in documents may have been addressed and/or noted and that shall not be construed as an approval of such code deficiencies. Review for code compliance will continue during inspections as construction progresses. This Permit expires if work is not commenced within 180 days or if work is suspended for 180 days.

Handwritten signature of Building Official

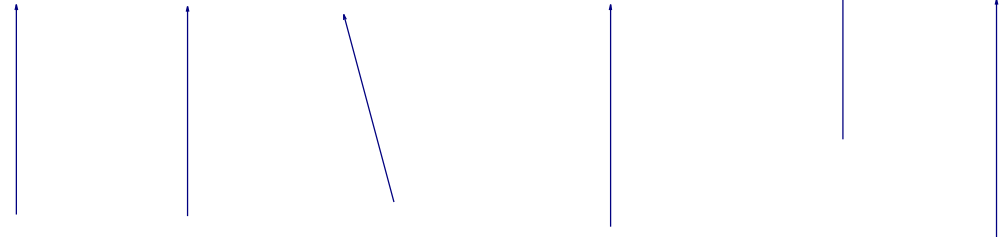
4-1-21
Date

Building Official

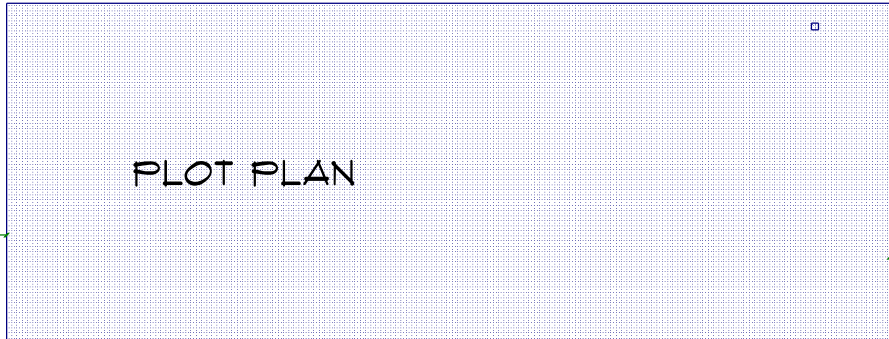


ZACH BLOMME
 SUMMER 2021
 DRAWN BY: KOREY KESTELOOT
 ACE HOME AND HARDWARE
 1423 SQFT LIVING AREA
 1740 GARAGE AREA

STOCK PILE



PLOT PLAN



135'-0"

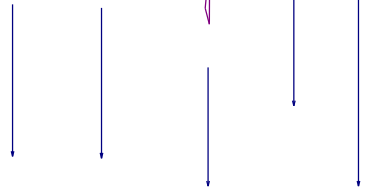
17'-3"

7'-6"



25'-0"

CONCRETE DRIVEWAY



BUFFER STRIP

BUFFER STRIP

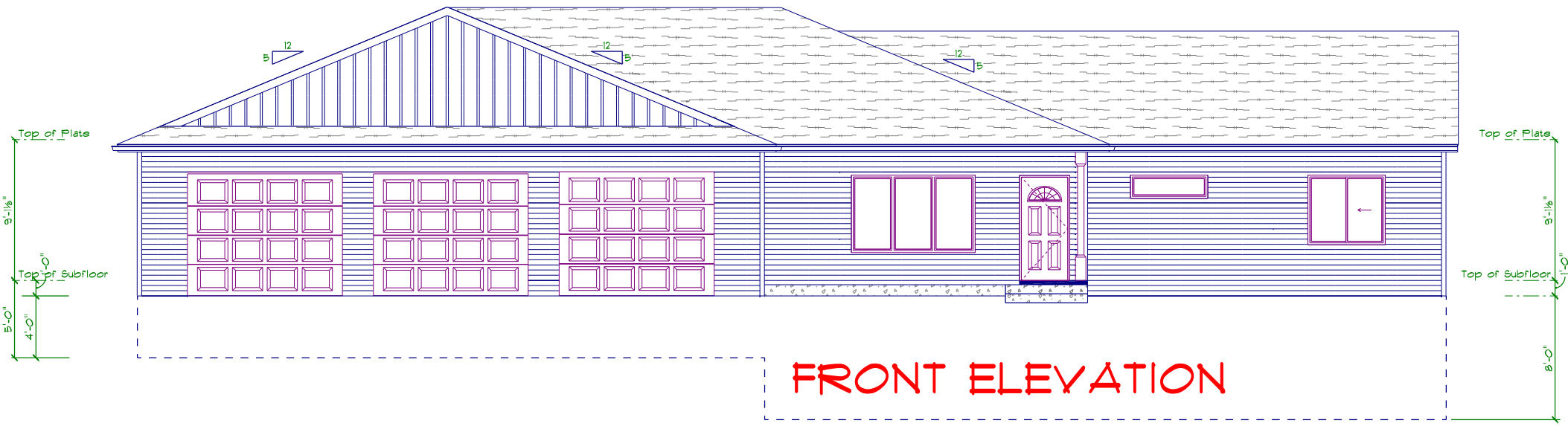
BUFFER STRIP

INLET PROTECTION DURING CONSTRUCTION

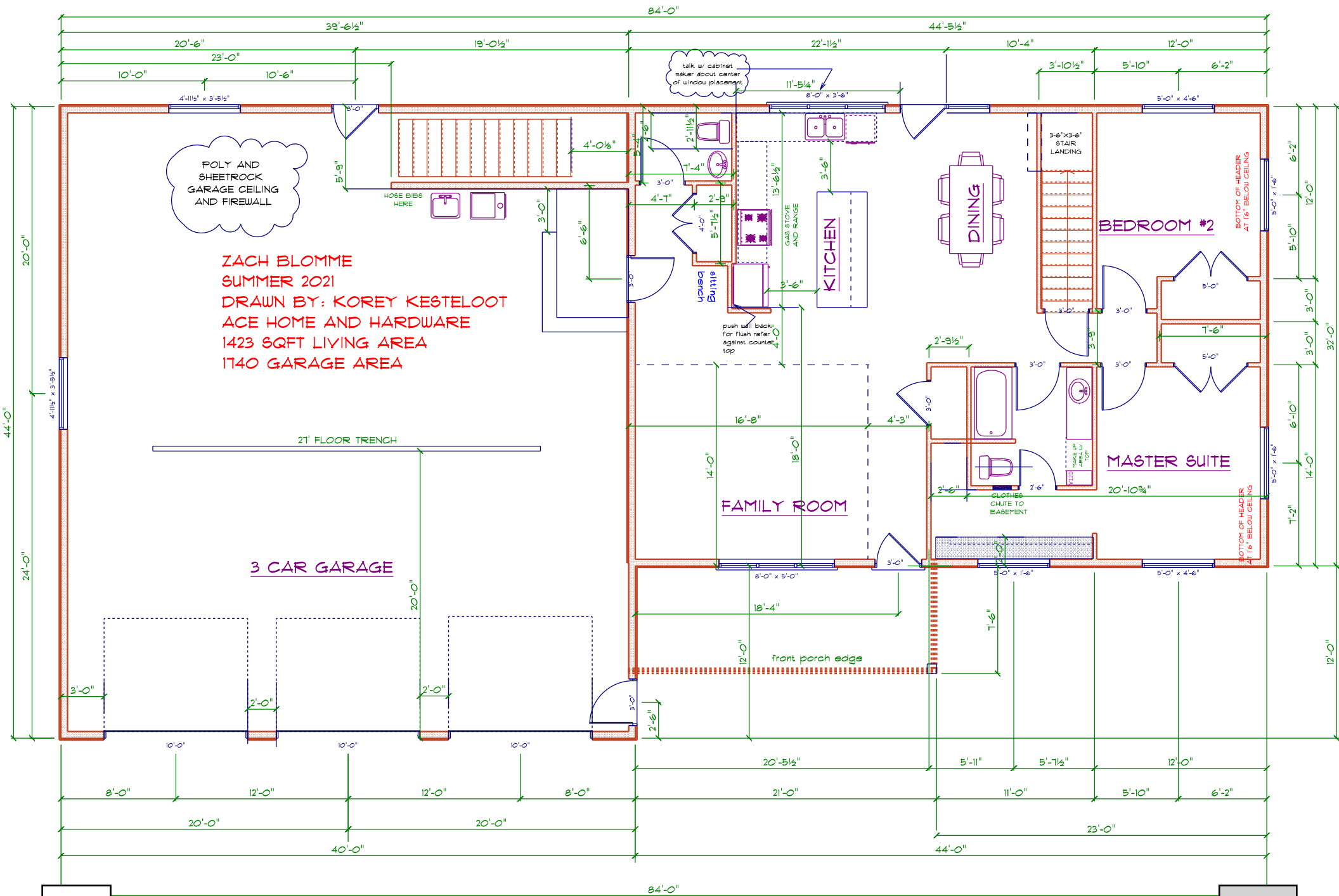
SLATE STREET

INLET PROTECTION DURING CONSTRUCTION

103'-0"



FRONT ELEVATION



**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 27, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval of the 2021-22 Township Fire Contracts.
Background Information:	<p>The annual township fire contracts rates have been updated and will be sent to the following townships boards to be approved at their meetings in March.</p> <p>Township included</p> <p>Fairview township (Coverage remains the same)</p> <p>Previously Approved Townships (4/13)</p> <p>Clifton, Lake Marshall, Lynd, Sodus, Stanley (Coverage remains the same)</p>
Fiscal Impact:	None recommended
Alternative/ Variations:	None recommended
Recommendations:	To approve the 2021-22 Township Fire Contracts.

FIRE PROTECTION AGREEMENT

May 1, 2021- April 30, 2022

THIS AGREEMENT, made this 1st day of May, 2021 between the City of Marshall, party of the first part, and the Township of (Township) County of Lyon and State of Minnesota, party of the second part, WITNESSETH:

Section 1. Purposes and Intent.

- (A) The party of the first part has been requested to provide “fire service” as defined to include any deployment of firefighting personnel and/or equipment to extinguish a fire or perform any preventative measure in an effort to protect equipment, life or property in an area threatened by fire. It also includes the deployment of firefighting personnel and/or equipment to provide fire suppression, rescue, extrication, and any other services related to fire and rescue as may occasionally occur.

Section 2. Services and Conditions.

- (A) The City of Marshall will maintain equipment, personnel and related training and certifications to provide full fire and related rescue response to the party of the second part as legally described in the attached Exhibit A.
- (B) The City of Marshall agrees to respond promptly to all calls or help within the territory to be serviced, but it is understood that the City of Marshall has entered into and will from time to time enter into similar arrangements with other townships and municipalities within its trade territory and that calls will be responded to in order in which they are received by the party of the City of Marshall; and it can respond to only one call at a time; and that in any event neither the City of Marshall nor any officer or employee thereof shall be liable to the party of the second part to any persons within the territory of such party of loss or damage of any kind whatsoever resulting from a failure to furnish or delay in furnishing fire-fighting equipment and personnel, or either of them, or from any failure to prevent, control or extinguish any fire whether such loss or damage is caused by the negligence of the officers, agents or employees of the City of Marshall or its fire department, or otherwise.

Section 3. Term and Rates.

- (A) The party of the first part for a period of 1 year beginning on **May 1, 2021**, will, subject to the terms and conditions of this agreement, service all of the territory within the limits of the second party as legally described in Exhibit A, thereof, furnishing for that purpose the above described fire-fighting equipment for a consideration of **\$(amount)** which is **\$680.04** per section for the period **May 1, 2021 through April 30, 2022** to be paid on or before **May 1, 2021**. The basis of the fee is upon the formula calculation for this time period as summarized in the attached Exhibit B. Successive years under the formula in Exhibit B are for estimated purposes and subject to change.
- (B) In addition to the foregoing, additional fees as summarized in the attached Exhibit C apply.
- (C) All collected fire charges will be City of Marshall funds and used to offset the expenses of the fire department in providing fire services.

Section 4. Billing and Collection.

- (A) The party of the second part agrees to pay to the City of Marshall as compensation for all fire service furnished pursuant to this agreement the sum specified in Section 3(A) thereof and to make a town fire protection tax levy or otherwise provide funds in any amount sufficient to pay the party of the first part the compensation agreed upon above.
- (B) Parties requesting or receiving fire services will be billed directly by the City of Marshall. Additionally, if the party receiving fire services did not request services but a fire or other situation exists which, at the discretion of the City of Marshall requires fire service, the party will be charged and billed according to the sum specified in Section 3 (B). All parties will be billed whether or not covered by a party's insurance. Any billable amount of the fire service charge not covered by a party's insurance remains a debt of the party receiving the fire service.
- (C) Parties billed for fire service will have thirty (30) days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the City will send notice of delinquency and charge a 1.5% administrative penalty on the unpaid balance.
- (D) If the service charge remains unpaid for 30 days after this notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the fire service charge. The party receiving fire service shall be liable for all collection costs incurred by the City

including, but not limited to, reasonable attorney fees and court costs.

- (E) If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the City of Marshall Council may also, on or before October 15 of each year, certify the unpaid property for collection with property taxes. The County auditor is responsible for remitting to the City all charges collected on behalf of the City of Marshall. The City of Marshall must give the property owner notice of its intent to certify the unpaid service charge by September 15.

IN WITNESS WHEREOF, The parties hereto have caused this agreement to be executed by their authorized officers the day and year first above written.

Executed in the presence of:

City of Marshall, Minnesota

By _____.
Mayor of Marshall

By _____.
City Administrator

ATTEST: _____.
City Clerk

TOWNSHIP OF CLIFTON.

By _____.
Chairman of the Board

By _____.
Its Clerk

Date signed by Township

EXHIBIT A
SERVICE AREA DESCRIPTION

EXHIBIT B
City of Marshall, Minnesota
Fire Service Fee Summary

TABLE 1. PAYMENT DATA & COST ALLOCATION.

Governmental Entity	Pop.	Pop. as %		Non-Taxable &		Total MV as %			
		Served	Estimated MV	Other MV	Total MV	Served	Sections Served	Total Sections	% Served
City of Marshall	13,835	13.835	\$ 921,889,998	\$ 485,238,400	1,407,128,398	n/a	n/a	100%	
Clifton Township	237	158	\$ 170,001,758	\$ 2,736,000	172,737,758	115,158,505	24.00	36.00	67%
Fairview Township	359	359	\$ 169,751,436	\$ 8,959,600	178,711,036	178,711,036	33.84	33.84	100%
Lake Marshall Township	550	550	\$ 147,543,894	\$ 1,890,200	149,434,094	149,434,094	28.54	28.54	100%
Lynd Township	407	144	\$ 161,842,763	\$ 1,332,800	163,175,563	57,591,375	12.00	34.00	35%
Sodus Township	271	211	\$ 136,045,625	\$ 3,234,600	139,280,225	108,329,064	28.00	36.00	78%
Stanley Township	208	104	\$ 151,333,814	\$ 12,379,700	163,713,514	81,856,757	18.00	36.00	50%
Townships	2,032	1,525	\$ 936,519,290	\$ 30,532,900	967,052,190	691,080,831	144	204	72%
Total Marshall and Townships	15,867	15,260	\$ 1,858,409,288	\$ 515,771,300	2,374,180,588	2,098,209,229	n/a	n/a	n/a

Pop. According to current MN State Demographer's Office estimates (August, 2019).
 Pop. as % Served Population multiplied by % served to come up with a closer estimate of population.
 Taxable MV Taxable market value (real property) according to current data from Lyon County assessor's dept (2021).
 Non-Taxable and Other MV Non-taxable market value (includes exempt, dnr, plit appts) according to current data from Lyon County assessor's dept. (2021).
 Total MV Total of taxable and non-taxable market value.
 Total MV as % Served Total market value as a percent of jurisdiction covered by fire service contract.
 Sections Served Sections served of the service area.
 Total Sections Total sections of the service area.
 % Served sections served divided by the total sections.

TABLE 2. FIRE DEPARTMENT OPERATIONAL COST (based on 2019 Audit).

Description	Dollars (\$)
Operating Expense	723,793
Depreciation (equipment & bldg)	150,172
sub-total	873,964
less 2% fire aid	100,826
TOTAL	773,139

TABLE 3. FIRE SERVICE CALL SUMMARY (ACCIDENTS & FIRE CALLS).

Governmental Entity	2018	2019	2020	AVERAGE 3-YR
City of Marshall	139	141	106	140.0
Clifton Township	1	6	5	3.5
Fairview Township	16	4	6	10.0
Lake Marshall Town	12	9	9	10.5
Lynd Township	4	8	7	6.0
Sodus Township	5	4	3	4.5
Stanley Township	1	3	3	2.0
Sub-total Township	39	34	33	36.5
Total	178	175	139	176.5

TABLE 4. FEE FORMULA CALCULATION.

Governmental Entity	S	% of total				P	
		column "S"	C	U	V		
City of Marshall	609,369	78.8%	773,139	79.3%	67.1%	90.1%	
Clifton Township	21,906	2.8%	773,139	2.0%	5.5%	1.0%	
Fairview Township	42,575	5.5%	773,139	5.7%	8.5%	2.3%	
Lake Marshall Town	42,913	5.6%	773,139	5.9%	7.1%	3.6%	
Lynd Township	18,245	2.4%	773,139	3.4%	2.7%	0.9%	
Sodus Township	23,412	3.0%	773,139	2.5%	5.2%	1.4%	
Stanley Township	14,719	1.9%	773,139	1.1%	3.9%	0.7%	
Total	773,139	100.0%	N/A	100.0%	100.0%	100.0%	
Townships "S"		163,770	21.2%	773,139	20.7%	32.9%	9.9%
Township Section R: \$		1,134					

S= Cost of fire protection for one year charged to the recipient of services. S = ((C * ((U% + V% + P%)/3))
 C = Actual expenses for operation of the fire dept. for the last audited financial year including monies contributed to the fire relief association and depreciation expense but excluding the 2% state aid.
 U = Percent of fire department use by recipient of the service averaged over the last 3-years.
 V = Percent of market value of taxable and non-taxable structures in the jurisdiction.
 P = Percent of population in a recipient's jurisdiction.

TABLE 5. COMPARISON TO RECENT FEES FOR SERVICE (May 1-April 30)

Governmental Entity	Rate/Section											Sections	Total 2021-2022	Proposed Formula (\$)	Difference current to formula (\$)	Current as a Percentage to Proposed (%)	
	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022						
City of Marshall	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Clifton Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	24.00	16320.96	27223.16	5584.73	0.60	
Fairview Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	33.84	23012.55	38384.65	19562.15	0.60	
Lake Marshall Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	28.54	19408.34	32372.87	23505.03	0.60	
Lynd Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	12.00	8160.48	13611.58	10084.04	0.60	
Sodus Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	28.00	19041.12	31760.35	4871.37	0.60	
Stanley Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	18.00	12240.72	20417.37	2478.49	0.60	
Total												144.38	98184.16	163769.97	65585.81	-	

TABLE 6. SUMMARY OF ANNUAL PER TOWNSHIP PROPOSED PHASE-IN FEES (based on current year formula figures).

Governmental Entity	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	
City of Marshall																						
Clifton Township	5,472.00	5,472.00	6,144.00	6,144.00	7,056.00	8,114.40	9,331.56	10,731.29	12,340.99	14,192.14	16,320.96	18,769.10	21,584.47	24,822.14	27,223.16	27,223.16	27,223.16	27,223.16	27,223.16	27,223.16	27,223.16	27,223.16
Fairview Township	7,715.52	7,715.52	8,663.04	8,663.04	9,948.96	11,441.30	13,157.50	15,131.12	17,400.79	20,010.91	23,012.55	26,464.43	30,434.10	34,999.21	38,384.65	38,384.65	38,384.65	38,384.65	38,384.65	38,384.65	38,384.65	38,384.65
Lake Marshall Township	6,507.12	6,507.12	7,306.24	7,306.24	8,390.76	9,649.37	11,096.78	12,761.30	14,675.49	16,876.82	19,408.34	22,319.59	25,667.53	29,517.66	32,372.87	32,372.87	32,372.87	32,372.87	32,372.87	32,372.87	32,372.87	32,372.87
Lynd Township	2,736.00	2,736.00	3,072.00	3,072.00	3,528.00	4,057.20	4,665.78	5,365.65	6,170.49	7,096.07	8,160.48	9,384.55	10,792.23	12,411.07	13,611.58	13,611.58	13,611.58	13,611.58	13,611.58	13,611.58	13,611.58	13,611.58
Sodus Township	6,384.00	6,384.00	7,168.00	7,168.00	8,232.00	9,466.80	10,886.82	12,519.84	14,397.82	16,557.49	19,041.12	21,897.28	25,181.88	28,959.16	31,760.35	31,760.35	31,760.35	31,760.35	31,760.35	31,760.35	31,760.35	31,760.35
Stanley Township	4,104.00	4,104.00	4,608.00	4,608.00	5,292.00	6,085.80	6,998.67	8,048.47	9,255.74	10,644.10	12,240.72	14,076.83	16,188.35	18,616.60	20,417.37	20,417.37	20,417.37	20,417.37	20,417.37	20,417.37	20,417.37	20,417.37
Total	32,919	32,919	36,961	36,961	42,448	48,815	56,137	64,558	74,241	85,378	98,184	112,912	129,849	149,326	163,770	163,770	163,770	163,770	163,770	163,770	163,770	163,770

a. 2012-2013 and 2013-2014 \$228.00/section flat.
 b. 2014-2015 12.3% increase.

c. 2015-2017 and thereafter Max increase Per Year from for Table 6. (ex:115% = 15% increase)

115.0%

TABLE 7. SUMMARY OF PER TOWNSHIP PROPOSED PHASE-IN SECTION RATE (based on current year formula) (May 1-April 30).

Governmental Entity	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	
Clifton Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30
Fairview	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30
Lake M	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30
Lynd T	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30
Sodus T	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30
Stanley	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30

Item 9.

EXHIBIT C

FEES AND CHARGES

Fee Description	Fee in dollars (\$)
Fire/rescue call	1000.00
After 5 hours, incident billing will follow the Southwest/West Central fire department association mutual aid agreement.	
Hazardous material trailer	750.00 plus cost of supplies and materials used.
Pumping fuel or gas (if tank compromised or immediate danger to life or environment)	1.00 per gallon in and out (48 hours to pick up) If not picked up in 48 hours, owner will be assessed cost of removal by the hazardous waste contactor.
Fire calls caused by negligence billed on the following cost of equipment and personnel:	
<u>Equipment</u>	
Rescue van	125.00 per hour
1500 GPM Engine	295.00 per hour
1000 GPM Engine	200.00 per hour
Ladder truck	750.00 for initial first hour, 250.00 per hour thereafter
Tanker	160.00 per hour
Grass rig	125.00 per hour
Hazardous material (Haz-Mat) trailer	125.00 per hour
Water auger with engine or tanker	150.00 per hour
UTV	85.00 per hour
Mileage to organizations outside the Southwest/West Central fire department Mutual aid agreement.	1.75 per mile
Any tools/equipment damaged/destroyed due to the call for service will be assessed at the actual cost to the owner or responsible party of the call for service.	
<u>Supplies</u>	
AFFF Foam	150.00 per pail or higher based on market price
AR-AFFF Foam	200.00 per pail or higher based on market price
Floor dry	15.00 per bag
55 gallon steel drum with lid (fuel removal)	135.00 per barrel
8" x 10 ft. absorbent boom	145.00 per boom
<u>Other</u>	
Natural gas hits	750.00 per call
Automatic fire alarm activation	750.00 (3 rd call and after within a 72 hour period OR 3 business days, until functional)
Education trailer (upon request and subject to availability of resources).	150.00 per day to all departments Mileage will be charges to organizations outside the Lyon County Mutual Aid area at a fee of 1.75 per mile
Fire Chiefs call for service (officer's pages)	100.00 per hour
Personnel	17.50 per firefighter / per hour

1. The term "negligence" is defined as disregard or failure to reasonably have taken actions or care that would have pre-empted the hazardous situation that required emergency fire and rescue response.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 27, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval of Payment to Fran’s Communication for the low voltage wire work at City Hall
Background Information:	<p>At the 10/6/2020 City Hall Committee Meeting City Administrator Sharon Hanson commented on working with a local vendor to complete the low voltage work on the city hall project.</p> <p>Motion by Labat, Seconded by DeCramer to have Franz Communication to complete the low voltage wiring. All voted in favor.</p>
Fiscal Impact:	48,560 – City Hall Construction Project
Alternative/ Variations:	
Recommendations:	Approve Payment to Fran’s Communication for the City Hall Construction Project

Fran's Communications
 613 Mercedes Drive
 Marshall, MN 56258
 (507) 401-3259
 steve@franscom.com



BILL TO

Sharon Hanson
 City of Marshall

INVOICE 1763

DATE 04/20/2021 **TERMS** Net 30

DUE DATE 05/20/2021

DESCRIPTION	QTY	RATE	AMOUNT
Material Cat 6 Cable	1	18,960.00	18,960.00
Material Cat 6 Jacks	1	5,040.00	5,040.00
Material Face Plates	1	1,260.00	1,260.00
Material Data Rack	2	295.00	590.00
Material 48 Port Patch Panels	7	200.00	1,400.00
Material Horizontal Wire Management	9	70.00	630.00
Material Vertical Wire Managment	4	270.00	1,080.00
Material Misc wraps and hooks	1	1,500.00	1,500.00
Material Rack Wall bracket	2	90.00	180.00
Material 6 strand MM Fiber	1	400.00	400.00
Material Fiber Ends LC	1	290.00	290.00
Material Fiber Adapter Plates	1	130.00	130.00
Material Fiber Enclosures	2	150.00	300.00
Labor	1	16,800.00	16,800.00

TOTAL DUE

\$48,560.00

Meeting Date:	Tuesday, April 27, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Wastewater Treatment Facilities Improvement Project – Consider Payment of Invoice 0266366 to Bolton & Menk, Inc.
Background Information:	<p>Attached are the following for the above-referenced project:</p> <ol style="list-style-type: none"> 1) Invoice 0266366 to Bolton & Menk, Inc., of Mankato, Minnesota, in the amount of \$27,910.00 <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p>
Fiscal Impact:	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council authorize payment of Invoice 0266366 to Bolton & Menk, Inc., of Mankato, Minnesota, in the amount of \$27,910.00.



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Marshall
 Wastewater Treatment Facility
 Bob Van Moer, Wastewater Superintendent
 600 Erie Street
 Marshall, MN 56258

March 29, 2021
 Project No: T22.115360
 Invoice No: 0266366
 Client Account: MARS

Marshall/WWTF Improvements

Marshall WWTF Improvement

Professional Services per Agreement from February 6, 2021 through March 19, 2021:

Construction Services (004)

Professional Services

	Hours	Amount	
Meetings/Hearing/Presentation			
Principal	87.00	16,530.00	
Contract Admin/Construction Engineering			
Design Engineer	9.00	1,665.00	
Construction Observation			
Senior Technician	61.00	9,455.00	
Grant/Funding Application			
Specialist	2.00	260.00	
Totals	159.00	27,910.00	
Total Labor			27,910.00

Billing Limits

	Current	Prior	To-Date
Total Billings	27,910.00	511,693.78	539,603.78
Limit			900,000.00
Remaining			360,396.22

Total this Task \$27,910.00

Total this Invoice \$27,910.00

VENDOR # 0724
 INVOICE # 0266366
 \$ AMOUNT 27,910.00
 DATE 3-29-21
 ACCT & PROJ # 602-49500-55120 W13
 DESCRIPTION WWTF Improvements
 SIGNATURE Bolue

Meeting Date:	Tuesday, April 27, 2021								
Category:	CONSENT AGENDA								
Type:	ACTION								
Subject:	Consider Maintenance Agreement with Neo Electrical Solutions for MALSR at Airport.								
Background Information:	<p>The FAA requires that the Airport “Medium Intensity Approach Lighting System with Runway Alignment Indicator Lights” (MALSR) be maintained by a certified technician.</p> <p>The attached Maintenance Agreement is with Neo Electrical Solutions of Hudson, Wisconsin for maintenance on the MALSR approach lighting as follows:</p> <table border="0"> <tr> <td>Semiannual Inspection</td> <td>\$3,500.00</td> </tr> <tr> <td>Annual (FAA) Inspection</td> <td>\$4,900.00</td> </tr> <tr> <td>Unscheduled Maintenance</td> <td>\$130/hour + material</td> </tr> <tr> <td>Emergency Service</td> <td>\$185/hour + material</td> </tr> </table> <p>The Agreement will provide inspection and repair of all aspects of the MML 12 MALSR equipment.</p>	Semiannual Inspection	\$3,500.00	Annual (FAA) Inspection	\$4,900.00	Unscheduled Maintenance	\$130/hour + material	Emergency Service	\$185/hour + material
Semiannual Inspection	\$3,500.00								
Annual (FAA) Inspection	\$4,900.00								
Unscheduled Maintenance	\$130/hour + material								
Emergency Service	\$185/hour + material								
Fiscal Impact:	<p>The Maintenance Agreement will be billed either on a monthly basis or at completion of the project. Progressing billings will be made for all labor and materials on site.</p> <p>The 2021 Airport budget includes \$1,800.00 in Account #101-43400-53110 (General Fund-Airport-General Professional Services) for these services.</p>								
Alternative/ Variations:	No alternative actions recommended.								
Recommendation:	that the Council authorizes entering into a Maintenance Agreement with Neo Electrical Solutions of Hudson, Wisconsin for the MALSR at the Airport.								



2180 Jack Breault Drive
 Hudson, WI 54016
 Phone: 715.808.0463
 Fax: 715.808.0502

PROPOSAL SUBMITTED TO: Southwest MN RGNL Airport		DATE: 3/31/2021	
STREET 1650 W College Dr.		JOB NAME MML MALSR	
CITY, STATE, AND ZIP CODE Marshall, MN		Frequency 122.8	
ATTENTION Dean Coudron	DATE OF SITE VISIT	PHONE (507)537-6778	Cell (507)829-5806

Marshall MN Airport (MML) MALSR Maintenance Agreement

Neo Electrical Solutions is proud to provide you with this pricing for the maintenance of the Southwest Minnesota Regional Airport approach lighting system. Neo has a long history of the MALSR systems and can assist you in the FAA ground, semiannual and annual service intervals for this equipment as well as the FAA annual inspection.

Our technicians will inspect and repair all aspects of the MML 12 MALSR equipment. An extensive FAA operational check will accompany each site visit to ensure proper sequence of operations and ensure pilot safety. Neo Electrical Solutions follows the FAA AC 150/5340-26C and records work and repairs diligently. A list of FAA AC maintenance obligations will be provided at the first inspection.

Prices for the above-mentioned services are listed below.

Semiannual Inspection	\$3,500.00
Annual (FAA) Inspection	\$4,900.00
Unscheduled Maintenance	\$130/hour + material
Emergency service -	\$185/hour + material

Thank You,

Ben Melin
 Project Manager/ Superintendent
 Office: 715-808-0463
 Cell: 612-366-6776
 Benm@neoelectrical.com

Exclusions and clarifications:

1. Only those items listed above are included in this proposal.
2. No additional insurance premium costs included for additional contractor insurance requirements. See attached current Certificate of Liability Insurance for Neo Electrical Solutions, LLC.
3. No Payment and Performance Bond cost included.
4. All work and materials included shall comply with the nationally recognized electrical construction standards, an official Testing Laboratory, NEC or local inspector requirement, the project's specified quality requirements, and the agreed to project schedule.
5. Member NECA
6. Neo Electrical Solution is offering a verification of authority solution to the airport to assist in the maintenance of its MALS system. General maintenance is still the responsibility of the airport to perform and record with Neo Electrical Solutions who will make a delayed verification log entry.
7. Proposal is valid thirty (30) days from issue date.
8. This is a term agreement with (3) year minimum and two options to extend
9. After the term of this contract Neo Electrical Solutions can provide you with updated pricing for this service.

We propose to furnish all material, labor and equipment in accordance with above specifications for the total dollar amount stated in this proposal. By signing this proposal, you agree to pay Neo Electrical Solutions, LLC in full for all services rendered and materials that maybe on order for this project.

Billing / Payment: Billings will be done either on a monthly basis or at completion of the project. Progressing billings will be made for all labor and materials on site. Please make payment within 15 days of receiving our invoice.

Acceptance of Proposal

Authorized Signature: _____

Print Name: _____

Date of acceptance: _____

****Note:** This proposal may be withdrawn by Neo if not accepted within 30 days

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 27, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of the bills/project payments
Background Information:	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works, Jason Anderson at 537-6051 or Finance Director, Karla Drown at 537-6764
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	The following bills and project payments be authorized for payment.



Marshall, MN

Council Check Report

By Vendor Name

Date Range: 04/16/2021 - 04/25/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-REG AP						
0527	3D SPECIALTIES, INC.	04/23/2021	EFT	0.00	691.21	6566
4549	A & B BUSINESS, INC	04/23/2021	EFT	0.00	1,989.89	6567
5813	ACE HOME & HARDWARE	04/23/2021	Regular	0.00	281.53	118795
6128	ACTION CO LLC	04/16/2021	EFT	0.00	66.54	6521
6128	ACTION CO LLC	04/23/2021	EFT	0.00	570.00	6568
6412	AG PLUS COOPERATIVE	04/16/2021	Regular	0.00	579.48	118748
1533	AGPLUS COOPERATIVE	04/16/2021	Regular	0.00	525.20	118749
0567	ALEX AIR APPARATUS INC	04/23/2021	EFT	0.00	133.18	6569
0578	AMAZON CAPITAL SERVICES	04/16/2021	EFT	0.00	228.26	6522
0578	AMAZON CAPITAL SERVICES	04/23/2021	EFT	0.00	1,996.16	6570
0658	AP DESIGN	04/16/2021	EFT	0.00	298.00	6523
0658	AP DESIGN	04/23/2021	EFT	0.00	210.35	6571
2323	APPLIED CONCEPTS, INC.	04/23/2021	Regular	0.00	33.31	118797
6721	AQUARIUS WATER CONDITIONING	04/23/2021	Regular	0.00	38.50	118798
6694	ARAMARK UNIFORM & CAREER APPAREL GROUP,	04/16/2021	EFT	0.00	100.83	6524
0630	ARCTIC GLACIER	04/16/2021	Regular	0.00	263.60	118750
0630	ARCTIC GLACIER	04/23/2021	Regular	0.00	91.60	118799
0629	ARNOLD MOTOR SUPPLY	04/16/2021	Regular	0.00	22.91	118751
5447	ARTISAN BEER COMPANY	04/16/2021	Regular	0.00	510.00	118752
5447	ARTISAN BEER COMPANY	04/23/2021	Regular	0.00	367.95	118800
0656	AVERA MARSHALL REGIONAL MED CTR	04/16/2021	Regular	0.00	25.00	118753
2402	AXON ENTERPRISE, INC	04/16/2021	EFT	0.00	2,643.84	6525
5702	B & H PHOTO & ELECTRONICS CORP	04/16/2021	EFT	0.00	775.02	6526
0682	BEACON ATHLETICS	04/16/2021	EFT	0.00	1,849.80	6527
0688	BELLBOY CORPORATION	04/16/2021	EFT	0.00	7,566.10	6528
0688	BELLBOY CORPORATION	04/23/2021	EFT	0.00	674.32	6572
0689	BEND RITE FABRICATION INC	04/16/2021	Regular	0.00	608.92	118754
0689	BEND RITE FABRICATION INC	04/23/2021	Regular	0.00	319.26	118801
6471	BERGANKDV LTD	04/16/2021	EFT	0.00	5,000.00	6529
0699	BEVERAGE WHOLESALERS	04/16/2021	Regular	0.00	22,074.20	118755
0699	BEVERAGE WHOLESALERS	04/23/2021	Regular	0.00	24,357.98	118802
0707	BISBEE PLUMBING AND HEATING INC	04/23/2021	Regular	0.00	1,075.65	118803
0724	BOLTON & MENK INC	04/23/2021	EFT	0.00	7,947.50	6573
0726	BORCHS SPORTING GOODS	04/16/2021	EFT	0.00	3,000.00	6530
0018	BORDER STATES ELECTRIC SUPPLY	04/16/2021	EFT	0.00	12.81	6531
4457	BREAKTHRU BEVERAGE	04/16/2021	Regular	0.00	7,107.83	118756
4457	BREAKTHRU BEVERAGE	04/23/2021	Regular	0.00	4,499.08	118804
6468	BRENNAN CONSTRUCTION OF MN, INC	04/23/2021	Regular	0.00	271,601.35	118806
0774	BUREAU OF CRIMINAL APPREHENSION	04/16/2021	Regular	0.00	630.00	118758
0815	CATTOOR OIL COMPANY INC	04/16/2021	EFT	0.00	546.14	6532
0815	CATTOOR OIL COMPANY INC	04/23/2021	EFT	0.00	1,108.90	6574
0836	CHARTER COMMUNICATIONS	04/16/2021	EFT	0.00	102.48	6533
6692	CHRISTENSEN BROADCASTING LLC	04/16/2021	EFT	0.00	390.00	6534
0934	D & G EXCAVATING INC	04/23/2021	EFT	0.00	19,685.00	6575
3819	DACOTAH PAPER CO	04/16/2021	Regular	0.00	327.14	118759
3819	DACOTAH PAPER CO	04/23/2021	Regular	0.00	50.08	118807
0966	DELTA DENTAL OF MINNESOTA	04/16/2021	Bank Draft	0.00	4,851.90	DFT0000785
0966	DELTA DENTAL OF MINNESOTA	04/19/2021	Bank Draft	0.00	1,137.92	DFT0000800
4794	DEPOVER, PERRY	04/16/2021	Regular	0.00	121.04	118760
0993	DIRECT DIGITAL CONTROL LLC	04/16/2021	Regular	0.00	785.21	118761
6589	DOG WASTE DEPOT	04/16/2021	EFT	0.00	435.49	6535
5731	DOLL DISTRIBUTING	04/16/2021	EFT	0.00	18,708.88	6536
5731	DOLL DISTRIBUTING	04/23/2021	EFT	0.00	11,601.10	6576
3566	ELECTRIC MOTOR CO	04/16/2021	EFT	0.00	274.05	6537

Council Check Report

Date Range: 04/16/2021 - 04/25/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3566	ELECTRIC MOTOR CO	04/23/2021	EFT	0.00	30.38	6577
6203	ELLIOTT EQUIPMENT COMPANY	04/16/2021	EFT	0.00	313.03	6538
4753	ENTERPRISE LEASING CO	04/23/2021	EFT	0.00	147.71	6578
1090	FASTENAL COMPANY	04/16/2021	EFT	0.00	71.48	6539
1090	FASTENAL COMPANY	04/23/2021	EFT	0.00	231.82	6579
6765	FRIEDRICH, CHERYL	04/23/2021	Regular	0.00	113.40	118808
4805	FURTHER	04/16/2021	Bank Draft	0.00	9,532.33	DFT0000783
4805	FURTHER	04/16/2021	Bank Draft	0.00	7,604.58	DFT0000788
6478	GOPHER STATE ONE CALL	04/16/2021	EFT	0.00	163.35	6540
1201	GRAINGER INC	04/23/2021	EFT	0.00	695.51	6580
6127	GRANDVIEW VALLEY WINERY, INC	04/16/2021	Regular	0.00	660.00	118762
1243	HARDWARE HANK	04/16/2021	EFT	0.00	240.29	6541
1243	HARDWARE HANK	04/23/2021	EFT	0.00	122.08	6581
1247	HARTS HEATING & REFRIGERATION INC	04/16/2021	Regular	0.00	200.50	118763
1256	HAWKINS INC	04/16/2021	Regular	0.00	6,352.70	118764
6430	HEARTLAND ELECTRIC, INC	04/16/2021	Regular	0.00	105.00	118765
6430	HEARTLAND ELECTRIC, INC	04/23/2021	Regular	0.00	1,142.56	118809
1311	HYVEE FOOD STORES INC	04/23/2021	Regular	0.00	48.00	118810
1325	ICMA RETIREMENT TRUST #300877	04/16/2021	Regular	0.00	50.00	118766
1358	INTERNAL REVENUE SERVICE	04/16/2021	Bank Draft	0.00	25,326.96	DFT0000789
1358	INTERNAL REVENUE SERVICE	04/16/2021	Bank Draft	0.00	23,425.25	DFT0000790
1358	INTERNAL REVENUE SERVICE	04/16/2021	Bank Draft	0.00	7,791.98	DFT0000791
5329	INTERSTATE ALL BATTERY CENTER	04/23/2021	Regular	0.00	127.60	118811
1399	JOHNSON BROTHERS LIQUOR COMPANY	04/16/2021	Regular	0.00	6,811.19	118767
1399	JOHNSON BROTHERS LIQUOR COMPANY	04/23/2021	Regular	0.00	12,884.36	118812
3564	KESTELOOT ENTERPRISES, INC	04/16/2021	EFT	0.00	137.69	6542
5095	KIBBLE EQUIPMENT	04/16/2021	EFT	0.00	757.34	6543
5095	KIBBLE EQUIPMENT	04/23/2021	EFT	0.00	829.71	6582
4140	KRUSE FORD-LINCOLN-MERCURY, INC	04/16/2021	Regular	0.00	728.64	118769
4140	KRUSE FORD-LINCOLN-MERCURY, INC	04/23/2021	Regular	0.00	2,292.68	118814
5138	L & A SYSTEMS, LLC	04/23/2021	EFT	0.00	765.93	6583
3906	LALEMAN, GARY	04/16/2021	Regular	0.00	85.00	118770
1483	LEAGUE OF MINNESOTA CITIES INS TRUST	04/16/2021	Regular	0.00	298.38	118771
1507	LOCHER BROTHERS INC	04/16/2021	EFT	0.00	1,124.45	6544
1508	LOCKWOOD MOTORS INC.	04/16/2021	Regular	0.00	159.18	118772
1531	LYON COUNTY AUDITOR-TREASURER	04/23/2021	EFT	0.00	21,349.57	6584
1548	LYON COUNTY LANDFILL	04/23/2021	EFT	0.00	63.72	6585
1555	LYON LINCOLN ELECTRIC COOPERATIVE INC	04/16/2021	Regular	0.00	40.00	118773
1565	MACQUEEN EQUIPMENT INC.	04/16/2021	EFT	0.00	121.44	6545
1565	MACQUEEN EQUIPMENT INC.	04/23/2021	EFT	0.00	1,137.23	6586
1570	MADDEN UPHOLSTERY & HOME DECORATING INC	04/16/2021	Regular	0.00	980.00	118774
1570	MADDEN UPHOLSTERY & HOME DECORATING INC	04/23/2021	Regular	0.00	245.00	118815
1575	MAILBOXES & PARCEL DEPOT	04/23/2021	EFT	0.00	19.29	6587
1616	MARSHALL CONVENTION & VISITORS BUREAU	04/23/2021	EFT	0.00	6,123.33	6588
1623	MARSHALL INDEPENDENT, INC	04/16/2021	Regular	0.00	243.00	118775
1623	MARSHALL INDEPENDENT, INC	04/23/2021	Regular	0.00	1,206.50	118816
1632	MARSHALL MINI-STORAGE, LLP	04/23/2021	EFT	0.00	72.00	6589
1633	MARSHALL MUNICIPAL UTILITIES	04/16/2021	EFT	0.00	84,202.50	6546
1633	MARSHALL MUNICIPAL UTILITIES	04/23/2021	EFT	0.00	2,001.58	6590
1635	MARSHALL NORTHWEST PIPE FITTINGS INC	04/16/2021	EFT	0.00	18.06	6549
1635	MARSHALL NORTHWEST PIPE FITTINGS INC	04/23/2021	EFT	0.00	1,300.15	6591
1637	MARSHALL PUBLIC SCHOOLS	04/16/2021	EFT	0.00	9,110.48	6550
3545	MARSHALL RADIO	04/16/2021	EFT	0.00	1,475.00	6551
6586	MCDYER TOOLS	04/16/2021	Regular	0.00	349.00	118776
4980	MENARDS INC	04/16/2021	Regular	0.00	158.49	118777
4980	MENARDS INC	04/23/2021	Regular	0.00	175.33	118817
6377	MIDWEST TRAINING ASSOCIATES, LLC	04/16/2021	Regular	0.00	2,325.00	118778
3669	MINNESOTA STATE RETIREMENT SYSTEM	04/16/2021	Bank Draft	0.00	7,487.88	DFT0000786
1839	MINNESOTA VALLEY TESTING LABS INC	04/23/2021	EFT	0.00	210.40	6592
1757	MN CHILD SUPPORT PAYMENT CENTER	04/16/2021	Bank Draft	0.00	356.25	DFT0000781
1757	MN CHILD SUPPORT PAYMENT CENTER	04/16/2021	Bank Draft	0.00	276.88	DFT0000782

Council Check Report

Date Range: 04/16/2021 - 04/25/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1774	MN DEPT OF LABOR AND INDUST	04/23/2021	Regular	0.00	1,249.63	118818
4564	MN DOT	04/23/2021	Regular	0.00	75.00	118819
1818	MN REVENUE	04/16/2021	Bank Draft	0.00	10,863.99	DFT0000792
3961	MN STATE PATROL, CMV SECTION	04/16/2021	Regular	0.00	24.00	118779
1840	MN WEST COMMUNITY TECHNICAL COLL	04/23/2021	EFT	0.00	100.00	6593
6398	MORRELL MANUFACTURING	04/16/2021	Regular	0.00	699.96	118780
1877	MOTION INDUSTRIES INC	04/23/2021	Regular	0.00	15.04	118820
6722	MUSCH CONSTRUCTION INC	04/16/2021	Regular	0.00	2,390.00	118794
2512	NATIONWIDE RETIREMENT	04/16/2021	Bank Draft	0.00	575.00	DFT0000776
2513	NATIONWIDE RETIREMENT-FIRE	04/16/2021	Bank Draft	0.00	1,266.63	DFT0000777
1945	NORMS GTC	04/16/2021	Regular	0.00	9.99	118781
1945	NORMS GTC	04/23/2021	Regular	0.00	144.82	118821
1986	NORTH CENTRAL INTERNATIONAL, INC	04/23/2021	EFT	0.00	151.82	6594
1946	NORTH CENTRAL LABS	04/16/2021	EFT	0.00	748.67	6552
1946	NORTH CENTRAL LABS	04/23/2021	EFT	0.00	16.13	6595
6463	OFFICE OF MNIT SERVICES	04/23/2021	Regular	0.00	640.87	118822
6611	OMAR, AHMED	04/23/2021	Regular	0.00	2,000.00	118823
5891	ONE OFFICE SOLUTION	04/16/2021	EFT	0.00	128.74	6553
5891	ONE OFFICE SOLUTION	04/23/2021	EFT	0.00	56.57	6596
3809	O'REILLY AUTOMOTIVE STORES, INC	04/23/2021	EFT	0.00	59.99	6597
4060	PAGE, BRIAN	04/16/2021	Regular	0.00	369.98	118782
2019	PAUSTIS WINE COMPANY	04/23/2021	Regular	0.00	5,032.50	118824
2026	PEPSI COLA BOTTLING OF PIPESTONE MN INC	04/23/2021	EFT	0.00	59.25	6598
2028	PERA OF MINNESOTA REG	04/16/2021	Bank Draft	0.00	51,962.19	DFT0000784
2036	PHILLIPS WINE AND SPIRITS INC	04/16/2021	Regular	0.00	9,824.01	118783
2036	PHILLIPS WINE AND SPIRITS INC	04/23/2021	Regular	0.00	9,293.03	118825
2064	POWERPLAN	04/16/2021	Regular	0.00	20.06	118785
6166	PULVER MOTOR SVC, LLC	04/16/2021	EFT	0.00	75.00	6554
6166	PULVER MOTOR SVC, LLC	04/23/2021	EFT	0.00	75.00	6599
6267	RATWIK, ROSZAK & MALONEY, PA	04/16/2021	EFT	0.00	210.00	6555
6267	RATWIK, ROSZAK & MALONEY, PA	04/23/2021	EFT	0.00	111.00	6600
6763	RICHLAND RESEARCH CORP	04/16/2021	Regular	0.00	228.40	118786
5940	RINK SYSTEMS	04/16/2021	EFT	0.00	753.33	6556
5732	RITE	04/16/2021	Regular	0.00	635.91	118787
4070	RSS GROUP INT'L., INC.	04/16/2021	Regular	0.00	229.95	118788
2201	RUNNINGS SUPPLY INC	04/16/2021	EFT	0.00	539.92	6557
2201	RUNNINGS SUPPLY INC	04/23/2021	EFT	0.00	93.94	6601
2288	SMI & HYDRAULICS, INC.	04/23/2021	EFT	0.00	99.82	6602
4855	SOUTHERN GLAZER'S OF MN	04/16/2021	EFT	0.00	17,528.71	6558
4855	SOUTHERN GLAZER'S OF MN	04/23/2021	EFT	0.00	8,658.36	6603
2311	SOUTHWEST GLASS CENTER	04/16/2021	Regular	0.00	70.50	118789
6202	SUNDANCE AUTO REPAIR	04/16/2021	Regular	0.00	85.65	118790
6767	SW ABE	04/23/2021	Regular	0.00	1,170.00	118827
6277	TALKING WATERS BREWING CO, LLC	04/23/2021	EFT	0.00	930.00	6604
6137	TEIGS LAWN CARE & LANDSCAPING, LLC	04/23/2021	Regular	0.00	90.00	118828
6503	THE GYM OF MARSHALL	04/23/2021	Regular	0.00	2,000.00	118829
6156	TRUE BRANDS	04/16/2021	EFT	0.00	548.82	6559
6156	TRUE BRANDS	04/23/2021	EFT	0.00	297.51	6605
6764	UMB BANK, N.A.	04/16/2021	Regular	0.00	500.00	118791
4052	UNITED ROTARY BRUSH CORP.	04/23/2021	Regular	0.00	3,620.00	118830
2515	UNITED STATES PLASTIC	04/23/2021	Regular	0.00	150.93	118831
3443	VALIC DEFERRED COMP	04/16/2021	Bank Draft	0.00	1,172.00	DFT0000778
3443	VALIC DEFERRED COMP	04/16/2021	Bank Draft	0.00	132.41	DFT0000779
3443	VALIC DEFERRED COMP	04/16/2021	Bank Draft	0.00	1,650.00	DFT0000780
6092	VANDERMILLEN, SCOTT	04/23/2021	EFT	0.00	330.40	6606
4372	VANIWAARDEN ASSOC.	04/16/2021	EFT	0.00	1,500.00	6560
5733	VAST BROADBAND	04/16/2021	Regular	0.00	518.39	118792
5733	VAST BROADBAND	04/23/2021	Regular	0.00	1,119.20	118832
4489	VERIZON WIRELESS	04/16/2021	EFT	0.00	49.04	6561
4489	VERIZON WIRELESS	04/23/2021	EFT	0.00	400.34	6607
2538	VIKING COCA COLA BOTTLING COMPANY	04/16/2021	EFT	0.00	178.15	6562

Council Check Report

Date Range: 04/16/2021 - 04/25/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2538	VIKING COCA COLA BOTTLING COMPANY	04/23/2021	EFT	0.00	374.40	6608
4594	VINOUCPIA	04/16/2021	EFT	0.00	3,082.05	6563
6085	VOYA - INVESTORS CHOICE	04/16/2021	Bank Draft	0.00	1,828.24	DFT0000787
2591	WESTERN PRINT GROUP	04/16/2021	EFT	0.00	90.00	6564
2599	WINE COMPANY	04/16/2021	EFT	0.00	1,489.00	6565
2605	WINE MERCHANTS	04/16/2021	Regular	0.00	1,223.21	118793
2605	WINE MERCHANTS	04/23/2021	Regular	0.00	363.38	118833
2632	ZIEGLER INC	04/23/2021	EFT	0.00	560.70	6609

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	151	79	0.00	417,872.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	18	18	0.00	157,242.39
EFT's	149	87	0.00	260,738.03
	318	184	0.00	835,853.16

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	151	79	0.00	417,872.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	18	18	0.00	157,242.39
EFT's	149	87	0.00	260,738.03
	318	184	0.00	835,853.16

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH FUND	4/2021	835,853.16
			835,853.16

CITY OF MARSHALL, MINNESOTA
 PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS
 4/27/2021

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2019 Prior Payments	2020 Prior Payments	2021 Prior Payments	PYMNTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE
602-49500-55120		5/28/2019	WWTF Improvement Project	Magney Construction, Inc.		14,074,300.00							
401-43100-55130		8/13/2019	Transit ADA Bus Access Project (UCAP)(MN/DOT)	Hisken Construction Inc.		185,250.15							
630-49600-55130		9/24/2019	COE Flood Control 2019 Betterments	U.S. Army Corps of Engineers		190,000.00	150,483.00						
494-43300-55120		11/12/2019	City Hall Renovation	Brennan Companies	695,744.00	5,725,944.00		3,039,722.04	1,787,746.64	271,601.35	286,297.20	340,576.77	94.05%
476-43300-55170		4/14/2020	S 4th St Reconstruction	R & G Construction	2,583,754.90	10,885.14	2,594,640.04	2,528,408.74			25,539.42	40,691.88	98.43%
476-43300-55170		5/28/2020	S 1st St Reconstruction	Duininck, Inc	617,136.55	5,683.75	622,820.30	562,896.42			29,626.13	30,297.75	95.14%
630-49600-55170		6/23/2020	Legion Field Storm Water Improvements-Phase 1	Towme & Country Excavating LLC	277,943.00	(2,967.25)	274,975.75	257,658.64			2,602.61	14,714.50	94.65%
630-49600-55170		9/8/2020	MERIT Center Outfall Project	Towme & Country Excavating LLC	251,297.00		251,297.00					251,297.00	0.00%
479-43300-55170		2/9/2021	N 1st St/W Redwood St/W Marshall St Reconstruction	D & G Excavating Inc.	1,051,247.90		1,051,247.90					1,051,247.90	0.00%
495-43300-55170		2/23/2021	2021 Bituminous Overlay	Duininck, Inc	625,000.00		625,000.00					625,000.00	0.00%
479-43300-55170		2/23/2021	James Ave/Camden Dr Reconstruction	Kkuechle Underground	849,244.50		849,244.50					849,244.50	0.00%
479-42400-55120		2/23/2021	Fire Station Roofing	Gag Sheet Metal, Inc.	103,800.00	1,200.00	105,000.00			74,280.00	-	30,720.00	70.74%
101-43300-53425		3/9/2021	2021 Chip Sealing on Various City Streets	Asphalt Preservation Company Inc.	122,134.12		122,134.12					122,134.12	0.00%
479-45200-55120		3/9/2021	Restroom Facility and Picnic Pavilion - Patriot Park	Bladhholm Construction	188,886.00		188,886.00					188,886.00	0.00%
630-49600-55170		4/13/2021	Storm Structure Outfall Improvements	R & G Construction	49,358.10		49,358.10					49,358.10	0.00%
479-43300-55170		4/13/2021	State Aid Overlay	Duininck, Inc	1,924,600.45		1,924,600.45					1,924,600.45	0.00%
						<u>28,124,152.67</u>	<u>710,545.64</u>	<u>28,834,698.31</u>	<u>4,249,748.87</u>	<u>13,490,265.10</u>	<u>345,881.35</u>	<u>972,285.60</u>	<u>7,106,121.86</u>

Meeting Date:	Tuesday, April 27, 2021														
Category:	NEW BUSINESS														
Type:	ACTION														
Subject:	Consider approval of Recommendation for Marshall Aquatic Center Design, Architecture and Engineering Services.														
Background Information:	<p>On January 26, 2021 Council approved a Request for Proposal (RFP) process to provide Design, Architectural and Engineering services for the Marshall Aquatic Center. The RFP was issued on January 29, 2021 and the deadline for submissions was March 4, 2021. A total of thirteen (13) proposals were received.</p> <p>On February 9, 2021 Council approved the establishment of a Marshall Aquatic Center (MAC) RFP Selection and Construction Committee. A 10-member committee began reviewing the thirteen proposals in mid-March. Councilmen Lozinski and Meister were a part of this committee and may be able to provide input on the review process.</p> <p>At this time, only the names of the responders are considered public data; all other data in the proposals received by the City are classified as private or non-public data until the City has completed negotiations with the selected vendor. (Reference MN Statute 13.591 subd. 3(b). (https://www.revisor.mn.gov/statutes/cite/13.591).</p> <p>Proposals were received from:</p> <table border="0"> <tr> <td>1) 292 Design Group</td> <td>2) ADCI Professional Corporation, S.C.</td> </tr> <tr> <td>3) Brunton Architects & Engineers</td> <td>4) Burbach Aquatics, Inc.</td> </tr> <tr> <td>5) Collaborative DesignGroup, Inc.</td> <td>6) Hay}Dobbs</td> </tr> <tr> <td>7) ICON Architectural Group</td> <td>8) Shelter Architecture LLC</td> </tr> <tr> <td>9) Short Elliott Hendrickson</td> <td>10) Stockwell Engineers, Inc.</td> </tr> <tr> <td>11) Waters Edge Aquatic Design</td> <td>12) Widseth</td> </tr> <tr> <td>13) Williams Architects/Aquatics</td> <td></td> </tr> </table> <p>Committee Recommendation: On 04/20/2021, the MAC RFP Selection Committee finalized review of proposals, reference checks and site visits. recommended proceeding with Stockwell Engineers, Inc. to provide Design, Architectural & Engineering Services for the Marshall Aquatic Center.</p> <p>Jon Brown, Company President and David Locke, Landscape Architect/Partner from Stockwell Engineers, Inc., will be available to make a brief presentation to Council and respond to questions. Scott VanDerMillen, Director of Community Services, will present the item and Preston Stensrud, Parks Superintendent will be available for discussion related to the review process. Staff welcomes any question(s) or discussion in advance of the Tuesday meeting.</p>	1) 292 Design Group	2) ADCI Professional Corporation, S.C.	3) Brunton Architects & Engineers	4) Burbach Aquatics, Inc.	5) Collaborative DesignGroup, Inc.	6) Hay}Dobbs	7) ICON Architectural Group	8) Shelter Architecture LLC	9) Short Elliott Hendrickson	10) Stockwell Engineers, Inc.	11) Waters Edge Aquatic Design	12) Widseth	13) Williams Architects/Aquatics	
1) 292 Design Group	2) ADCI Professional Corporation, S.C.														
3) Brunton Architects & Engineers	4) Burbach Aquatics, Inc.														
5) Collaborative DesignGroup, Inc.	6) Hay}Dobbs														
7) ICON Architectural Group	8) Shelter Architecture LLC														
9) Short Elliott Hendrickson	10) Stockwell Engineers, Inc.														
11) Waters Edge Aquatic Design	12) Widseth														
13) Williams Architects/Aquatics															

Fiscal Impact:	\$193,200
Alternative/ Variations:	Direct staff to reconvene Aquatic Center RFP Selection and Construction Committee for additional review of submitted proposals. These proposals expire on June 2, 2021.
Recommendations:	Pending City Attorney review of Agreement for Professional Services, approve the proposal submitted from Stockwell Engineers, Inc., for Phase I of Design, Architecture and Engineering Services for the Marshall Aquatic Center. Aquatic Center RFP Selection and Construction Committee supports this recommendation.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 27, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Water Treatment Plant Softening Enhancement Project Update.
Background Information:	<p>The Marshall Municipal Utilities (MMU) Water Treatment Plant (WTP) Softening Enhancement Project that began in Fall of 2019 is nearing completion. The major driver of the WTP Enhanced Softening project is the upcoming Minnesota Pollution Control Agency (MPCA) chloride (salt) limitation for our City of Marshall Wastewater Treatment Facility (WWTF). In 2024, the City WWTF will be required to reduce our discharge of chlorides (salt) into the Redwood River. Since chlorides cannot be removed through conventional mechanical wastewater treatment systems, the City of Marshall and MMU worked together to study various options to reach the required chloride reductions. Following analysis, it was determined that upgrading MMU’s WTP to produce a softer water was the most efficient method to attain compliance with the required limits set by the MPCA.</p> <p>The MMU Water Treatment Plant project is a \$11,585,492 project that was a collaborative project between MMU and the City of Marshall that was made possible by a \$7,000,000 Point Source Implementation Grant (PSIG). The City of Marshall Wastewater Department’s contribution to the project is capped at \$2,555,953 through the City/MMU Cooperative Agreement.</p> <p>With the project nearing completion, the next step is to inform the public about the softer water that will be delivered and to understand our process going forward to monitor for reductions in chlorides in the waste stream as adjustments are made. Included with this memorandum is a public notice that the City and MMU intend to deliver to all utility customers via next month’s utility billing. The notice indicates that following June 1, 2021, all water customers must adjust their softener units to reflect an incoming water hardness of eight (8) grains. The water delivered prior was delivered at thirty-five (35) grains hardness, and we need softener adjustments for the customer to save money on salt and for the city to meet its upcoming chlorides restriction.</p> <p>The message will not be a singular message. City and MMU staff intend to deliver the message to our utility customers continually over a period of many months. We believe that repetition of notice and variety of notice locations will be important in conveying the benefits of the softer water and the necessity for softener adjustments to our public. We intend to utilize utility billing stuffers, city/MMU social media, newspaper, radio, and the city website. Further, Wastewater Department staff will be meeting with our major industrial customers to ensure that they are well-informed.</p>

	<p>It is the belief of City and MMU staff that our efforts of educating our public and the benefit of saving money on salt use will be enough to bring our chloride discharge into compliance. Over the course of the next year our Wastewater Department will continually monitor chloride levels and keep our team informed on progress. We have until 2024 to come into compliance, and we believe that this is enough time to encourage softener adjustments and monitor for changes. If we need to discuss further methods of reaching compliance, we believe this can be done at a later date.</p>
Fiscal Impact:	<p>Costs to create and mail notices and otherwise educate our public. We anticipate the Wastewater Department will incur direct costs of roughly \$7,500 to educate our public. Other costs relate to staffing and wastewater sampling and testing.</p>
Alternative/ Variations:	<p>No alternative actions recommended.</p>
Recommendation:	<p>that the Council support the City and MMU staff direction of educating our public on the need for water softener adjustments while monitoring for changes in chloride concentration in our wastewater.</p>

WATER TREATMENT PLANT SOFTENING ENHANCEMENT PROJECT UPDATE

The City of Marshall's Wastewater Treatment Facility (WWTF) is required by the Minnesota Pollution Control Agency (MPCA) to reduce the discharge of chlorides into the Redwood River by 2024. A large portion of our chloride discharge comes from water softener salt that is sent into the sanitary sewer collection system which flows to the WWTF and is discharged into the Redwood River. Since chlorides cannot be removed through conventional mechanical treatment systems, the City of Marshall and Marshall Municipal Utilities (MMU) worked together and studied various options to attain the chloride reduction. After analysis, it was determined that upgrading MMU's Water Treatment Plant to produce a softer water was the most efficient method to attain compliance with the required limits set by the MPCA.

The Marshall Municipal Utilities (MMU) Water Treatment Plant Softening Enhancement Project began in the fall of 2019 and is nearing completion. Beginning **June 1, 2021**, MMU will be delivering water at eight (8) grains hardness compared to thirty-five (35) grains hardness as it does today. While the water hardness coming into your property will be reduced, water softener settings will need to be adjusted accordingly to help meet the State mandate.

What am I being asked to do?

If you own or rent a water softener in the City of Marshall, your water softener settings should be adjusted on or after June 1, 2021 to minimize salt use.

Why should I adjust my water softener?

While the water hardness coming into your property will be reduced to eight (8) grains, your water softener settings will need to be adjusted accordingly to avoid unnecessary salt use. The lower salt use will dramatically reduce the chloride levels in the City of Marshall's WWTF discharge to the Redwood River.

How does this softener adjustment benefit me?

Adjusting your water softener settings will reduce your salt use by an estimated 75%, thereby lowering the amount of salt you need to purchase. In addition, you will use less water due to fewer regeneration cycles.

How do I properly adjust my water softener settings?

You may be able to adjust your water softener settings by yourself; however, if you have questions, or need assistance, please contact a water softening company or plumber of your choice to assist with making the adjustment. There may be a one-time service charge associated with having a service technician adjust your water softener settings.

Who do I contact if I have questions regarding the Water Treatment Plant Softening Enhancement Project?

Please contact City of Marshall Public Works by e-mail at Public.Works@ci.marshall.mn.us or by phone at 507-537-6773. For more information, please visit the Wastewater Treatment section of the City of Marshall's website at ci.marshall.mn.us/public_works/wastewater_treatment.php.

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

Agreement Title: Chloride Reduction Coordination		Agreement Number: 10A.1.6
Date of Adoption: December 17, 2013	Updated: November 3, 2020	Effective: January 1, 2021

Subject Matter:

The Minnesota Pollution Control Agency (MPCA) has communicated to Marshall the need to comply with the new water quality-based effluent limit (WQBEL) in Marshall's National Pollutant Discharge Elimination System (NPDES) to the Redwood River. One standard is in regard to the amount of chloride that enters the river.

One of Marshall's primary sources of chloride is salt used in softening the potable (drinking) water supply. Water quality analysis from multiple samples collected over a period from January 2015 to May 2016 have indicated that the Redwood River receives an average of 11,350 pounds per day of chloride discharged from the Marshall Wastewater Treatment Facility (WWTF). Of this amount, residential, commercial and light industrial water softening systems contribute 7,330 pounds per day of chlorides. The City of Marshall's current NPDES permit contains the requirement to attain a chloride (salt) concentration limit of 261 mg/l or less by 2024.

To succeed in reducing the amount of chlorides discharged, it will be necessary for the City of Marshall's wastewater and MMU's water supply to work together in reducing the need for salt-based softening of the community water supply along with reduction in chloride discharge from industrial sources. To this end, the City adopts City Resolution No. 4430, Second Series which outlines its commitment to MMU to support the creation of a softer drinking water, copy attached.

Scope of Activity:

The City of Marshall pursuant to Resolution 4637, funds their portion of the construction of the Water Softening Enhancement Project. The City stands ready to provide their portion of the capital to construct the improvements up to the limit of \$2,555,953, which sum is inclusive of the design funds previously provided by the City. The City has contributed \$1,294,639 through October 30, 2020.

Marshall Municipal Utilities by this agreement resolves to:

Accept and Use PSIG grant funding in the amount of \$7,000,000 and provide \$2,029,539 in MMU funding for the construction of said improvement. Current total project costs are estimated to be \$11,585,492.


Marshall Municipal Utilities Commission



Chairperson of the Commission


Secretary of the Commission

Date: 12/15/2020

City of Marshall


Mayor


City Clerk

Date: 11-24-2020

Resolution No. 4637, Second Series
A Resolution Amending Resolution 4608, Second Series
in Support of Chloride Reduction in Water
Discharged to the Redwood River

Whereas, the City of Marshall (City) operates a wastewater treatment facility that treats the community's wastewater prior to its discharge into the Redwood River, pursuant to a National Pollutant Discharge Elimination System (NPDES) Permit issued by the Minnesota Pollution Control Agency (MPCA). The City's NPDES permit contains a chloride (salt) limitation that must be achieved by 2024. The City and Marshall Municipal Utilities (MMU) have been in discussion about methods to attain the reduction in chloride (salt) discharged into the Redwood River; and

Whereas, City and MMU have each retained the services of qualified consultants to provide analysis and recommendations regarding the most cost-efficient methods to attain compliance with the required chloride limits as set forth by the MPCA permit. That analysis has included both a review of upgrades to the existing water treatment plant and has also included a review of retrofitting the City's wastewater treatment plant; and

Whereas, the City and MMU desire to coordinate the planning between the community's water utility and its wastewater treatment facility by developing a process to lower the wastewater treatment facility's chloride discharge. Based upon the consultant's analysis, it has been determined that the most significant measure to lower the chloride is to provide softer water from MMU's Water Treatment Plant. To achieve the permit's required result, upgrades to the existing Water Treatment Plant would have to occur at an estimated cost of \$10,606,000 based upon fully designed plans by MMU's water engineering consultant, AE2S. MMU applied for a \$7,000,000 Minnesota Public Facilities Authority Point Source Implementation Grant (PSIG) and has received notice the PSIG funding will be available for upgrades to MMU's Water Treatment Plant, the "project". With the "project" fully designed and with notice of the PSIG grant, the local funding must be put in place; and

Whereas, bids for the "project" were solicited, were reviewed and were opened on July 9, 2019. MMU received bids from two (2) responsible bidders. The estimated "project" costs as set forth above have been replaced by actual bids as received. The low responsible bid exceeded the engineer's estimate and further exceeded the amount as previously approved by Council Resolution No. 4608; and

Whereas, the low responsible bid received for the "project" plus engineering costs contracted to date totaled \$11,104,492. In addition to the bid, it is recommended that a 5% contingency amount be added to "project" costs for a total "project" cost of \$11,585,492; and

Whereas, the total local funding for the "project" is now projected to be \$4,585,492 (total project costs \$11,585,492 minus PSIG grant \$7,000,000.00 = \$4,585,492).

Now Therefore Be It Resolved, that the local funding for the "project" is set forth below:

With the local funding for the "project" is projected to be \$4,585,492.00, the City commits to funding 55.74% of the local portion of the "project" costs projected to be \$2,555,953. The remaining local portion of projected funding shall be paid by MMU providing 44.26% of the local portion of funding projected to be \$2,029,539. To the extent the actual "project" costs are different than the projected total of \$11,585,492 the City and MMU will share said differences according to the stated percentages herein; and

Be it Further Resolved, the City hereby:

1. Commits to all measures required to attain NPDES Chloride compliance including the measures as outlined in the City's August 3, 2017 report prepared and submitted by their consultant, Bolton & Menk, as set forth below:
 - a. Support Marshall Municipal Utilities further softening of the community water supply quality to 5-8 grains using Lime/Soda Ash Softening to reduce Ion Exchange softening brine discharge.
 - b. Establish chloride surcharge on customers of the City of Marshall wastewater treatment facilities that have an industrial treatment agreement. Remit revenue collected from the surcharge to MMU in support of their further softening.
 - c. If it is determined by MMU to be required, authorize MMU adding chloride surcharge to the monthly utility bill for wastewater (sewer) customers invoiced by MMU. MMU is authorized to collect and retain said revenue. Currently, MMU is not contemplating the need for this type of surcharge.
 - d. Public and Industry education to reduce chlorides at the source.
 - e. Potential incentive program to set all softeners to the most efficient settings.
 - f. Set industrial limits in SIU Agreements.
 - g. Apply for MPCA Variance on chloride limit.
 - h. If all of the above measures have been implemented and chloride limits are not met; the City should, by ordinance, end the practice of Ion Exchange softening, if needed to reach final limit; and


Be it Further Resolved, the City hereby:

Approves the award by the Marshall Municipal Utilities of the "project" contract to the low bidder KHC Construction Company of Marshall, and authorizes the MMU Commission to enter into said contract, and further recognizes and commits to the City portion of local funding in the amount of \$2,555,953.

Upon vote being taken thereon, the following Council Members voted in favor:

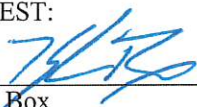
and the following voted against the same:

whereupon the resolution was declared passed and adopted this 23 day of July, 2019.



Robert J. Byrnes, Mayor

ATTEST:



Kyle Box
Its: City Clerk

This Instrument Drafted by:
Dennis H. Simpson
Marshall City Attorney
109 S. 4th Street
Marshall, MN 56258

Meeting Date:	Tuesday, April 27, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project Z52 / S.P. #139-090-005: United Community Action Partnership (UCAP) Transit ADA Bus Access Project - Final Acceptance and Closeout of Project.
Background Information:	<p>The contract includes installation of three bus shelters and associated sidewalk, roadway, and lighting improvements. The bus stops are located on Birch Avenue, North 4th Street, and South 4th Street.</p> <p>The City is in receipt of the following documents for closeout of the above-referenced project.</p> <ul style="list-style-type: none"> - Final Pay Request- which results in a negative amount due of (\$1,514.05). The negative amount due was the result of measurement issues that resulted in overpayment to the contractor. This amount has been received by the City of Marshall via check from the contractor. - Contractor Certificate of Final Acceptance - IC-134 Form – Withholding Affidavit for Contractors
Fiscal Impact:	None.
Alternative/ Variations:	No alternative actions recommended.
Recommendation:	that the Council approve Final Acceptance and Closeout of Project Z52 / S.P. #139-090-005.

Contract Number: Project: Z52
 Final Pay Request Number: 2

Project Number	Project Description
Z52	Western Community Action Bus Shelter Project

Contractor: Hisken Construction Inc. 213 Athens Ave. Marshall, MN 56258	Vendor Number: 01-1288 Up To Date: 02/23/2021
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Contract Amount		Funds Encumbered	
Original Contract	\$185,250.15	Original	\$185,250.15
Contract Changes	\$240.00	Additional	N/A
Revised Contract	\$185,490.15	Total	\$185,250.15


Work Certified To Date	
Base Bid Items	\$182,415.20
Contract Changes	\$240.00
Material On Hand	\$0.00
Total	\$182,655.20

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
Z52	(\$3,374.35)	\$182,655.20	(\$1,860.30)	\$184,169.25	(\$1,514.05)	\$182,655.20

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$-3,374.35	\$182,655.20	\$0.00	\$184,169.25	\$-1,514.05	\$182,655.20
Percent: Retained: 0%			Percent Complete: 98.47%		
Amount Paid this Final Pay Request: (\$1,514.05)					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By
 Jason Anderson
 City Engineer
 Obtained
 Date

Approved By Hisken Construction Inc.
 Dan Hisken 
 Contractor
 Obtained
 Date 4-7-2021

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2020-07-06	\$186,029.55	\$1,860.30	\$184,169.25
2	2021-02-23	(\$3,374.35)	(\$1,860.30)	(\$1,514.05)

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Bus Shelter Project	1	\$182,655.20	\$0.00	\$184,169.25	(\$1,514.05)	\$182,655.20

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
401	Local	(\$2,266.13)			\$107,447.20
402	Federal	\$752.08			\$75,208.00

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
Z52	1	2020-07-06	\$186,029.55	\$1,860.30	\$184,169.25
Z52	2	2021-02-23	(\$3,374.35)	(\$1,860.30)	(\$1,514.05)

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Z52	Bus Shelter Project	\$182,655.20	\$0.00	\$184,169.25	(\$1,514.05)	\$182,655.20

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
Z52	401	(\$2,266.13)			\$107,447.20
Z52	402	\$752.08			\$75,208.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Z52	1	2021.501	MOBILIZATION	LS	\$12,000.00	1	0	\$0.00	1	\$12,000.00
Z52	2	2101.524	CLEARING	TREE	\$1,000.00	2	0	\$0.00	2	\$2,000.00
Z52	3	2101.524	GRUBBING	TREE	\$1,000.00	2	2	\$2,000.00	2	\$2,000.00
Z52	4	2104.503	REMOVE CURB & GUTTER	L F	\$17.00	364	0	\$0.00	372	\$6,324.00
Z52	5	2104.504	REMOVE CONCRETE PAVEMENT	S Y	\$44.00	41	0	\$0.00	30	\$1,320.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Z52	6	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$38.00	177	0	\$0.00	172	\$6,536.00
Z52	7	2104.518	REMOVE SIDEWALK	S F	\$3.85	1879	0	\$0.00	1903	\$7,326.55
Z52	8	2105.507	COMMON EXCAVATION (P)	C Y	\$45.00	253	0	\$0.00	259	\$11,655.00
Z52	9	2301.504	PLACE CONCRETE PAVEMENT 7"	S Y	\$75.00	143	-7.7	(\$577.50)	135.3	\$10,147.50
Z52	10	2360.604	Type SP 12.5 Bit Mixture for Patching	SQ.YD	\$112.00	134	-29.3	(\$3,281.60)	99.7	\$11,166.40
Z52	11	2506.502	ADJUST FRAME & RING CASTING	EACH	\$500.00	3	0	\$0.00	2	\$1,000.00
Z52	12	2521.518	4" CONCRETE WALK	S F	\$7.50	5658	-167.9	(\$1,259.25)	5520.1	\$41,400.75
Z52	13	2521.518	6" CONCRETE WALK	S F	\$10.00	1720	-4.6	(\$46.00)	2054.4	\$20,544.00
Z52	14	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$50.00	369	-9	(\$450.00)	368	\$18,400.00
Z52	15	2531.618	TRUNCATED DOMES	S F	\$90.00	123	0	\$0.00	123	\$11,070.00
Z52	16	2550.502	SHELTER FOUNDATION	EACH	\$1,500.00	3	0	\$0.00	3	\$4,500.00
Z52	17	2563.601	TRAFFIC CONTROL	LS	\$4,500.00	1	0	\$0.00	1	\$4,500.00
Z52	18	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$275.00	11	0	\$0.00	11	\$3,025.00
Z52	19	2574.507	BOULEVARD TOPSOIL BORROW	C Y	\$40.00	35	0	\$0.00	35	\$1,400.00
Z52	20	2575.501	TURF ESTABLISHMENT	LS	\$4,500.00	1	0	\$0.00	1	\$4,500.00
Z52	21	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$800.00	2	0	\$0.00	2	\$1,600.00
Base Bid Totals:								-\$3,614.35		\$182,415.20

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
Z52	Base Bid	(\$3,614.35)	\$182,415.20

Contract Change Item Status												
Project	CC	CC#	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Z52	CO	1	22	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$40.00	6	6	\$240.00	6	\$240.00
Contract Change Totals:										\$240.00		\$240.00

Item 16.

Contract Total	\$182,655.20
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Contract Change Totals			
Number	Description	Amount This Request	Amount To Date
1	The Engineer has determined that additional Class 5 aggregate base is required to provide structure underneath the proposed 7" Concrete pavement at the S. 4th Street location, beyond what is represented in the plans.	\$240.00	\$240.00

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining



STATE AID FOR LOCAL TRANSPORTATION
 CONTRACTOR CERTIFICATE OF FINAL CONTRACT ACCEPTANCE

Rev. Dec 2010

Page 1 of 1

SP 139-090-005	Minn. Proj. No. TA 4219 (231)
Project Location – Various Locations	
Local Agency – City of Marshall	Local Project No. Z52
Contractor – Hisken Construction Inc.	Contract No.
Total Value of Work for Voucher # 2	Original Contract Amount \$ 185,250.15
	Final Contract Amount \$ 182,655.20

The undersigned contractor does hereby certify that he/she has performed and completed all the work described in accordance with and pursuant to the terms of this contract, and does hereby accept the final voucher as being correct, full and completed and does make claim for final payment on this contract in accordance with the final voucher.

Contractor Signatures:

By:  Date: 4-7-2021
 And: _____ Date: _____
 And: _____ Date: _____

Notarization is at the discretion of the Local Agency:

STATE OF MINNESOTA, County of _____

On this ____ day of _____, 20____, before me personally appeared

(Individual Acknowledgement)

_____ to me known to be the person who executed the foregoing acceptance and acknowledge that _____ executed the same as _____ free act and deed.

(Corporate Acknowledgement)

_____ and _____, to me personally known, who, being each by me duly sworn each did say that they are respectively the _____ and _____ of _____

Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate seal of said Corporation and the said instrument was signed and sealed in behalf of said Corporation by authority of it's _____ and said _____ and _____ acknowledged said instrument to be the free act and deed of said Corporation.

Signature: _____

NOTORIAL SEAL

My Commission Expires: _____



Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time: 7-Apr-2021 7:15:55 PM

Confirmation Number: 0-891-047-712

Name: HISKEN CONSTRUCTION INC

ID: 4851325

Affidavit Number: 1180688384

Project Owner: CITY OF MARSHALL

Project Number: Z 52

Project Begin Date: 5/1/2020

Project End Date: 7/15/2020

Project Location: MARSHALL

Project Amount: \$182,655.20

Subcontractors:

Name	ID	Affidavit Number
D&G EXCAVATING	5575781	1475682304

Please [print this page](#) for your records using the print or save functionality built into your browser.

Contractor Affidavit Completed

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-436-250-400
Submitted Date and Time:	15-Jul-2020 10:22:48 AM
Legal Name:	D & G EXCAVATING INC
Federal Employer ID:	41-1346856
User Who Submitted:	kgruhott
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1475682304
Minnesota ID:	5575781
Project Owner:	CITY OF MARSHALL
Project Number:	Z52
Project Begin Date:	01-May-2020
Project End Date:	15-Jul-2020
Project Location:	CITY OF MARSHALL
Project Amount:	\$32,625.55
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 27, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider the annual adoption of a Resolution Declaring the Sounds of Summer as a Community Festival.
Background Information:	Sounds of Summer Committee has submitted a letter requesting that the City declare “The Sounds of Summer” celebration as a Community Festival. The Sounds of Summer is scheduled for Thursday, August 19, 2020 through Sunday, August 22, 2021.
Fiscal Impact:	NA
Alternative/ Variations:	None Recommended
Recommendations:	Consider adoption of a resolution declaring the Sounds of Summer as a Community Festival.

RESOLUTION NUMBER 21-034

AUTHORIZATION TO DECLARE SOUNDS OF SUMMER AS A COMMUNITY FESTIVAL

WHEREAS, the Sounds of Summer Committee is planning to entertain the residents of Marshall and the surrounding area; and

WHEREAS, everyone enjoys a great parade, open-air concerts, fun and exciting activities for all ages; and

WHEREAS, due to the fantastic community event and celebration that was held in the past by Schwan's the Chamber of Commerce did determine that we need to celebrate our home town of Marshall with a summer festival; and

WHEREAS, the Sounds of Summer Committee will be holding the Community Festival in August, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the City Council declares the Sounds of Summer Community event scheduled for August 19, 2021 through August 22, 2021 as a "Community Festival".

Passed and adopted by the Common Council this 27th day of April, 2021.

Mayor of the City of Marshall

ATTEST:

City Clerk



April 2021

To: Honorable Mayor and Council Members

Cc: Sharon Hanson, City Administrator

From: Marshall Sounds of Summer

We hereby request that you declare the Sounds of Summer celebration scheduled for Thursday August 19 thru Sunday August 22, 2021, A Community Festival.

As you are well aware our festival was canceled last year because of concerns associated with the Covid-19 pandemic. Because of that postponement, 2021 will be the 12th year of our community celebration. Our overall goal however remains the same; family, friendly, free events that the entire family can enjoy. We are anticipating that this year's festival will bring additional community residents, former residents as well as people from the area to our celebration. Relay for Life is again becoming part of the start of our celebration on Thursday evening at Independence Park.

Our grand festival parade will be on Saturday afternoon, and the free outdoor concert featuring a return engagement by Nasty Habit; a high energy band from the Alexandria area. In addition, Roxbury Band, a local favorite will be performing prior to our main event. On Sunday, the festival will conclude with a community wide praise service. We encourage and thank you for your support of Sounds of Summer 2021!

Sincerely,

Brock Klaith, Carrie Jones, Marc Klaith

Sounds of Summer Committee Officers

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 27, 2021																																		
Category:	NEW BUSINESS																																		
Type:	ACTION																																		
Subject:	Call for a Public Hearing Regarding Proposed Property Tax Abatement at 512 Continental Street.																																		
Background Information:	<p>Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.</p> <table border="1" data-bbox="370 682 1510 1039"> <tr> <td>27-138001-0</td> <td>Robert & Brenda Byrnes</td> <td colspan="2">512 Continental St</td> </tr> <tr> <td colspan="4" style="text-align: center;">HOMESTEAD TAX RATE</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">2021 post build total</td> <td style="text-align: center;">Difference of</td> </tr> <tr> <td></td> <td style="text-align: center;">2021 prebuild raw land value</td> <td style="text-align: center;">value</td> <td style="text-align: center;">improvement</td> </tr> <tr> <td></td> <td style="text-align: right;">35,700 \$</td> <td style="text-align: right;">323,900.00 \$</td> <td style="text-align: right;">288,200.00</td> </tr> <tr> <td></td> <td style="text-align: center;">taxes @ 2021 rates</td> <td colspan="2" style="text-align: center;">taxes @ 2021 rates</td> </tr> <tr> <td></td> <td style="text-align: right;">\$ 128.00</td> <td style="text-align: right;">\$ 1,881.00</td> <td style="text-align: right;">\$ 1,753.00</td> </tr> <tr> <td></td> <td colspan="3" style="text-align: center;"><i>city portion only</i></td> </tr> </table>			27-138001-0	Robert & Brenda Byrnes	512 Continental St		HOMESTEAD TAX RATE						2021 post build total	Difference of		2021 prebuild raw land value	value	improvement		35,700 \$	323,900.00 \$	288,200.00		taxes @ 2021 rates	taxes @ 2021 rates			\$ 128.00	\$ 1,881.00	\$ 1,753.00		<i>city portion only</i>		
27-138001-0	Robert & Brenda Byrnes	512 Continental St																																	
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	\$ 128.00	\$ 1,881.00	\$ 1,753.00																																
	<i>city portion only</i>																																		
Fiscal Impact:	NA																																		
Alternative/ Variations:	NA																																		
Recommendations:	To call for a public hearing for the proposed property tax abatement.																																		

CITY OF MARSHALL
NOTICE OF PUBLIC HEARING REGARDING PROPOSED PROPERTY TAX ABATEMENT
FOR HOME TAX ABATEMENT APPLICANT ROBERT AND BRENDA BYRNES

NOTICE IS HEREBY GIVEN that the City Council of the City of Marshall Minnesota (the “City”), will hold a public hearing at a meeting of the Council beginning at 5:30 p.m., on May 11, 2021 to be held at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 Erie Road in Marshall, Minnesota, on the request of Home Tax Abatement Applicant that the City abate a portion of property taxes levied by the City in connection with the construction house structure. The property is located within the City and is currently identified as Parcel No.27-138001-0. The approximate amount of assistance is \$3,506 over a maximum period of 2 years. The City Council will consider granting a property tax abatement in response to the request.

Information about the proposed tax abatement will be on file and available for public inspection at the office of the City Clerk at City Hall.

All interested persons may appear at the public hearing and present their views orally or in writing. Following the public hearing, the City Council will take action concerning the adoption or rejection of the proposed tax abatement application.

April 24, 2021

Kyle Box
City Clerk


City of Marshall Tax Abatement Application

Application Review and Approval Process shall be followed as specified in Tax Abatement Policy as specified herein.


Property Information:

Location: 512 Continental Street, Marshall, Mn 56258
Access Road: Continental street
Section:
Township:
Range:
Property Identification Number: 27-138001-0
Legal Description: Carr Estates 5th Addition 111620020
Parcel Width (feet): 100
Length (feet): 125
Acres: .29

Applicant Information:

Applicant Name: Robert & Brenda Byrnes
Phone 5078282125
Mailing Address: 1218 Parkside Dr, Marshall, Mn 56258
Applicant Signature: 
Date: 04/14/2021

Owner Information:

Owner Name: Robert & Brenda Byrnes
Phone: 5075329001
Mailing Address: 1218 Parkside Dr, Marshall, Mn 56258
Owner Signature: 
Contractors or Contract for Deed Holders – owner must sign the application.

Item 18. 4/14/2021
y Information:

Owner Name:

Phone:

Fax:

Location:

Type of Company:

Service Provided:

Please attach the following documentation:

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value.
- A statement identifying the public benefits of the proposal, including estimated increase in property valuation, and other community benefits.
- Statement showing the private investment and any public investment dollars for the project
- Financial information including past performance and pro forma future projections for the project.
- Application Fee (please see City of Marshall Fee Schedule for current fee amount).
- Other information as requested.

Return Completed Applications to:

City Clerk
City of Marshall
344 West Main
St.
Marshall, MN 56258

*Single family Residential home ; Construction completion
expected fall, 2021*

VALUATION NOTICE

2021 Values for Taxes Payable in 2022

Property tax notices are delivered on the following schedule:

Valuation and Classification Notice

Step 1	Classification:	RES VAC LAND
	Estimated Market Value:	35,700
	Homestead Exclusion:	
	Taxable Market Value:	35,700

Proposed Taxes Notice

Step 2	2022 Proposed Tax:	Coming November 2021
---------------	--------------------	----------------------

Property Tax Statement

Step 3	1st Half Taxes:	
	2nd Half Taxes:	Coming in March 2022
	Total Taxes Due in 2022:	

MARK BUYASSE
LYON COUNTY ASSESSOR
607 WEST MAIN ST
MARSHALL, MN. 56258
507-537-6731

11837



04002265
ROBERT & BRENDA BYRNES JT
1218 PARKSIDE DR
MARSHALL MN 56258-2060

The time to appeal or question your **CLASSIFICATION** or **VALUATION** is **NOW!**

It will be too late when proposed taxes are sent

How to Respond

If you believe your valuation and property class are correct, it is not necessary to contact your assessor or attend any listed meetings.

If the property information is not correct, you disagree with the values, or have other questions about this notice, **please contact your assessor first to discuss any questions or concerns.** Often your issues can be resolved at this level. If your questions or concerns are not resolved, more formal appeal options are available.

Please read the back of this notice for important information about the formal appeal process.

Property Information (legal description and/or property address).

LOT-001 BLK-001
CARR ESTATES FIFTH ADDITION 11162020

27-138001-0 MARSHALL CITY 512 CONTINENTAL ST

Property Classification	Assessment Year 2020	Assessment Year 2021
	(For Taxes Payable in 2021)	(For Taxes Payable in 2022)
AGRI NON-HSTD		RES VAC LAND

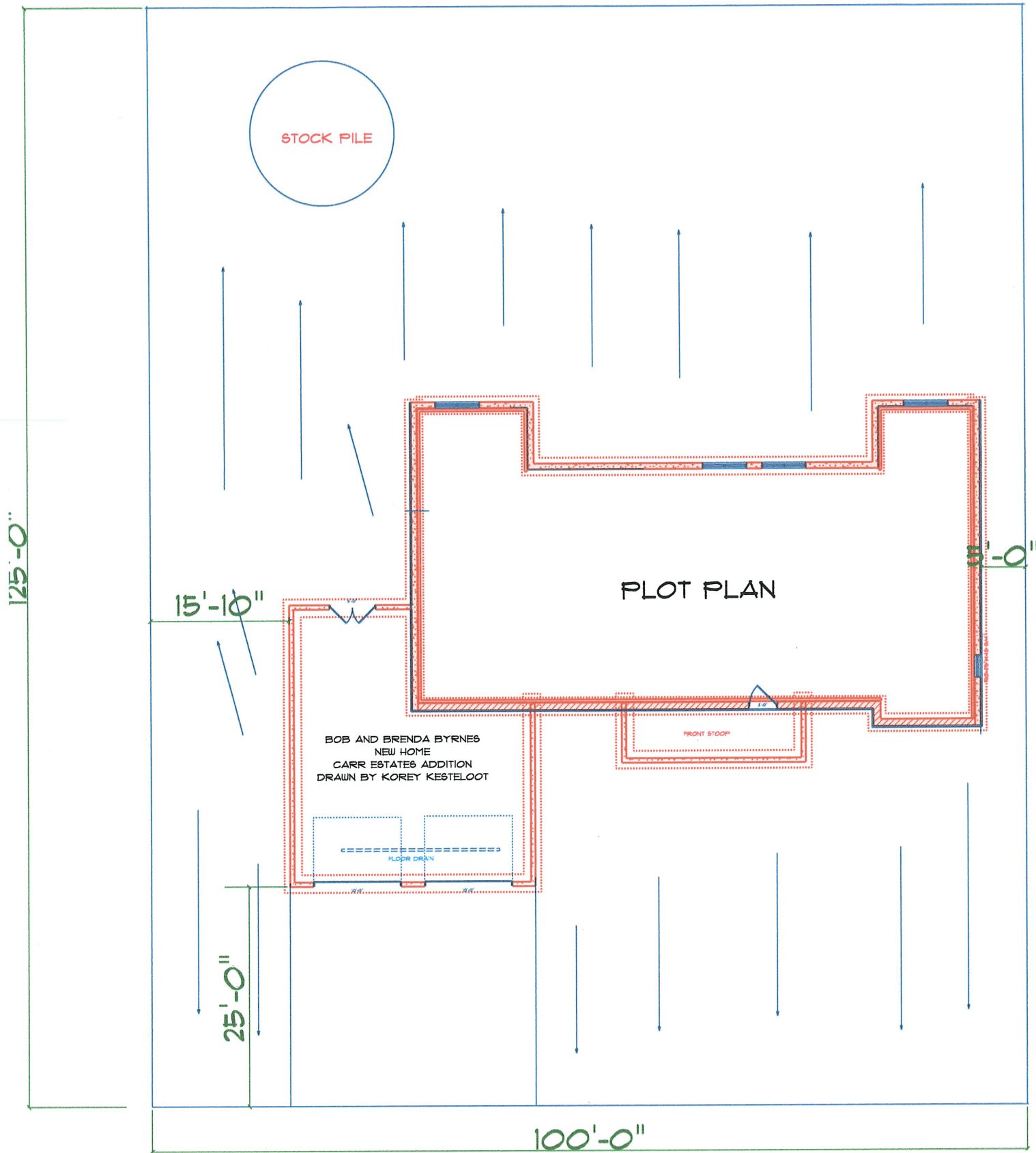
If this box is checked, your classification has changed from last year's assessment.

Property Valuation	Assessment Year 2020	Assessment Year 2021
	(For Taxes Payable in 2021)	(For Taxes Payable in 2022)
Estimated Market Value (EMV)	1,900	35,700
Wetland/Native Prairie Deferral		
Green Acres Value Deferral		
Rural Preserve Value Deferral		
Platted Vacant Land Exclusion		
Disabled Veterans Exclusion		
Homestead Market Value Exclusion		
Taxable Market Value (TMV)	1,900	35,700

The following values (if any) are reflected in your estimated and taxable market values
New Improvement Value

The following meetings are available to discuss or appeal your value and classification:

Local Board of Appeal and Equalization/Open Book	County Board of Appeal and Equalization Meeting
MONDAY APRIL 19, 2021 5:30PM MARSHALL-LYON COMM LIBRARY MUST ATTEND LOCAL BAE BEFORE CAN ATTEND COUNTY BAE	JUNE 15, 2021 6:30 PM LYON COUNTY GOVERNMENT CENTER COMMISSIONERS ROOM - APPOINTMENTS ARE REQUIRED



BOB AND BRENDA BYRNES
 NEW HOME
 CARR ESTATES ADDITION
 DRAWN BY KOREY KESTELOOT

PLOT PLAN

PUBLIC WALK

PUBLIC WALK

PUBLIC WALK

GRASS BUFFER STRIP

GRASS BUFFER STRIP

GRASS BUFFER STRIP

BIO ROLL

PROTECTION WHERE NEEDED

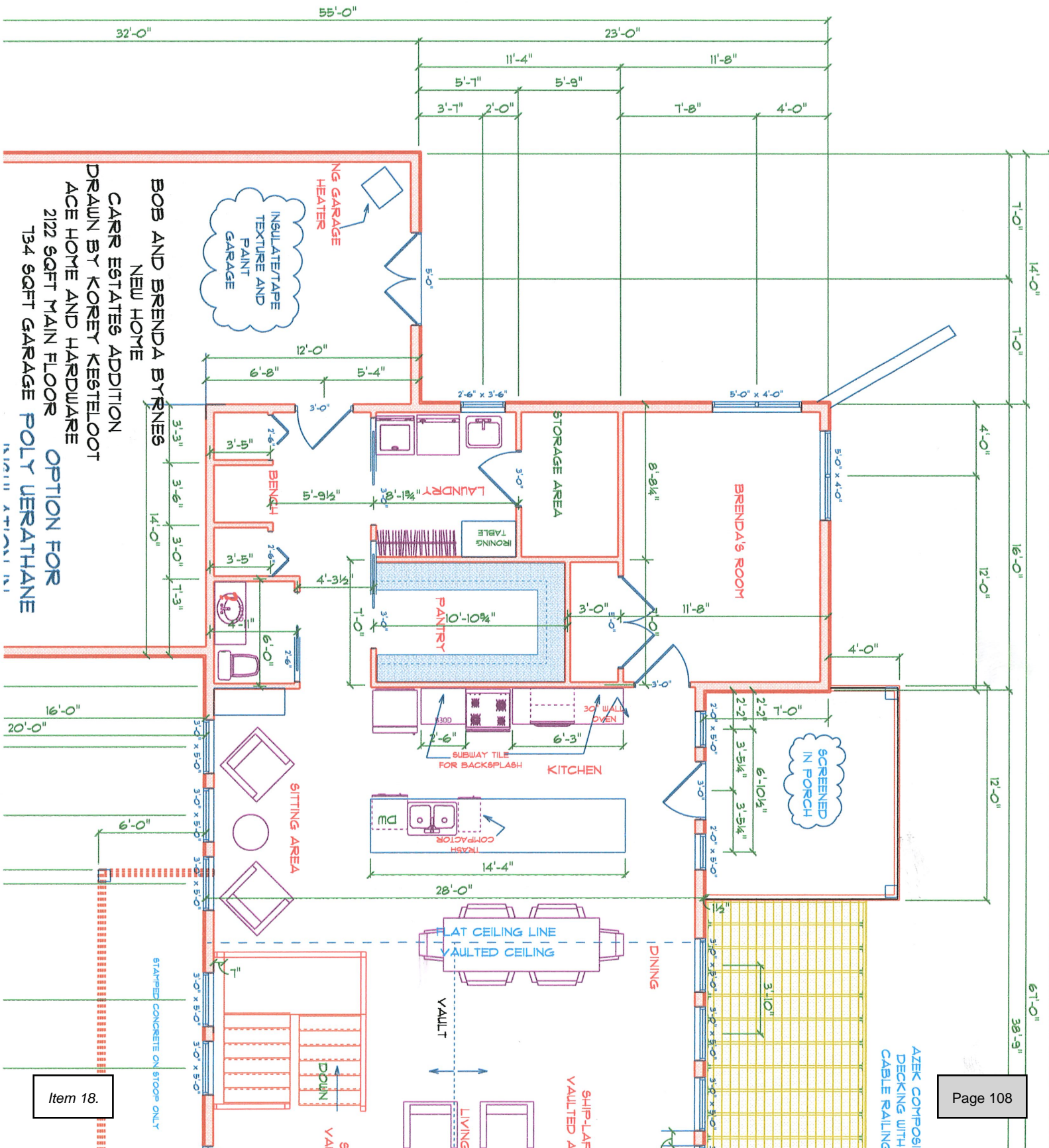
INLET PROTEC

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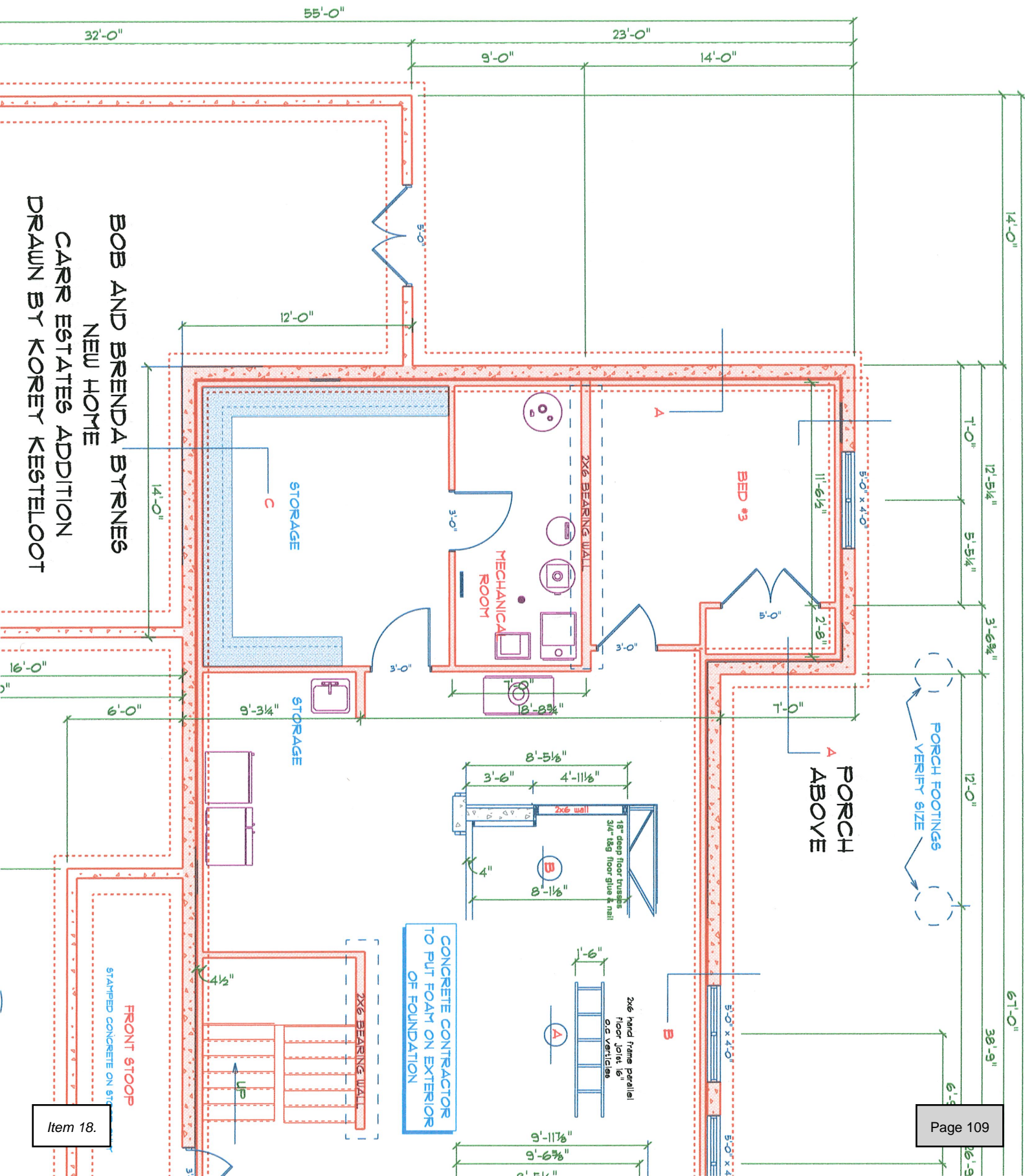
Item 18.

CONTINENTAL STREET

Page 107



**BOB AND BRENDA BYRNES
NEW HOME
CARR ESTATES ADDITION
DRAWN BY KOREY KESTELOOT**





CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 27, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Appointments to the Various Boards, Commissions, Bureaus and Authorities.
Background Information:	The City of Marshall has various openings on the Boards, Commission, Bureaus and Authorities. Applications received are for the Airport Commission, Police Advisory Board and Public Housing Commission.
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	To approve the appointments to the various boards, commissions, bureaus and authorities.

City of Marshall Boards and Commissions

Adult Community Center Commission	Incumbent	New Applicants
(1) expired term to expire 5/31/22 (2) unexpired terms to expire 5/31/23	Jim Tate (05/31/23)	

Airport Commission	Incumbent	New Applicants
(2) expired terms to expire 5/31/22 (1) unexpired term to expire 5/31/24	Ron Halgerson (5/31/24)	

Cable Commission	Incumbent	New Applicants
(2) expired terms to expire 5/31/22 (1) unexpired terms to expire 5/31/23 (1) unexpired term to expire 5/31/24		

Community Services Advisory Board	Incumbent	New Applicants
(1) expired term to expire 2/28/22 (Student) (1) unexpired term to expire 2/28/24		

Economic Development Authority	Incumbent	New Applicants
(1) unexpired term to expire 5/31/27		

Marshall Municipal Utilities Commission	Incumbent	New Applicants
(1) unexpired term to expire 5/31/26		

MERIT Center Commission	Incumbent	New Applicants
(1) unexpired term to expire 12/31/23		

Planning Commission	Incumbent	New Applicants
(1) unexpired term to expire 5/31/23 (2) unexpired terms to expire 5/31/24		

Police Advisory Board	Incumbent	New Applicants
(1) unexpired term to expire 5/31/23 (2) unexpired term to expire 5/31/24		Dana Larsen (5/31/24)

Public Housing Commission	Incumbent	New Applicants
(1) unexpired term to expire 5/31/26		

Meeting Date:	Click or tap to enter a date.
Category:	COUNCIL REPORTS
Type:	INFO
Subject:	Commission/Board Liaison Reports
Background Information:	<p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer – Airport Commission, Joint LEC Management Committee, MERIT Center Commission, SW Amateur Sports Commission</p> <p>Meister – Cable Commission, Community Services Advisory Board, Economic Development Authority</p> <p>Edblom – Planning Commission, Public Housing Commission</p> <p>DeCramer – Economic Development Authority, Marshall Municipal Utilities Commission, Diversity, Equity, and Inclusion Commission</p> <p>Labat – Adult Community Center Commission, Convention & Visitors Bureau, Library Board, Marshall Area Transit Committee</p> <p>Lozinski – Joint LEC Management Committee, Police Advisory Board</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	



MARSHALL

BUILDING PERMIT LIST
April 27, 2021

Table with 4 columns: APPLICANT, LOCATION ADDRESS, DESCRIPTION OF WORK, VALUATION. Rows include various construction and remodeling projects with their respective addresses and values.

Item 25.

IAN L & KRISTA L

1118 HORIZON DR

EXTERIOR REMODEL



MARSHALL

PLUMBING PERMIT LIST
April 27, 2021

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
BISBEE PLUMBING & HEATING	503 BRUCE ST N	WATER HEATER	1,100.00
HEARTLAND MECHANICAL, INC.	1107 SLATE ST	NEW BUILDING	0.00
HEARTLAND MECHANICAL, INC.	600 ELIZABETH ST	NEW BUILDING	0.00



MARSHALL

SIGN PERMIT LIST
April 27, 2021

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
Indigo Signworks Inc	601 SOUTHVIEW DR E	N/A	40,000.00
AP Design	800 COUNTRY CLUB DR	N/A	1,100.00



Marshall, MN

Council Check Report

By Vendor Name

Date Range: 04/12/2021 - 04/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-REG AP						
4549	A & B BUSINESS, INC	04/14/2021	EFT	0.00	435.06	6509
4570	AMAZON	04/13/2021	Regular	0.00	467.42	118730
0583	AMERICAN FAMILY LIFE ASSURANCE CO	04/14/2021	EFT	0.00	1,865.68	6510
0018	BORDER STATES ELECTRIC SUPPLY	04/14/2021	EFT	0.00	238.66	6511
6539	BREMER BANK CC	04/13/2021	Regular	0.00	151.99	118732
5351	CENGAGE LEARNING	04/13/2021	Regular	0.00	254.57	118733
0875	COMPUTER MAN INC	04/14/2021	EFT	0.00	40.00	6512
6483	HEARTLAND SECURITY	04/13/2021	Regular	0.00	1,293.60	118734
4552	INGRAM LIBRARY SERVICES	04/13/2021	Regular	0.00	4,204.56	118735
6749	JO-ANN STORES, LLC	04/13/2021	Regular	0.00	900.00	118737
4578	LIBRARY JOURNAL	04/13/2021	Regular	0.00	157.99	118738
4526	LUANN ANDERSON	04/13/2021	Regular	0.00	21.28	118739
1545	LYON COUNTY HIGHWAY DEPARTMENT	04/14/2021	EFT	0.00	56.34	6513
1604	MARSHALL AREA CHAMBER OF COMMERCE	04/14/2021	EFT	0.00	90.00	6514
1623	MARSHALL INDEPENDENT, INC	04/13/2021	Regular	0.00	159.60	118740
6299	OBEL, CHRISTINA	04/14/2021	EFT	0.00	20.66	6515
5891	ONE OFFICE SOLUTION	04/14/2021	EFT	0.00	39.73	6516
3597	PAAPE DISTRIBUTING CO	04/14/2021	EFT	0.00	1,203.50	6517
4548	PLUM CREEK LIBRARY SYSTEM	04/13/2021	Regular	0.00	350.00	118741
2049	PLUNKETTS PEST CONTROL INC	04/14/2021	EFT	0.00	100.00	6518
6286	SCHWEGMAN'S CLEANERS, LLP	04/13/2021	Regular	0.00	165.85	118742
2318	SOUTHWEST SANITATION INC.	04/14/2021	EFT	0.00	107.46	6519
2351	STAR TRIBUNE	04/13/2021	Regular	0.00	595.92	118743
6600	UNIQUE MANAGEMENT SERVICES, INC	04/13/2021	Regular	0.00	606.95	118744
4610	VALUE LINE PUBLISHING, INC.	04/13/2021	Regular	0.00	1,142.00	118745
5733	VAST BROADBAND	04/13/2021	Regular	0.00	725.45	118746
4489	VERIZON WIRELESS	04/14/2021	EFT	0.00	59.55	6520
4575	WALMART COMMUNITY	04/13/2021	Regular	0.00	20.27	118747

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	44	16	0.00	11,217.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	17	12	0.00	4,256.64
	61	28	0.00	15,474.09

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	44	16	0.00	11,217.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	17	12	0.00	4,256.64
	61	28	0.00	15,474.09

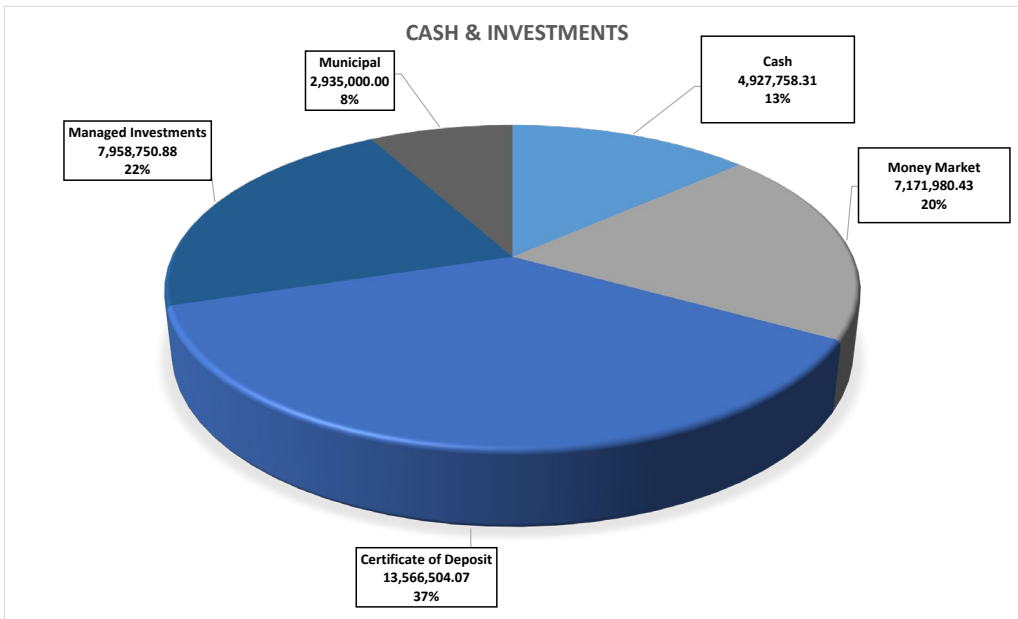
Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH FUND	4/2021	15,474.09
			15,474.09

City of Marshall, Minnesota
Cash & Investments
3/31/2021

	Par	Rate
CASH & INVESTMENTS:		
Checking - Bremer	4,927,758.31	0.00%
Money Market - Bremer	2,518,553.77	0.02%
Money Market - Bank of the West	3,381,620.27	0.25%
Money Market - US Bank	746,257.32	0.04%
Money Market - Wells Fargo	525,549.07	0.03%
Certificate of Deposit (10/18/2020) 18 months	1,038,834.69	0.40%
Certificate of Deposit (10/18/2020) 18 months	1,038,834.69	0.40%
Certificate of Deposit (10/18/2020) 18 months	1,038,834.69	0.40%
Certificate of Deposit (6/3/2021) 6 months	5,000,000.00	0.20%
Certificate of Deposit (6/3/2021) 3 months	3,000,000.00	0.45%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.75%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.85%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.75%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.75%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.75%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.85%
Certificate of Deposit (9/12/2022) 3 Years	245,000.00	1.80%
Certificate of Deposit (3/14/2022) 2 Years 6 months	245,000.00	1.70%
Certificate of Deposit (9/20/2021) 2 Years	245,000.00	1.70%
Certificate of Deposit (9/13/2021) 2 Years	245,000.00	1.80%
Certificate of Deposit (3/18/2021) 18 Months	0.00	1.75%
Investment Portfolio - General Fund	2,737,809.48	
Investment Portfolio - Wastewater Capital Reserve	3,151,061.62	
Investment Portfolio - Endowment Fund	2,069,879.78	
Municipal	245,000.00	
Municipal	330,000.00	0.14%
Municipal	325,000.00	0.24%
Municipal	110,000.00	0.45%
Municipal	140,000.00	0.24%
Municipal	275,000.00	0.20%
Municipal	545,000.00	0.18%
Municipal	100,000.00	0.13%
Municipal	100,000.00	0.15%
Municipal	115,000.00	0.14%
Municipal	250,000.00	0.10%
Municipal	100,000.00	0.10%
Municipal	100,000.00	0.12%
Municipal	200,000.00	0.15%
Municipal	105,000.00	0.16%
Municipal	125,000.00	0.20%

TOTAL CASH & INVESTMENTS 36,789,993.69



2021 Regular Council Meeting Dates

2nd and 4th Tuesday of each month

5:30 P.M.

Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 Erie Road

NOTICE: Pursuant to Minnesota State Statute 13D.021

Some or all members of the City Council may participate by telephone or other electronic means. Regular attendance and meeting location are not feasible due to the Coronavirus Disease (COVID-19) pandemic.

January

1. January 12, 2021
2. January 26, 2021

February

1. February 09, 2021
2. February 23, 2021

March

1. March 09, 2021
2. March 23, 2021

April

1. April 13, 2021
2. April 27, 2021

May

1. May 11, 2021
2. May 25, 2021

June

1. June 08, 2021
2. June 22, 2021

July

1. July 13, 2021
2. July 27, 2021

August

1. August 10, 2021
2. August 24, 2021

September

1. September 14, 2021
2. September 28, 2021

October

1. October 12, 2021
2. October 26, 2021

November

1. November 09, 2021
2. November 23, 2021

December

1. December 14, 2021
2. December 28, 2021

2021 Uniform Election Dates

- February 09, 2021
- April 13, 2021
- May 11, 2021
- August 10, 2021
- November 2, 2021

204C.03 PUBLIC MEETINGS PROHIBITED ON ELECTION DAY.

Subdivision 1. School districts; counties; municipalities; special taxing districts. No special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town. As used in this subdivision, "special taxing district" has the meaning given in section 275.066.



Upcoming Meetings

April

- 04/27 Regular Meeting, 5:30 PM, MERIT Center
-

May

- 05/04 Local Board of Appeal and Equalization, Marshall-Lyon County Library
 - 05/11 Work Session, MnDOT, 4:00 PM, MERIT Center
 - 05/11 Regular Meeting, 5:30 PM, MERIT Center
 - 05/25 Regular Meeting, 5:30 PM, MERIT Center
-

June

- 06/8 Regular Meeting, 5:30 PM, MERIT Center
- 06/22 Regular Meeting, 5:30 PM, City Hall (TBD)